



All India Institute of Medical Sciences  
New Delhi

# ACADEMIC SECTION

## Rules and Procedures

2021



# Academic Section

## Rules and Procedures

2021

**Compiled and edited**

Prof. Rajeev Kumar

Associate Dean (Academics)

© All India Institute of Medical Sciences, New Delhi

First edition: 2003

Second edition: 2004

Third edition: 2009

Fourth edition: 2010

## **For Internal Circulation Only**

### **Disclaimer**

This information has been compiled from various documents and has been updated in July 2021. Claims of errors or omissions in information contained herein must be substantiated with supporting documents. Unless otherwise specified, All India Institute of Medical Sciences, AIIMS, Institute refer to All India Institute of Medical Sciences, New Delhi.

## **Director**

Prof. Randeep Guleria

## **Dean (Academics)**

Prof. Anita Saxena

## **Associate Dean (Academics)**

Prof. Rajeev Kumar

## **Registrar**

Prof. Sanjeev Lalwani



# Academic Section

---

---

## **Administrative Officer**

Mrs. Vimal Thakral

---

## **Senior Programmer**

Mrs. Sushma Dhama

---

## **Events and Committees**

Mr. Hem Chand

Mr. Lokesh Dhangar

---

## **Stenographer**

Mrs. Kanchan Singh

Mrs. Geeta Kumari

---

## **PhD**

Mr. Vipen Bhatt

Ms. Tanu Sharma

---

## **MSc /M Biotechnology**

Mrs. Geeta Rohera

---

## **BSc Nursing**

Mrs. Kiran Nagpal

---

## **SR Non-Academic**

Mrs. Reema Kumar

Mr. Rajeev Kumar

Mr. Kishan Pal

Mr. Devender

Mr. Pankaj

Mr. Pawan

---

## **Assistant Administrative Officer**

Mrs. Saroj Lal

---

## **Private Secretary**

Mrs. Usha Arora

---

## **Personal Assistant**

Mr. Mrutunjaya Parida

---

## **DM/MCh/ Fellowships**

Mr. Narottam Anand

Ms Meenakshi

---

## **MD/MS/MDS/6-Yr DM/MCH**

Mrs. Babli Rani

Mr. Vinod Kumar

Mr. Charan Singh

---

## **MBBS**

Mr. Rajiv Mahendru

Ms. Aruna Gangal

---

## **BSc Paramedical**

Mr. Bhupal Singh

---

## **JR Non-Academic**

Ms. Azra

---

## **Training programmes**

Ms. Deepa Ravi

Ms. Rohini Kaushal

---

## **Staff**

Mr. Pramod

Ms. Deepa Kumari

Mr. Vikash

Mr. Vinay

Mr. Gaurav

Mr. Ashish

## Former Deans

---

<b>S No.</b>	<b>Name</b>	<b>From</b>	<b>To</b>
1.	Dr. K. L. Wig	Jul. 1962	Aug. 1969
2.	Dr. B. K. Anand	Sep. 1969	Feb. 1974
3.	Dr. N. H. Keswani	Feb. 1974	Nov. 1977
4.	Dr. L. P. Agarwal	Nov. 1977	Mar. 1979
5.	Dr. P. Chandra	Mar. 1979	Mar. 1984
6.	Dr. L. N. Mahapatra	Apr. 1984	Feb. 1985
7.	Dr. J. S. Guleria	Mar. 1985	May 1987
8.	Dr. O. P. Ghai	Jul. 1987	Apr. 1988
9.	Dr. M. M. S. Ahuja	May 1988	Aug. 1989
10.	Dr. B. N. Tandon	Sep. 1989	Sep. 1990
11.	Dr. U. Sharma	Oct. 1990	Aug. 1992
12.	Dr. P. K. Khosla	Sep. 1992	Mar. 1993
13.	Dr. L. M. Nath	Jun. 1993	Mar. 1996
14.	Dr. L. K. Bhutani	Apr. 1996	Sep. 1996
15.	Dr. M. C. Maheshwari	Oct. 1996	Apr. 2001
16.	Dr. P. K. Dave	May 2001	Nov. 2001
17.	Dr. R. B. Vajpayee	Nov. 2001	Jan. 2002
18.	Dr. P. Venugopal	Jan. 2002	Jul. 2003
19.	Dr. H. K. Tewari	Jul. 2003	Jul. 2004
20.	Dr. Kusum Verma	Aug. 2004	Sep. 2005
21.	Dr. R. C. Deka	May. 2006	Mar. 2009
22.	Dr. Rani Kumar	Mar. 2009	Apr. 2012
23.	Dr. Shashi Wadhwa	May 2012	Jul. 2013
24.	Dr. P. K. Julka	Oct. 2013	May 2015
25.	Dr. Balram Airan	Jun. 2015	Dec. 2017
26.	Dr. Y .K. Gupta	Jan. 2018	Apr. 2018
27.	Dr. Vinay K Bahl	May 2018	July 2020
28.	Dr. Chitra Sarkar	Aug 2020	Aug 2020

## Former Sub-Deans (Academic)

S No	Name	From	To
1.	Dr. J.S. Bajaj	Apr. 1972	May 1973
2.	Dr. M.M. Kapoor	May. 1973	Dec. 1973
3.	Dr. J.S. Bajaj	Jan. 1974	Dec. 1974
4.	Dr. M.M. Kapoor	Jan. 1975	Jan. 1977
5.	Dr. I.K. Dhawan	Jan. 1977	Mar. 1979
6.	Dr. Ramesh Kumar	Apr. 1979	Jul. 1981
7.	Dr. Usha Nayar	Jul. 1981	Jul. 1984
8.	Dr. N. C. Madan	Jul. 1984	Sep. 1984
9.	Dr. Kusum Verma	Sep. 1985	Sep. 1989
10.	Dr. Rakesh Tandon	Aug. 1987	May 1989
11.	Dr. K. K. Talwar	May 1989	Dec. 1990
12.	Dr. D. Takkar	Jan. 1991	Dec. 1992
13.	Dr. R. K. Pandhi	Jan. 1993	Sep. 1995
14.	Dr. B. K. Kapoor	Sep. 1995	Feb. 1996
15.	Dr. R. K. Pandhi	Feb. 1996	May 1996
16.	Dr. B. K. Kapoor	May. 1996	Oct. 1996
17.	Dr. R. B. Vajpayee	Nov. 1996	May. 2001
18.	Dr. Y. K. Joshi	Jun. 2001	Apr. 2004
19.	Dr. Nikhil Tandon	Apr. 2004	Mar. 2006
20.	Dr. Neerja Bhatla	Apr. 2006	Jun. 2006
21.	Dr. Sunil Chumber	Jul. 2006	Jun. 2010
22.	Dr. Sandeep Guleria	Nov. 2006	Jul. 2007
23.	Dr. Rakesh Yadav	Jul. 2010	Nov. 2013
24.	Dr. Virinder Kumar Bansal	Nov. 2013	Aug. 2016

## Former Associate Deans (Academic)

---

<b>S No</b>	<b>Name</b>	<b>From</b>	<b>To</b>
1.	Dr. Virinder Kumar Bansal	Aug. 2016	Aug. 2017

## Former Registrars (Faculty)

---

<b>S No</b>	<b>Name</b>	<b>From</b>	<b>To</b>
1.	Dr. Sandeep Agarwala	Mar. 2007	Feb. 2008
2.	Dr. Sunil Chumber	Feb. 2008	Mar. 2008
3.	Dr. L.R. Murmu	Mar. 2008	Jul. 2008
4.	Dr. Sanjay Arya	Feb. 2012	Jan. 2015

# Foreword

---

The All India Institute of Medical Sciences, New Delhi has completed over 70 year of existence. From the first batch of MBBS students who joined this institution on 25<sup>th</sup> September 1956, it has now grown to be one of the largest centres of medical education in the country with nearly 3000 students, residents and scholars. The institute remains unchallenged in the quality of its education, having been ranked the number one medical college in the country in all surveys and reports for two decades including the recently initiated National Institution Ranking Framework of the Ministry of Human Resources Development, Government of India.

The Academic Section provides the administrative backbone to the various training programs imparted by the institution including student affairs, curriculum development, training platforms and innovations in education. The large number of programs offered by the institute requires a well-defined set of rules and principles to ensure equal opportunities and fair governance. Over the years, these rules evolve to address the needs of the time and it is essential to keep track of these changes.

This book is a compendium of the most important rules and regulations that govern our academic programs. It contains the most recent changes that have taken place and lists the decisions of various committees wherever such changes have occurred. It is our hope that this book will serve as a ready source material for all individuals engaged in academic work at the Institute.

Professor Randeep Guleria  
Director, AIIMS New Delhi  
June, 2021

# Foreword

---

The All India Institute of Medical Sciences (AIIMS) was established as an institution of national importance by an Act of Parliament in the year 1956. Over the years, it has been the premier institution in the country. One of its main objectives is to develop high standard of medical education in India by bringing together the best educational facilities in all branches related to health. The institute runs a number of prestigious and highly coveted courses including undergraduate courses in medicine, nursing and related areas, and postgraduate courses in almost all the basic and clinical specialties and super-specialties. Around 1200 students are admitted every year at AIIMS. A large number of alumni of the institute occupy key academic positions in India and abroad. The institute maintained the top position among the medical colleges in the country in all key surveys including the National Institute Ranking Framework of the Government of India.

The Academic Section is entrusted with managing the core academic activities of the Institute, ensuring equal opportunity and high standards of quality. It is the custodian of all syllabus, statutes, and other eligibility rules governing the teaching and award of various academic degrees. This section develops policies and executes academic activities as per set rules, guidelines and principles, which have evolved over time and change as per current demands. A team of dedicated staff looks after administrative aspects of undergraduate, postgraduate, and postdoctoral medical and paramedical courses.

This book describes details of various courses offered by the Institute, the code of conduct for the students, and various rules, regulations and guidelines governing these courses. In addition, it gives details of opportunities available for meritorious students, such as medals, awards, grants etc. A relatively recent addition is the AIIMS-SARAL (Student Advanced Resources and Learning) educational platform for Learning Management system (LMS) and Student Management System (SMS), catering to online learning, discussions and assessments.

This compendium is a first comprehensive compilation of the activities of the Academic Section, which govern the entire academic and research activities of the institute. It is, therefore expected to be of immense value to the faculty, students and other stakeholders in the institute.

Professor Anita Saxena  
Dean (Academics), AIIMS New Delhi  
June 2021

# Index

---

<b>Topic</b>	<b>Page</b>
<b>Code of conduct for students</b>	13
<b>Course Rules</b>	17
MBBS	19
MD/MS/MDS & M.Ch/DM (Direct 6 years courses)	41
Additional Specific Rules	56
M.Ch/DM	59
Fellowships	73
PhD Program	81
MSc/ M. Biotech	97
B.Sc. (Hons.) Nursing	109
B.Sc. Nursing (Post-Basic)	117
B.Sc Paramedical courses	125
Senior Residents (Non-Academic)	133
Junior Residents (Non-Academic)	139
<b>Awards and Medals</b>	143
<b>Travel Grants</b>	147
Mrs. Dwarka Prasad Trust Travel Grant	147
Dr. Ranga Travel Grant	147
Dr. D. K. Gupta Travel Grant	148
Proforma for award of travel grants	149
<b>Orations</b>	151
AIIMS Diamond Jubilee Oration	151
AIIMS Golden Jubilee Oration	152
AIIMS Silver Jubilee Oration	153
Kamla B. K. Anand Oration	154
Professor K.C. Kandhari Oration	155
Professor Kesho Ram Laumas Memorial Oration	156
Dr. A.K. Banerji Oration and Dr. P.N. Tandon Oration	157
Dr. Sujoy B. Roy Oration	159
Urmil B. K. Kapoor Oration	161

Dr. S.K. Kacker Oration	162
Dr. Sarinder Man Singh Oration	163
Dr. O.P. Ghai Memorial Oration	165
Dr. N. Gopinath Oration	167
Dr. Hari Parkash Oration	168
Sarveshwari Memorial Oration	170
Dr. L.K. Bhutani Oration	171
Major General Amir Chand Oration	172
<b>Convocation</b>	177
<b>Institute Day</b>	180
<b>Visits and Observerships</b>	183
Elective training for foreign medical students	185
Observership for foreign nationals	187
Observership for Indian nationals	190
Guidelines for organization of conferences etc.	193
Visiting Faculty	197
Visiting Professorship	198
Emeritus Professorships	200
<b>Guidelines for academic programs and awards etc.</b>	203
Residencies	205
Fellowships	212
Awards/ Book Prizes/ Medals	214
Travel Grants	216
Orations	218
<b>SARAL Platform and SET Facility</b>	220
<b>Important memorandums</b>	220
Working hours of Residents	221
Unauthorized absence of residents/ students/ trainees	221
Elective training to Residents	222
Rotation to Emergency Medicine	223
Increase of tenure of Senior Residents/ Demonstrators	224

# Code of Conduct for Students

---

The code of conduct applies to all students and Resident doctors at AIIMS, New Delhi. In the absence of rules specific to any course, the Director or Dean (Academics) may take a decision.

## **Maintenance of Discipline among students of the AIIMS**

1. All powers relating to discipline and disciplinary action are vested with the Director.
2. The Director may delegate all such powers, as he/she deems proper to the Dean and to such other persons as he/she may specify on his behalf.
3. Without prejudice to the generality of power to enforce discipline under the Rules, the following shall amount to acts of gross indiscipline:
  - a. Physical assault or threat to use physical force against any member of the teaching or nonteaching staff of any Department/Centre of AIIMS or any other persons within the premises/ campus of AIIMS.
  - b. Carrying or use or threat of use of any weapon.
  - c. Violation of the status, dignity and honour of students belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Castes.
  - d. Any practice, whether verbal or otherwise, derogatory to women.
  - e. Any attempt at bribing or corruption in any manner.
  - f. Willful destruction of institutional property.
  - g. Creating ill-will or intolerance on religious or communal grounds.
  - h. Causing disruption in any manner of the functioning of the AIIMS, New Delhi.
4. Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Director, may in exercise of his/her powers aforesaid order or direct that any student or students.
  - a. Be expelled;
  - b. Be, for a stated period, not admitted to a course or courses of study in AIIMS.
  - c. Be fined with a sum of rupees that may be specified;
  - d. Be debarred from taking any examination(s) for one or more semesters.
  - e. Withhold the result of the student(s) concerned in the Examination(s) in which he/she or they have appeared or be cancelled.
  - f. Be prohibited for appearing or completing any examination for any unfair means like copying, taking notes, using mobiles or any other electronic gadgets inside the examination halls.

5. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Director and several authorities of the AIIMS who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Rules and the rules that have been framed there under by competent authorities of AIIMS.

## **Prohibition of and Punishment for Ragging**

Regarding ragging, the directive of Supreme Court will be followed strictly. It is as under:

“As per direction of the Hon’ble Supreme Court of India, the Government has banned ragging completely in any form inside and outside of the campus and the Institute authorities are determined not to allow any form of the ragging. Whoever directly or indirectly commits, participates in abets or instigates ragging within or outside any educational Institution, shall be suspended, expelled or rusticated from the Institution and shall also be liable to fine which may extend to Rs. 10,000/-. The punishment may also include cancellation of admission suspension from attending the classes, withholding/ withdrawing fellowship/scholarship and other financial benefits, withholding or cancelling the result. The decision shall be taken by the Head of the Institution.”

1. Ragging in any form is strictly prohibited, within the premises of College/Department of Institution and any part of AIIMS and also outside the AIIMS Campus.
2. Any individual or collective act or practice or ragging constitute gross indiscipline shall be dealt with under this Rules.
3. Ragging for the purposes of this rules, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are, in any way, considered junior or inferior by other students and includes individual or collective acts or practice which:
  - a. Involve physical assault or threat or use of physical force
  - b. Violate the status, dignity and honour of women students
  - c. Violate the status; dignity and honour of students belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Castes
  - d. Expose students to ridicule and contempt and affect their self-esteem
  - e. Entail verbal abuse and aggression, indecent gesture and obscene behavior
4. The Director, Dean, Hostel Superintendent and Faculty of AIIMS shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Dean or any other Faculty member/or authority may also *suo moto* enquire into any incident of ragging and make a report to the Director of the identity of those who have engaged and the nature of the incident.

6. The Dean may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. On the receipt of a report under clause (5) or (6) or a determination by the relevant authority disclosing the occurrence or ragging incidents described in the Clause 3(a), (b) and (c) the Director shall direct or order rustication of a student or students for a specific number of semester.
8. The Director may in other cases of ragging order or direct that any student or students be expelled or be not, for a stated period, admitted to a course of study as AIIMS, departmental examination for one or more semesters or that the result of the student or students concerned in the examination(s) in which they appeared be cancelled.
9. In case where students who have obtained degree(s) of AIIMS are found guilty under this Rules, appropriate action will be taken for withdrawal of degrees conferred by the AIIMS.
10. For the purpose of this Rules, abetment to ragging will also amount to ragging.

## **Anti Sexual Harassment Monitoring Committee**

A statutory committee, comprising of members from the teaching and non-teaching staff as well as students looks into matters related to sexual harassment of students and staff in the college. Any person aggrieved in this matter may fearlessly approach the committee for a fair and concerned hearing and redress.

## **Unauthorized absence of students**

Unauthorized absence of students will be informed to the students and also parents or local guardians. At least 3 reminders will be issued with a gap of 10 days by the Academic Section to these students. Thereafter the action of cancellation of the registration of the concerned will be decided by the Dean/ Director, AIIMS.

## **Undertaking**

The following statement should be included in the scannable application form column No. 19 in addition to the existing undertaking at the time of entrance examination. I am/ have not been involved in any kind of criminal and unlawful activities in the past.

*(Authority: Academic Committee: 17/11/2008; Governing Body: 23/01/2009)*



## Course Rules

---



# Bachelor of Medicine and Bachelor of Surgery (MBBS)

---

The All India Institute of Medical Sciences, New Delhi admits **132** students for MBBS course every year (including 07 Foreign National Students) from 2020 onwards, through a competitive entrance examination, conducted by the National Testing Agency.

## ELIGIBILITY CRITERIA FOR ADMISSION

### For Indian Nationals

**Nationality:** Should be an Indian citizen.

**Age:** Should have attained or will attain the age of 17 (Seventeen) years as on the 31<sup>st</sup> December of the year of admission.

**Essential Qualifications:** He/She should have passed the 12<sup>th</sup> Class under the 10+2 Scheme/Senior School Certificate Examination or Intermediate Sciences (I.Sc.) or an equivalent examination of a recognised University/Board of any Indian State with English, Physics, Chemistry and Biology as subject. Candidates who have passed 10+2 level with Biology as an additional subject will also be eligible for MBBS entrance examination (*Orders of the High Court No. 2341/-W/DHC/WRITS/D-1/2018 dated 24/09/2018 in the Writ Petition (C) No. 6773/2018*)

**Minimum Aggregate Marks:** Should have obtained a minimum of 60% marks (50% in case of SC/ST candidates) in aggregate in English, Physics, Chemistry and Biology. (This will not apply to candidates who have passed B.Sc. or B.V. Sc. Or B.Sc.(Nursing) final examination by securing not less than 55% marks (50% in case of SC/ST candidates) in aggregate in any of these examinations, provided in the 12th Class examination under 10+2 scheme/ Intermediate Science or an equivalent examination, should have studied English, Physics, Chemistry and Biology.

### For Foreign Nationals

1. Foreign Nationals who wish to be considered for admission to the MBBS Course against the seven reserved seats are required to appear for the NEET-UG exam conducted by the National Testing Agency and will be admitted on the basis of their score/rank in that exam..
2. Foreign candidates are required to have obtained a minimum of 60% marks in aggregate in the subjects of English, Physics, Chemistry and Biology in their

Intermediate Science or an equivalent examination to be eligible for admission to the MBBS Course.

(Authority: OM No.F.8-2/1027-Acad.II: 23/03/2019; Academic Committee AC-117/10: 20/11/2018; Governing Body GB-157/6: 24/01/2019)

3. If the Institute has to consider an examination of an Indian University or of a Foreign University to be equivalent to the 12<sup>th</sup> class under 10+2 scheme/Intermediate Science examination, the candidate shall have to produce a certificate from the concerned Indian University/ Association of the Indian Universities to the effect that the examination passed by him/her is considered equivalent to the 12<sup>th</sup> class under 10+2 scheme/Intermediate.

## PROCEDURE OF SELECTION

Selection is on the basis of a competitive entrance examination. Till 2019, the entrance exam was conducted by AIIMS, New Delhi. With the promulgation of the NMC Act 2019, admission will be through the results of the NEET entrance exam.

### Reservation of seats

1. Scheduled Caste (SC) (15%)
2. Scheduled Tribes (ST) (7.5%)
3. Other Backward Classes (OBC) (27%)
4. EWS category (10%)
5. 07 Seats for Foreign Nationals
6. For Indian Nationals, 5% reservations for eligible Persons with Disabilities (PWD) shall be provided on horizontal basis, in the seats available.

If requisite number of suitable candidates is not available to fill the seats reserved for the Scheduled Castes, the same are filled out of the candidates belonging to the Scheduled Tribes and vice versa. In case suitable candidates are not available from the above two reserved categories and PWD, EWS and OBC categories, the vacant seats will be filled by the candidates from the general category.

Inter-se merit of two or more candidates in the same category obtaining equal marks in the competitive entrance examination will be determined in order of preference as under:-

1. Candidates obtaining higher marks in Biology in the entrance examination.
2. Candidates obtaining higher marks in Chemistry in the entrance examination.
3. Candidates obtaining higher marks in Physics in the entrance examination.
4. Candidates older in age to be preferred.

## ADMISSION PROCEDURE AND DATE OF JOINING

Admitted candidates must join classes on 1<sup>st</sup> August. The admission of candidates who fail to join the course by the date stipulated in the letter of intimation shall automatically be cancelled and such seats shall then be offered to the candidates on the waiting list in order of merit in the same category. No candidate, Indian or Foreign National, will be admitted to the MBBS course beyond 31<sup>st</sup> August of the year of admission. (Authority: Judgment of Hon'ble Supreme Court of India in writ petition (civil) no.76 of 2015 Ashish Ranjan & Ors)

### Medical examination

The selected candidates will have to undergo medical examination by a Medical Board set up by the Institute, consisting of Faculty Members of the Institute. If, in the assessment of the Medical Board, a candidate is found medically unfit to be admitted to the course, then he/she will be rejected and not admitted and the decision of the Board shall be final. In that case, in his/her place next candidate in order of merit will be admitted after found fit by the Medical Board and deposition of fee.

### Fees

The following fee and other charges for the duration of MBBS Course, subject to the condition that these may change from time to time.

1. Registration Fee	Rs. 25/-	1. Hostel Rent	Rs. 990/-
2. Caution Money	Rs. 100/-	2. Gymkhana Fees	Rs. 220/-
3. Tuition Fee	Rs. 1350/-	3. Pot Fund	Rs.1320/-
4. Laboratory Fee	Rs. 90/-	4. Electricity Charges	Rs. 198/-
5. Students Union Fee	Rs. 63/-	5. Mess Security	Rs. 500/- (Refundable)
<b>Total</b>	<b>Rs.1628/-</b>	6. Hostel Security	Rs.1000/- (Refundable)
		<b>Total</b>	<b>Rs. 4228/-</b>

### Deposit of original testimonials/certificates

The following original testimonials/certificates are deposited with the Academic Section till the candidate completes/leaves the course:-

1. 10<sup>th</sup> certificate
2. 10+2 mark sheet
3. 10+2 passing certificate
4. Caste Certificate
5. Migration Certificate (Can be deposited after taking admission)

## Orientation programme

After medical examination and deposition of original testimonials/certificates, the new batch of MBBS students undergo a General Orientation to meet the Director, Dean, DD(A), Medical Superintendent, Faculty Members, Registrar and other officials. Then they visit the Department of Anatomy/ Physiology/ Biochemistry/Hospital and B.B. Dixit Library. On the 2<sup>nd</sup> day, they report to the Head of the Department of Community Medicine to visit Rural Health Centre, Ballabgarh.

A mandatory orientation programme is organised for newly joined MBBS students in the month of July before starting of a new session of MBBS. Till they complete this program, the students will get provisional admission only. (Authority: Academic Committee AC/114/54: 16/06/2016; Governing Body GB/153/8: 22/06/2016)

## DURATION OF COURSE

The duration of this course is 5½ years i.e. 4½+ 1 year compulsory internship. Internship is not allowed at AIIMS, New Delhi to any student who has not completed the MBBS course from AIIMS, New Delhi.

## The MBBS course is divided into three phases and semesters as under:

### **Phase-I: Pre-clinical (One year: August to July)**

- Anatomy, Biochemistry, Physiology

### **Phase-II: Para Clinical (1½ years: July to Dec, Jan to Dec)**

- Pathology, Microbiology, Forensic Medicine, and Pharmacology

### **Phase-III: Clinical (2 years: Jan to Dec)**

- Medicine including Psychiatry and Dermatology
- Surgery including Orthopaedics, ENT, Ophthalmology, Anaesthesiology, Casualty and Dental Surgery
- Paediatrics
- Obstetrics & Gynaecology
- Community Medicine

### **Internship: One year: Jan to Dec (Batches to be made by Academic Section)**

Internship must be completed within 12 months and extension of one month could be allowed by the Dean (A) only in exceptional circumstances. (Authority: Academic Committee AC/115/26: 22/11/2016)

- Medicine: 1½ months
- Surgery: 1½ months
- Rural: 3 months
- Paediatrics: 1 month
- Obstetrics & Gynaecology: 1 month
- Casualty: 1 month
- Anaesthesiology: 15 days
- Ophthalmology: 15 days
- Elective: 02 months
  - Elective training may be permitted at any recognized medical university abroad.
  - Students may be allowed to mutually exchange elective training periods if they are selected for elective training abroad at a time different from their original elective postings in the internship roster. However, this must be strictly on mutual exchange and with proof of acceptance.
  - 2 months extension of internship may be permitted only for elective training abroad with proof of acceptance. However, the hostel must be vacated by the end of 13th month of starting internship and no further extension may be granted.
- Failure to complete internship by the above rules may be penalized by including details of rotation in the MBBS transcripts, in the character certificate and by informing the institute abroad if the student fails to return.

*(Authority: Academic Committee AC/118; 06/02/2020)*

## STIPEND

The interns are entitled for stipend of Rs.23500/- per month or more as per orders of the Government of India from time to time.

## SEMESTER WISE DETAILS

### 1<sup>ST</sup> SEMESTER (1<sup>ST</sup> AUGUST TO 31<sup>ST</sup> DECEMBER)

- 1<sup>st</sup> Professional duration is 1 year (2 Semester of 6 months each) starting from 1<sup>st</sup> August onwards. Classes start from 1<sup>st</sup> August, 9.00 AM to 5.00 PM according to the Teaching Schedule.
- Subjects: Anatomy, Biochemistry, Physiology
- **1<sup>st</sup> Mid-Semester Examinations:** 7<sup>th</sup> to 14<sup>th</sup> October (approx.)
- Cultural Week: PULSE: From 16<sup>th</sup> to 23<sup>rd</sup> September, by the Student Union
- **1<sup>st</sup> End-Semester Examinations:** 6<sup>th</sup> to 13<sup>th</sup> December (approx.)
- **Winter Vacation** from 14<sup>th</sup> to 31<sup>st</sup> December

## 2<sup>ND</sup> SEMESTER (JANUARY TO JUNE)

- Classes start from 1<sup>st</sup> January at 9.00 AM to 5.00 PM according to the Teaching Schedule.
- **2<sup>nd</sup> Mid Semester Examinations:** 9<sup>th</sup> to 18<sup>th</sup> March (approx.)

## 1<sup>ST</sup> PROFESSIONAL FINAL EXAMINATION

(1<sup>st</sup> and 2<sup>nd</sup> Semesters, conducted by the Examination Section, 1<sup>st</sup> July onwards)

### Attendance

75% attendance is compulsory for internal assessment marks to be forwarded to the Examination Section.

### Internal assessment marks

In the 1<sup>st</sup> professional examination, internal assessment marks shall be calculated on the basis of marks obtained in two out of three semester exams (1<sup>st</sup> mid semester, 1<sup>st</sup> end-semester, 2<sup>nd</sup> mid-semester). Each of the two exams considered will contribute equally to the internal assessment. The best 2 results out of 3 exams will be taken in each subject. However, the total (theory and practical) of each subject will be counted together and cannot be split. No re-assessment/supplementary examination will be conducted for internal exams. (Authority: Academic Committee AC/118; 06/02/2020)

Each of the two considered internal assessments will carry marks as below:

Subjects	Theory	Practical
Anatomy	50	50 (38+12 Viva Voce)
Physiology	37.5	37.5 (30+7.5 Viva Voce)
Biochemistry	37.5	37.5 (26+11.5 Viva Voce)

In the Final Examination of 1<sup>st</sup> Professional, 50% of total marks are based on internal assessments, and 50% on the basis of performance in the professional examination. The Academic Section provides the result of total internal assessment marks to the Examination Section before the 1<sup>st</sup> Professional MBBS result is declared.

The total marks in the professional examination are as follows:

		Theory	Practical	TOTAL
<b>Anatomy</b>	Internal Assessment	100	100	<b>400</b>
	Prof. Examination	100	100	
	<b>Total Marks</b>		<b>200</b>	<b>200</b>

		<b>Theory</b>	<b>Practical</b>	<b>TOTAL</b>
<b>Physiology</b>	Internal Assessment	75	75	<b>300</b>
	Prof. Examination	75	75	
	<b>Total Marks</b>	<b>150</b>	<b>150</b>	
<b>Biochemistry</b>	Internal Assessment	75	75	<b>300</b>
	Prof. Examination	75	75	
	<b>Total Marks</b>	<b>150</b>	<b>150</b>	
<b>TOTAL</b>				<b>1000</b>

**Re-assessment rules (Internal examination):**

Following the implementation of 'best 2 exams' policy, no re-assessment/supplementary examination will be conducted for internal exams.

Those students who are ill for long periods and are not able to reappear at the examination, may be exempted only by the Dean from taking the examination on the production of a medical certificate from Head of the Department/Unit under whom the student has been under treatment. This certificate should be issued within one or two days of the date of illness and should clearly indicate that the student is not fit to appear at the examination on that day. Non completion of a posting may entail a repeat posting in that area. In such cases the students may be exempted by the Dean from the pertinent semester examinations.

**Supplementary Examination for 1<sup>st</sup> Professional**

- To be held in August i.e. after 6 weeks of final exams
- Students failing the 1<sup>st</sup> Professional exam will be allowed to take the supplementary exams. For such students, 25% of weightage will be carried forward from internal assessment, 25% marks from the 1<sup>st</sup> Professional examination and 50% will be allotted to the supplementary exam.

*(Authority: Academic Committee AC/117/09: 20/11/2018; Governing Body GB/157/6: 24/01/2019; applicable to MBBS batches beginning 2019 session)*

**Promotion to 2<sup>nd</sup> Professional:**

- A student failing in a single subject of the 1<sup>st</sup> Professional exam will be promoted to the 2<sup>nd</sup> Professional but will have to pass the failed subject of 1<sup>st</sup> Professional before being allowed to appear for the 2<sup>nd</sup> Professional exam.
- Students who are reappearing for 1<sup>st</sup> Professional subjects during the 2<sup>nd</sup> Professional may be permitted to reappear for the internal exam of the same subject and the better of the two marks for each exam will be considered toward the internal assessment. *(Authority: Academic Committee AC/118/4; 06/02/2020)*

**Summer Vacation after 2nd Semester:** (15th July to 15th August)

### 3<sup>RD</sup> SEMESTER (AUGUST TO DECEMBER)

- 2<sup>nd</sup> Professional duration is 1½ years (3 semesters of 6 months each) starting from 16<sup>th</sup> August onwards. Classes start from 16<sup>th</sup> August, 8.00 AM to 5.00 PM according to the Teaching Schedule.
- **Subjects:** Pathology, Microbiology, Forensic Medicine and Pharmacology
- **3<sup>rd</sup> Mid-Semester Exam:** 7<sup>th</sup> to 14<sup>th</sup> October (approx.)

– **Marks will be included in the 2<sup>nd</sup> Professional exam**

Subjects	Theory	Practical
Pathology	15	15
Microbiology	10	10
Pharmacology	10	10

- Supplementary Exam/ Re-assessment: In case a student does not appear for above exam due to medical ground or any other reasons, then he/she is required to apply for the re-assessment within 15 days to the Dean after regular semester exam are over (28<sup>th</sup> October to 4<sup>th</sup> November; dates are fixed by the concerned department).
- **Clinical postings:** 21<sup>st</sup> October to 30<sup>th</sup> November
  - Clinical postings are to the Departments of Medicine and Surgery
  - End-posting assessments are carried out by the concerned departments and the marks are sent to the Academic Section to be added to the 3<sup>rd</sup> Professional Examination
  - Internal Assessment marks are out of 15 marks each in Medicine and Surgery
- **3<sup>rd</sup> End-Semester Exam:** 8<sup>th</sup> to 16<sup>th</sup> December (approx.)

– **Marks will be included in the 2<sup>nd</sup> Professional exam**

Subjects	Theory	Practical
Pathology	15	15
Microbiology	10	10
Pharmacology	10	10

- **Supplementary Exam/ Re-assessment:** In case a student does not appear for above exam due to medical ground or any other reasons, then he/she is required to apply for the re-assessment within 15 days to the Dean after regular

semester exam are over (2<sup>nd</sup> January to 7<sup>th</sup> January; dates are fixed by the concerned department).

- **Winter Vacation:** 16<sup>th</sup> to 31<sup>st</sup> December

## 4<sup>TH</sup> SEMESTER (JANUARY TO JUNE)

- **Clinical Postings: (4th and 5th Semester; January to October)**
  - Medicine (45 days); Surgery (45 days); Urban Health Centre (CCM) (45 days); Paediatrics (45 days); Obstetrics& Gynaecology (23 days); Psychiatry (23 days)
  - End-posting assessments are carried out by the concerned departments within one week of completion of the posting and the marks are sent to the Academic Section to be added to the 3rd Professional Examination. The marks are as below:
    - Medicine: 15
    - Paediatrics: 15
    - Surgery: 25
    - Obstetrics& Gynaecology: 25
    - Psychiatry: 06
    - Community Medicine: 50
  - If no assessment is received, the students would be given zero marks. Students will not be allowed to get their assessment done at a later date.
  - During the Urban Health Centre posting, one day a week (Wednesday) shall be devoted to Community Ophthalmology at the Urban Health Centre under guidance of a faculty from Dr. R.P. Centre for Ophthalmic Sciences.
  - Students who are unable to appear in the end posting assessment on medical grounds or other reasons are required to apply for permission to appear in Supplementary re-assessment immediately, within 15 days, duly supported with medical certificate from a faculty member of the Institute, failing which they will not be permitted to appear in the supplementary assessment.
- **4<sup>th</sup> Mid Semester Examination:** 5<sup>th</sup> to 15<sup>th</sup> March (approx.)
  - **Marks will be included in the 2<sup>nd</sup> Professional exam**

Subjects	Theory	Practical
Pathology	15	15
Microbiology	10	10
Pharmacology	10	10
Forensic Medicine	12	13

- **Supplementary Exam/ Re-assessment:** In case a student does not appear for above exam due to medical ground or any other reasons, then he/she is required to apply for the re-assessment within 15 days to the Dean after regular semester exam are over (16<sup>th</sup> to 21<sup>st</sup> April; dates are fixed by the concerned department).
- **4<sup>th</sup> End Semester Examination: 6<sup>th</sup> to 15<sup>th</sup> May (approx.)**
  - Marks will be included in the 2nd Professional exam

Subjects	Theory	Practical
Pathology	15	15
Microbiology	10	10
Pharmacology	10	10
Forensic Medicine	13	12

- **Supplementary Exam/ Re-assessment:** In case a student does not appear for above exam due to medical ground or any other reasons, then he/she is required to apply for the re-assessment within 15 days to the Dean after regular semester exam are over (June/July; dates are fixed by the concerned department).
- **Summer Vacation:** 16<sup>th</sup> May to 15<sup>th</sup> July

## 5<sup>TH</sup> SEMESTER (JULY TO DECEMBER)

- **Clinical Postings:** (4<sup>th</sup> and 5<sup>th</sup> Semester; as described in section on 4<sup>th</sup> semester)
  - Clinical Posting from 16<sup>th</sup> July to 15<sup>th</sup> October (4 months)
- **5<sup>th</sup> End Semester Examination (2<sup>nd</sup> Pre-professional exam): 6<sup>th</sup> to 23<sup>rd</sup> November (approx.)**
  - Marks will be included in the 2<sup>nd</sup> Professional exam

Subjects	Theory	Practical
Pathology	15	15
Microbiology	10	10
Pharmacology	10	10
Forensic Medicine	12	13

## 2<sup>ND</sup> PROFESSIONAL FINAL EXAMINATION

(3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Semesters, conducted by the Examination Section, 1<sup>st</sup> to 15<sup>th</sup> December-approx)

### **Attendance**

75% attendance is compulsory for internal assessment marks to be forwarded to the Examination Section.

### **Internal assessment marks**

In the 2<sup>nd</sup> Professional examination, internal assessment marks shall include marks obtained in the following exams: 3<sup>rd</sup> mid semester, 3<sup>rd</sup> end-semester, 4<sup>th</sup> mid semester, 4<sup>th</sup> end-semester, and 5<sup>th</sup> end-semester/pre-professional exam. The Academic Section is required to forward total internal assessment marks of 2<sup>nd</sup> Professional examination to the Exam Section.

<b>Subject</b>	<b>Exam</b>	<b>Theory</b>	<b>Practical</b>
<b>Pathology</b>	3 <sup>rd</sup> mid semester	15	15
	3 <sup>rd</sup> end-semester	15	15
	4 <sup>th</sup> mid semester	15	15
	4 <sup>th</sup> end-semester	15	15
	5 <sup>th</sup> end-semester	15	15
	<b>Total Marks</b>	<b>75</b>	<b>75</b>
<b>Microbiology</b>	3 <sup>rd</sup> mid semester	10	10
	3 <sup>rd</sup> end-semester	10	10
	4 <sup>th</sup> mid semester	10	10
	4 <sup>th</sup> end-semester	10	10
	5 <sup>th</sup> end-semester	10	10
	<b>Total Marks</b>	<b>50</b>	<b>50</b>
<b>Pharmacology</b>	3 <sup>rd</sup> mid semester	10	10
	3 <sup>rd</sup> end-semester	10	10
	4 <sup>th</sup> mid semester	10	10
	4 <sup>th</sup> end-semester	10	10
	5 <sup>th</sup> end-semester	10	10
	<b>Total Marks</b>	<b>50</b>	<b>50</b>
<b>Forensic Medicine</b>	3 <sup>rd</sup> mid semester	-	-
	3 <sup>rd</sup> end-semester	-	-
	4 <sup>th</sup> mid semester	12	13
	4 <sup>th</sup> end-semester	13	12
	5 <sup>th</sup> end-semester	12	13
	<b>Total Marks</b>	<b>37</b>	<b>38</b>

In the Final Examination of 2<sup>nd</sup> Professional, 50% of total marks are based on internal assessments, and 50% on the basis of performance in the professional examination. The Academic Section provides the result of total internal assessment marks to the Examination Section before the 2<sup>nd</sup> Professional MBBS result is declared.

The total marks in the 2nd Professional examination are as follows:

<b>Subject</b>	<b>Category</b>	<b>Theory</b>	<b>Practical</b>	<b>TOTAL</b>
Pathology	Internal Assessment	75	75	150
	Prof. Examination	75	75	150
	<b>Total Marks</b>	<b>150</b>	<b>150</b>	<b>300</b>
	Pass marks	<b>75</b>	<b>75</b>	150
Microbiology	Internal Assessment	50	50	100
	Prof. Examination	50	50	100
	<b>Total Marks</b>	<b>100</b>	<b>100</b>	<b>200</b>
	Pass marks	<b>50</b>	<b>50</b>	100
Pharmacology	Internal Assessment	50	50	100
	Prof. Examination	50	50	100
	<b>Total Marks</b>	<b>100</b>	<b>100</b>	<b>200</b>
	Pass marks	<b>50</b>	<b>50</b>	100
Forensic Medicine	Internal Assessment	37	38	75
	Prof. Examination	38	37	75
	<b>Total Marks</b>	<b>75</b>	<b>75</b>	<b>150</b>
	Pass marks	37.5	37.5	75
<b>TOTAL</b>	Internal Assessment	212	213	425
	Prof. Examination	213	212	425
	<b>Total Marks</b>	<b>425</b>	<b>425</b>	<b>850</b>
	Pass marks	212.5	212.5	425

### **Supplementary Examination for 2<sup>nd</sup> Professional**

- To be held in May (after 5 months).
- Fresh internal assessment will be conducted in the month of April & internal assessment will constitute only 25% of marks while 75% will be by final examination.
- **Winter Vacation:** 16th to 31st December

### **6<sup>TH</sup> SEMESTER (JANUARY TO JUNE)**

- 3<sup>rd</sup> (Final) Professional duration is 2 years (4 Semesters of 6 months each) starting from 1<sup>st</sup> January onwards. Classes start from 1<sup>st</sup> January, 8.00 AM to 5.00 PM according to the Teaching Schedule.
- Subjects: Medicine, including Psychiatry and Dermatology, Surgery including Orthopaedics, ENT, Ophthalmology, Anaesthesiology, Casualty and Dental Surgery, Paediatric, Obstetrics&Gynaecology& Community Medicine.

- **Clinical Posting:** (1<sup>st</sup> January to 15<sup>th</sup> June)
  - Medicine (40 days) ; Psychiatry (40 days); Ophthalmology (40 days); Surgery (40 days); Paediatrics (20 days); Obstetrics and Gynaecology (20 days)
  - Additional clinical posting will be done in Dermatology & Venereology, Community Medicine, Orthopedics, ENT and Anaesthesiology.
  - End-posting assessments are carried out by the concerned departments within one week of completion of the posting and the marks are sent to the Academic Section to be added to the 3<sup>rd</sup> Professional Examination. The marks are as below:
    - Medicine: 30
    - Paediatrics: 15
    - Surgery: 17
    - Obstetrics& Gynaecology: 20
    - Psychiatry: 06
    - Community Medicine: 50
    - Ophthalmology: 30
  - Students who are unable to appear in the end posting assessment on medical grounds or other reasons are required to apply for permission to appear in Supplementary re-assessment immediately, within 15 days, duly supported with medical certificate from a faculty member of the Institute, failing which they will not be permitted to appear in the supplementary assessment.
- **Summer Vacation:** 16th June to 15th July

## 7<sup>TH</sup> SEMESTER (16TH JULY TO 22ND DECEMBER)

- **Clinical Posting:**
  - Community Medicine (40 days) ; Dental Surgery (10 days); Elective (15 days: 7 days in Radiotherapy and 7 days in Radiodiagnosis); Anaesthesiology (20 days); Dermatology (20 days); Casualty (20 days); ENT (20 days); Orthopaedics (20 days)
  - End-posting assessments are carried out by the concerned departments within one week of completion of the posting and the marks are sent to the Academic Section to be added to the 3<sup>rd</sup> Professional Examination. The marks are as below:
    - Orthopedics: 15
    - ENT: 15
    - Anaesthesiology: 05
    - Casualty: 05
    - Dental: 05
    - Rural (CCM): 50
    - Dermatology: 12

- Students who are unable to appear in the end posting assessment on medical grounds or other reasons are required to apply for permission to appear in Supplementary re-assessment immediately, within 15 days, duly supported with medical certificate from a faculty member of the Institute failing which they will not be permitted to appear in the supplementary assessment.

- **Winter Vacation:** 23<sup>rd</sup> to 31<sup>st</sup> Dec

## 8<sup>TH</sup> SEMESTER: 1<sup>ST</sup> JANUARY TO 15<sup>TH</sup> JUNE

- **Clinical Posting:** (1<sup>st</sup> January to 15<sup>th</sup> June: same postings as in 6<sup>th</sup> Semester)
  - Medicine (40 days) ; Psychiatry (40 days); Ophthalmology (40 days); Surgery (40 days); Paediatrics (20 days); Obstetrics and Gynaecology (20 days)
  - End-posting assessments are carried out by the concerned departments within one week of completion of the posting and the marks are sent to the Academic Section to be added to the 3<sup>rd</sup> Professional Examination. The marks are as below:
    - Medicine: 30
    - Paediatrics: 20
    - Surgery: 18
    - Obstetrics & Gynaecology: 30
- **Summer vacation:** 16<sup>th</sup> June to 15<sup>th</sup> July

## 9<sup>TH</sup> SEMESTER: 16<sup>TH</sup> JULY-DECEMBER

- **Clinical Posting: 16<sup>th</sup> July to 31<sup>st</sup> August**
  - Revision postings for one week each in the following departments: Medicine, Surgery, Paediatrics, Obstetrics and Gynaecology, Elective I & II (one week each elective posting in any two departments as per the choice of students and with consent of the concerned Department)
- **Leave for preparation of Final 3<sup>rd</sup> Professional MBBS Examination: 1<sup>st</sup> to 30<sup>th</sup> September**
- Pre-professional of Final Examination: 1<sup>st</sup> to 31<sup>st</sup> October
  - To be conducted by respective departments, scheduled by the Academic Section through the Teaching Schedule Committee with marks as under:

Subject	Theory	Practical
Medicine	56	56
Paediatrics	25	25
Surgery	75	75
Obstetrics and Gynaecology	37.5	37.5
Community Medicine	75	75

- The student must have cleared all subjects of the 2<sup>nd</sup> Professional MBBS Exams.

## 3<sup>RD</sup> (FINAL) PROFESSIONAL FINAL EXAMINATION

(6<sup>th</sup> to 9<sup>th</sup> Semesters, conducted by the Examination Section, 1<sup>st</sup> to 15<sup>th</sup> December-approx)

### Attendance

75% attendance is compulsory for internal assessment marks to be forwarded to the Examination Section.

### Internal assessment marks

In the 3<sup>rd</sup> Professional final examination, internal assessment marks shall include marks obtained in clinical postings in the following: 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> semesters as below:

- Medicine: 114 (Medicine: 90, Psychiatry: 12, Dermatology: 12)
- Surgery: 150 (Surgery: 75, Ophthalmology: 30, Orthopedics: 15, ENT: 15, Anaesthesia: 5, Casualty: 5, Dental: 5)
- Paediatrics: 50
- Obstetrics and Gynaecology: 75
- Community Medicine: 150

The Academic Section provides the result of total internal assessment marks as above and marks of the pre-professional 9<sup>th</sup> End-Semester marks to the Examination Section for inclusion in the 3<sup>rd</sup> Professional MBBS Examination marks to the Examination Section before the result is declared. The marks distribution is as below:

MEDICINE	Medicine					Psychiatry			Dermatology			Total	Theory	Practical
	3 <sup>rd</sup>	4 <sup>th</sup> /5 <sup>th</sup>	6 <sup>th</sup>	8 <sup>th</sup>	Total	4 <sup>th</sup> /5 <sup>th</sup>	6 <sup>th</sup> /8 <sup>th</sup>	Total	7 <sup>th</sup>	Total				
Assessment	15	15	30	30	90	06	06	12	12	12	-	114	57	57
9 <sup>th</sup> End												112	56	56
<b>TOTAL INT.</b>												<b>226</b>	<b>113</b>	<b>113</b>

PEDIATRICS	4 <sup>th</sup> /5 <sup>th</sup>	6 <sup>th</sup>	8 <sup>th</sup>	Total								Theory	Practical	
Assessment	15	15	20	50	-	-	-	-	-	-	-	50	25	25
9 <sup>th</sup> End												50	25	25
<b>TOTAL INT.</b>												<b>100</b>	<b>50</b>	<b>50</b>

SURGERY	Surgery					Ophth	Ortho	ENT	Anesth	Casualty	Dent	Total	Theory	Practical
	3 <sup>rd</sup>	4 <sup>th</sup>	6 <sup>th</sup>	8 <sup>th</sup>	Total	6 <sup>th</sup> /8 <sup>th</sup>	7 <sup>th</sup>							
Assessment	15	25	17	18	75	30	15	15	05	05	05	150	75	75
9 <sup>th</sup> End												150	75	75
<b>TOTAL INT.</b>												<b>300</b>	<b>150</b>	<b>150</b>

<b>OBGYN</b>	<b>4<sup>th</sup>/5<sup>th</sup></b>	<b>6<sup>th</sup></b>	<b>8<sup>th</sup></b>	<b>Total</b>							<b>Total</b>	<b>Theory</b>	<b>Practical</b>
Assessment	25	20	30	75	-	-	-	-	-	-	75	37.5	37.5
9 <sup>th</sup> End											75	37.5	37.5
<b>TOTAL INT.</b>											<b>150</b>	<b>75</b>	<b>75</b>

<b>COMM. MED</b>	<b>4<sup>th</sup>/5<sup>th</sup></b>	<b>6<sup>th</sup></b>	<b>8<sup>th</sup></b>	<b>Total</b>							<b>Total</b>	<b>Theory</b>	<b>Practical</b>
Assessment	50	50	50	150	-	-	-	-	-	-	150	75	75
9 <sup>th</sup> End											150	75	75
<b>TOTAL INT.</b>											<b>300</b>	<b>150</b>	<b>150</b>

In the Final Examination of 3<sup>rd</sup> Professional, 50% of total marks are based on internal assessments, and 50% on the basis of performance in the professional examination.

The total marks in the 3<sup>rd</sup> Professional examination are as follows:

<b>Subject</b>	<b>Category</b>	<b>Theory</b>	<b>Practical</b>	<b>Total</b>
Medicine	Internal Assessment	113	113	226
	Prof. Examination	112	112	224
	<b>Total Marks</b>	<b>225</b>	<b>225</b>	<b>450</b>
	Pass marks	112.5	112.5	225
Pediatrics	Internal Assessment	50	50	100
	Prof. Examination	50	50	100
	<b>Total Marks</b>	<b>100</b>	<b>100</b>	<b>200</b>
	Pass marks	50	50	100
Surgery	Internal Assessment	150	150	300
	Prof. Examination	150	150	300
	<b>Total Marks</b>	<b>300</b>	<b>300</b>	<b>600</b>
	Pass marks	150	150	300
OBGYN	Internal Assessment	75	75	150
	Prof. Examination	75	75	150
	<b>Total Marks</b>	<b>150</b>	<b>150</b>	<b>300</b>
	Pass marks	75	75	150
Community Medicine	Internal Assessment	150	150	300
	Prof. Examination	150	150	300
	<b>Total Marks</b>	<b>300</b>	<b>300</b>	<b>600</b>
	Pass marks	150	150	300
<b>TOTAL</b>	Internal Assessment	538	538	1076
	Prof. Examination	537	537	1074
	<b>Total Marks</b>	<b>1075</b>	<b>1075</b>	<b>2150</b>
	Pass marks	537.5	537.5	1075

### **Compartmental Examination for Final MBBS (2<sup>nd</sup> or 3<sup>rd</sup> week of January)**

- This is given when the candidate fails in only one subject of 3<sup>rd</sup> MBBS (Final) Professional Exam. The eligibility is as below:
    1. Failure in one subject AND has 40% marks or more marks in aggregate in that subject in the 3<sup>rd</sup> Professional AND has 50% or more in internal assessment in that subject
  - OR
  - 2. Student who could not appear in December, because of bereavement in immediate family or illness at the time of exam or just preceding it AND has more than 50% marks in internal assessment in that subject
- Compartmental Exam will not be counted as an attempt
  - Marks contribution will remain the same as for the main exam

### **Supplementary Examination for Final MBBS (May)**

- This is given when the candidate fails in more than one subject of 3<sup>rd</sup> MBBS (Final) Professional Exam.
- Internal Assessment will constitute only 25% of marks while 75% will be by the Final Examination.

## **Rules for compulsory attendance**

Attendance during MBBS course is compulsory. MBBS students must obtain 75% attendance in aggregate, with a minimum of 65% in each of the subjects, before they are permitted to appear in the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Professional examinations. Those students who obtain 70% attendance can be permitted in the Professional examinations with the permission of the Dean/Director, considered on merit of each case. Students who obtain permission to participate in the various inter-Medical College/inter institutional festival outside AIIMS and those who participate/organize the PULSE programme at AIIMS can be considered for some relaxation in the attendance.

*(Authority: Academic Committee: 17/06/2005; Governing Body: 05/07/2005)*

## **Rules for examinations**

A student's name will be struck off from the rolls of the Institute in any of the following cases if he/ she does not qualify/pass:

1. 1<sup>st</sup> Professional Examination in 3 attempts including regular and supplementary exams (for all subjects)
2. 2<sup>nd</sup> Professional Examination in 4 attempts i.e. 2 regular plus 2 supplementary examinations (for all subjects)

3. 3<sup>rd</sup> Professional Examination (pre final/final professional) in 4 attempts i.e. 2 regular plus 2 supplementary examinations (for all subjects)

If a candidate does not appear in the examination due to illness, he/she will be required to submit certificate from a consultant of AIIMS for first time and if it is repeated for 2<sup>nd</sup> time, then it should be certified by a Medical Board constituted by the Dean. The Dean is authorized to take a decision whether there is a genuine case or not. If the Dean is satisfied, this will not be counted as an attempt, otherwise it will be counted as an attempt on account of absenteeism.

*(Authority: Academic Committee: 21/02/2003; Governing Body 17/04/2003)*

### **Rule for mercy chance:**

One mercy chance shall be given in all MBBS professional examination only under exceptional circumstances like medical problem, psychological problem or overwhelming family problems. This mercy chance will be given on recommendation of HOD of the concerned discipline (who will give detailed background of the candidate including his overall performance throughout the year, attendance and the reasons for mercy chance), forwarded by the Dean, recommended by the Director and final ratification by the President, AIIMS. No further appeals will be entertained under any circumstances by President, AIIMS.

*(Authority: Academic Committee AC/112/3: 30/12/2014; Governing Body 13/04/2015)*

## **INTERNSHIP**

**One year:** January to December; batches to be made by Academic Section. The details of Compulsory rotating Internship for one year are as under:

Internship must be completed within 13 months unless extended as described below for elective postings.

Failure to complete internship by these rules may be penalized by including details of rotation in the MBBS transcripts, in the character certificate and by informing the institute abroad if the student fails to return.

- Medicine: 1½ months
- Surgery: 1½ months
- Rural: 3 months
- Paediatrics: 1 month
- Obstetrics and Gynaecology: 1 month
- Casualty: 1 month
- Anaesthesiology: 15 days
- Ophthalmology: 15 days

- Electives: 2 months
  - Elective training may be permitted at any recognized medical university abroad.
  - Students may be allowed to mutually exchange elective training periods if they are selected for elective training abroad at a time different from their original elective postings in the internship roster. However, this must be strictly on mutual exchange and with proof of acceptance.
  - 2 months extension of internship may be permitted only for elective training abroad with proof of acceptance. However, the hostel must be vacated by the end of 13<sup>th</sup> month of starting internship and no further extension may be granted.

*(Authority: Academic Committee AC/118/5; 06/02/2020)*

### **Internship Leave Rules**

- Interns are allowed a total 15 days leave during one year of internship. In exceptional cases, due to some personal work or on medical grounds, they can, however, be granted additional 4 (four) days leave by the Dean. Further special sickness leave period of 15 days in a year may be allowed in such cases where an intern has been hospitalised for an ailment. He/she may send an application for leave, along with the medical certificate, through the Head of the Unit/ Department, where he/she is posted and the Dean will have the authority to either partly or totally condone the period of absence for which the intern was admitted to the hospital.
- In case the interns attend OPD/EHS/Casualty for an illness which does not require hospitalisation, a similar application should be sent to the Dean with a medical certificate duly signed by either the Faculty Member working in the OPD on that day, or by the consultant posted in the EHS, or by the CMO on duty. The Dean shall have the power to condone either a part or the whole period of such absence on medical grounds.
- The Dean shall also have the power to stop the payment of the stipend due to an intern for the period for which he has exceeded the period of 15 days due to him as leave in a year.

### **Performance evaluation**

- In case of an unsatisfactory performance of an intern during the period of his/her posting in a Unit/ Department, the Head of such Unit/Department should periodically inform the intern regarding his/her unsatisfactory performance. This recommendation is being made so that interns are properly warned during their posting regarding their unsatisfactory performance. This will also enable them to compensate for their previous lapses and try to improve during the period of their posting so as to secure a satisfactory assessment at the end of the posting.

- If the Academic Section receives an unsatisfactory report (with 'E' grade on the proforma) about the performance of an intern in a Unit/ Department, such an intern will be informed that he/she will be withheld till such time that his/her performance is graded as satisfactory.
- The intern may be asked to put extra hours of work in the Department/Unit where the performance has been unsatisfactory. Such an arrangement should have the prior approval of the Heads of Units/Department.
- The entire block of posting may be repeated subsequent to the completion of one year's internship.
- The Dean, on the recommendation of the Head of the concerned Department/Unit, will be the final authority to decide as to which of the above mentioned courses should be open to a particular intern.

### **Exchange of Internship Posting**

Exchange of Internship posting is not routinely permitted. It may only be done after the recommendation of the Concerned HODs/Departments and approval of the Dean, based on the individual case.

### **Repeat Posting**

The internship will be required to be completed within one year as described above. The interns will be required to join immediately after passing the MBBS examination but they will not be allowed to join the same beyond 31<sup>st</sup> March. However, such cases will be considered on merit by the Dean.

## **MERIT SCHOLARSHIPS**

- Merit Scholarship is payable to the students who stood First, Second and Third in the Professional MBBS Exams @ Rs.7500, Rs.5000 and Rs. 3000 respectively per month respectively for 1½ years/ 2 years/ 1 year for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Professional exams respectively. (*Authority: Academic Committee AC/111/5: 13/5/2014; Standing Finance Committee SFC/205/9: 22/10/2014; Governing Body GB/152/3: 13/4/2015*)
- Students having the maximum marks in individual subjects of Anatomy, Physiology and Biochemistry will be given a special Book Prize of Rs. 20,000/- for purchase of 2<sup>nd</sup> Professional books. (*Authority: Academic Committee AC/111/5: 13/5/2014; Standing Finance Committee SFC/205/9: 22/10/2014; Governing Body GB/152/3: 13/4/2015*)
- Students having highest marks in individual subjects of Pathology, Microbiology, Pharmacology and Forensic Medicine & Toxicology will be given a special Book Prize of Rs. 20,000/- for purchase of 3<sup>rd</sup> Professional books. (*Authority: Academic Committee AC/117/03: 20/11/2018; Governing Body GB/157/6: 24/01/2019*)

## SUMMER FELLOWSHIPS FOR ALL SEMESTER STUDENTS

Thirty summer fellowships are awarded to the MBBS students for a sum of Rs.3000 per month from 16<sup>th</sup> May to 15<sup>th</sup> August after completion of the project in the concerned departments. (Authority: Academic Committee AC/112/6: 30/12/14; Standing Finance Committee SFC/2016/5: 5/3/2015; Governing Body: 13/4/2015)

## SKILLS TRAINING

Skill based learning, integrated with e-Learning, is an integral part of the course curriculum. Students will learn a set of mandatory, desirable and preferable skills based on professional need. The modules will be designed by the teaching faculty who will supervise the delivery of these skill sets a part of the curriculum. These modules include Basic Life Skill, intravenous cannulation, urinary catheterization, glove wearing techniques, hand washing, central venous catheterization, arterial sampling, normal delivery, and others that may be approved by the Curriculum/Teaching committees. Skills and courses deemed essential will form a mandatory part of their curriculum and will be assessed as a part of the course requirement.

(Authority: Academic Committee AC/117/21: 20/11/2018; Governing Body GB/157/6: 24/01/2019)

## ELECTION OF STUDENTS' UNION

The Academic Section is required to conduct the Student's Union Election according to the constitution of the Student Union during February each year for the following posts:

1. President
2. Vice-President
3. General Secretary
4. Gymkhana Secretary
5. Social & Cultural Affairs Secretary
6. Finance Secretary
7. Boys Hostel Secretary
8. Girls Hostel Secretary
9. Magazine Editor
10. Literary Secretary
11. Class Representative (II, IV, VI, VIII semester, Interns)



# MD/MS/MDS & M.Ch/DM (Direct 6 years) courses

---

- Candidates joining MD/MS/MDS degree courses shall be called Junior Residents. Candidates joining the Direct 6 year DM/MCh courses will be called Junior Residents in the first 3 years and Senior Residents in the next 3 years.
- Duration of MD, MS, MDS courses is 3 year and 6 years for the direct 6-year MCh/ DM courses.

The courses are available in the following specialties:

S.No	Doctor of Medicine (MD)
1	Anaesthesiology
2	Anatomy
3	Biochemistry
4	Biophysics
5	Community Medicine
6	Dermatology& Dermatology
7	Emergency Medicine
8	Forensic Medicine
9	Geriatric Medicine
10	Hospital Administration
11	Laboratory Medicine
12	Medicine
13	Microbiology
14	Nuclear Medicine
15	Obstetrics and Gynaecology
16	Ophthalmology
17	Paediatrics
18	Palliative Medicine
19	Pathology
20	Pharmacology
21	Physical Medicine& Rehabilitation
22	Physiology

<b>S.No</b>	<b>Doctor of Medicine (MD)</b>
23	Psychiatry
24	Radio diagnosis
25	Radiotherapy
26	Transfusion Medicine
<b>Master of Surgery (MS)</b>	
27	Orthopaedics
28	Otorhinolaryngology
29	Surgery
<b>Master of Dental Surgery (MDS)</b>	
30	Conservative Dentistry and Endodontics
31	Oral and Maxillofacial Surgery
32	Orthodontics
33	Pedodontics and Preventive Dentistry
34	Prosthodontics
<b>MCh (Direct 6 year Course)</b>	
35	Paediatric Surgery
36.	Neurosurgery
<b>DM (Direct 6 year Course)</b>	
37.	Infectious Diseases

## RESERVATION

59.5% of the total Post-Graduate seats (15% for SC, 7.5% ST, 27% for OBC and 10% for EWS) excluding those for Sponsored/Foreign National candidates are reserved for the candidates belonging to the Scheduled Castes, Scheduled Tribes, Other Backward Classes (Non-creamy layer) and Economically Weaker Sections.

### **Persons with Benchmark Disabilities (PWBD)**

As per provisions (Chapter VI Clause 32) of the Rights of the Persons with Disabilities Act, 2016, 5% of seats shall be reserved for Persons (Indian nationals) with Benchmark Disabilities (PWBD). The candidate must possess a valid document certifying his/her physical disability. The disability certificate should be certified by a duly constituted and authorized Medical Board of the State or Central Govt. Hospitals/Institutions. Any amendment to the Schedule to the RPWD Act, 2016, shall consequently stand amended in the above schedule. The selection shall be subjected to medical fitness by Medical Board.

- **For MD/MS:** Reservation will be provided on horizontal basis, as per their rank in order of merit in examination. Vacant seat, if any, shall be offered to the candidate from the general/relevant category.
- **For MDS:** As per 100-point roster

***There is no reservation in the DM/MCh courses, being super-specialty courses***

***Institutional preference for AIIMS graduates***

By way of institutional preference, the institutional candidates i.e. those who have graduated from All India Institute of Medical Sciences, New Delhi, shall be preferred for admission against 50% of total MBBS seats of AIIMS of the open general seats without any discipline wise preference, in accordance with the judgment of the Hon'ble Supreme Court and judgment dated 07-05-2004 of the Supreme Court in Saurabh Chaudhary Vs. Union of India W.P. (C) No. 29 of 2003 and connected matters. Any seat left vacant out of the AIIMS preferential seats or any other reserved seats shall be available to other open general category candidate in order of merit.

## ADVERTISEMENT

- August/September for January Session and February/ March for July Session

## ELIGIBILITY

1. A candidate must possess MBBS degree for MD/MS/Direct 6-year DM/MCH and BDS degree for MDS courses of a University recognized by the Medical Council of India/ Dental Council of India and must have completed the required period of 12 months compulsory rotating Internship. Those who are likely to complete their internship after 31<sup>st</sup> January for January session and after 31<sup>st</sup> July for July session are not eligible.
2. **Minimum Marks in MBBS/ BDS or equivalent Examinations:** The candidate must have obtained a minimum of the following marks in aggregate in all the MBBS/BDS professional examinations
  - a. For candidates belonging to the SC/ST Categories: 50% marks in aggregate
  - b. For all other categories including OBC/EWS Category: 55% marks in aggregate
  - c. For Persons with Bench-mark Disabilities (PWBD) candidates the minimum aggregate as provided for the category to which the candidate belongs shall apply
  - d. Sponsored Candidates. The eligibility of Sponsored Candidates with respect to the minimum marks in aggregate in all the MBBS/BDS professional examinations will be the same as for candidates as mentioned above.
  - e. Foreign National candidates are required to obtain the certificate of grading system from their University / Institution to determine the value of grading in

percentage. After getting the certificate, calculate total and obtained marks from the certificate then fill "Marks Column" and complete Final Registration before due date.

- f. Graduated from Foreign Universities: Indian National candidates who have graduated from foreign Universities must fill their MCI screening exam percentage marks in the online form. Candidate must have obtained 55% for UR/OBC/EWS, 50% for SC/ST categories, in FMGE exam conducted by NBE, Govt. of India.
3. Entrance Examination is conducted for the above courses in May for July session and November for January session.
4. Counseling is conducted for above courses as follows: June for July Session and December for January session.
5. Date of Admission of the course: 1<sup>st</sup> July for July session and 1<sup>st</sup> January for January session.
6. Closing date of admission: 31<sup>st</sup> August for July session and 28<sup>th</sup> February for January session.

## **REQUIREMENTS FOR ADMISSION OF SPONSORED CANDIDATES**

1. Candidates who are permanent employees of any Central/State Government/Armed Forces or the Public-Sector Undertaking/Autonomous Body can be sponsored by the respective Government/Defence Authorities or the Competent Authorities of PSU/Autonomous Body.
2. A State Government can sponsor candidates only for those postgraduate (MD/MS/MDS) courses which are not available in the State. A certificate regarding non-availability of the course (for which the candidate is being sponsored) in the concerned State, duly signed by the Secretary/Director General of Health Services of the Central / State Government/ DGAFMS/Competent Authority or PSU/Autonomous Body viz. Director/Executive Head of the concerned organization, should be furnished in the format prescribed for this purpose.
3. Sponsored candidate is required to register online & fill online application form indicating the choice of subject (only one subject). However, the candidate may be sponsored for more than one AIIMS for that subject only. All eligible "sponsored" candidates will be called by the Institute for an entrance test. Additionally, the Subject / Specialty to be filled in the Sponsored Certificate should be the same as mentioned in the Prospectus for Respective AIIMS, otherwise Sponsored category may not be considered.
4. Sponsored candidates will be designated as "trainees".

5. The subject for which the candidate is being sponsored should be clearly specified in the sponsorship form by the sponsoring authority. The candidate can be sponsored for only one subject. The applications of those candidates who are sponsored for more than one subject will not be considered.
6. No "Sponsored" candidate will be paid any emoluments by the Institute during the training period. Such payments will be the responsibility of the sponsoring authority (i.e. Central/State Government or Defence Authorities).
7. Sponsored candidates must submit/send sponsorship certificate in original from their employers in the prescribed format along with the print out of the application form & Registration Slip to the Assistant Controller of Examination, AIIMS, Ansari Nagar, New Delhi-110029 within stipulated period mentioned in the prospectus failing which their candidature will be cancelled.

## **REQUIREMENTS FOR ADMISSION OF FOREIGN NATIONALS/ OVERSEAS CITIZEN OF INDIA (OCI)**

### ***Foreign Nationals***

1. Foreign nationals are required to fill in the prescribed online application form indicating the choice of subject (only one subject) for admission to Postgraduate courses leading to award of MD/MS/MDS degree.
2. Foreign nationals are required to send their Registration Slip of Online application through Diplomatic Channel. They are also required to appear in the Competitive Entrance Examination along with other candidates. An 'Advance Copy' is required to be submitted at AIIMS, New Delhi before the last date of online registration. However, the application of all such candidates will be processed only after receipt of the same through Diplomatic Channel.
3. The foreign nationals will be considered against the seats advertised under the "Sponsored" category for MD/MS/MDS courses. They should be registered with MCI/DMC/DCI before they will be allowed to join the said course, if selected.
4. Seats are not reserved in any discipline for foreign nationals (except the bilateral agreement between the Government of India and any other nation).
5. Foreign candidates must submit their Final Registration through proper channel.
6. Final Registration will be submitted duly recommended & forwarded by "Under Secretary to the Government of India, Ministry of Health and Family Welfare (ME-II Section), Room No.539-A, New Delhi, Pin Code – 110001, India" along with "NO OBJECTION" from the political angle to the appearing in the AIIMS PG Entrance Examination.
7. No Foreign National candidate will be paid any emoluments by the Institute during the training period.

## **Overseas citizen of India (OCI):**

OCI registered under Section 7A of Citizenship Act 1955 will be eligible as per the orders of the Ministry of External Affairs or other concerned ministries of the Government of India.

## **METHOD OF SELECTION**

- Selection will be made strictly on the basis of merit in the entrance test and the choice of discipline allocated on the basis of counseling.

## **Competitive Entrance Examination**

- The Entrance Examination shall be conducted through a Computer Based Test (CBT).
- The duration of the examination shall be 3 hours (Three hours/180 minutes).
- Type of paper: The Competitive Entrance Examination will have one paper in English consisting of 200 (Two hundred) Objective Type (Multiple Choice type) questions
- Cut-Off Percentile: A minimum 50<sup>th</sup>Percentile (*Authority: Governing Body: 14/9/13*)

## **Method of determining merit overall merit by ranking of Percentiles**

- Seat allotment will be based on counselling. The online counselling process has been started from the January 2018 session. (*Authority: Academic committee AC/112/18: 1/12/14*)
- The terms and condition of each round will be uploaded on the website at the time of counselling.

## **SELECTION OF SPONSORED/FOREIGN NATIONAL CANDIDATES**

A combined merit list of the sponsored/foreign national candidates will be made. Seats will be allotted purely on merit on the basis of performance in the Entrance Test against the seats marked for sponsored/Foreign National candidates. The sponsored/Foreign National candidates are not required to participate in the Online Counseling/Seat Allocation process.

## **MEDICAL FITNESS**

The selected candidates shall undergo a medical examination by the Board appointed by the Institute and if found medically fit will join the course.

## CONTRACT

- Each Junior Resident/Demonstrator will be on contract service for a period of three years.
- Duties and responsibilities of Junior Residents will be fixed by the Institute from time to time. They will be required to perform such work as may be needed in the legitimate interest of patient care in the hospital.
- Original certificates of any candidate who opts for a confirmed seat will be retained in the Academic Section during the counseling process.
  - Birth Certificate
  - Internship Completion Certificate
  - Medical Registration Certificate
  - M.B.B.S Mark sheet & Provisional or Degree
  - Caste Certificate
- These will not be returned to the candidate unless he/she deposits a sum of Rs.3,00,000/- (Rupees Three Lakh only) once seat has been confirmed, irrespective of the fact whether he/she joins the course or not.

Penalty for resignation/discontinuation during the course:

- Original certificate of all candidates will be retained in the Academic Section at the time of joining. The same will not be returned to the candidate before completion of the course and submission of no-dues from all concerned departments.
- If the candidate leaves the course within 6 months of joining, he/she shall be liable to pay a sum of Rs.3,00,000/- (Rupees Three Lakh only); and if the candidate leaves after 6 months of joining, he/she shall be liable to pay a sum of Rs.5,00,000/- (Rupees Five Lakh only) as compensation for losses incurred by AIIMS due to such midstream departure.
- The salary for the month in which his/her resignation from the PG seat becomes effective, shall also stand forfeited.

*(Authority: Governing Body 149/16: 19/07/13)*

## EMOLUMENTS

- Junior Residents/Demonstrators (on contract service for three years tenure period) will be paid a sum of Rs.15600 + Rs.5400 Grade Pay + NPA and other allowances as admissible under 7<sup>th</sup> CPC.
- Sponsored and Foreign national candidates will not receive any emoluments.

## **LEAVE:**

During the term of employment, he/she will be entitled for leave as under:

- First year: 30 days leave, calculated on pro-rata basis (i.e. during the first year of their tenure, they will be sanctioned leave only on the basis of number of days that they have already earned).
- Second year: 36 days leave
- Third year: 36 days leave

## **Leave encashment:**

Junior Residents (Academic) are entitled for leave encashment for unavailed leaves (out of total 102 leaves as above) as per instruction contained in CCS leave rules 1972. (Authority: Ministry of health family welfare order No S.11014/5/97,ME (P) dated 18.04.2000)

## **General leave rules:**

- Candidates are not entitled to any other leave except that mentioned herein.
- Leaves of different years cannot be clubbed together.
- Leaves of one year cannot be carried forwarded to another year.
- Leaves availed by candidates beyond permissible limit (per year) shall be treated as Extra Ordinary Leaves (EOL) without pay. EOL can be availed upto maximum of 30 days in the tenure period of 3/ 6 years and the candidate will have to work for the extended period equivalent to that of EOL.
- Any leave of greater than 30 days or EOL beyond 30 days would be sanctioned only in exceptional circumstances on medical grounds, after examination of the applicant by a medical board constituted by the Dean.
- In case EOL availed are more than 30 days, the Residency will be extended for the total period of EOLs and final examination of the candidate shall be held with next batch after completion of the residency tenure.
- Unavailed leaves can be encashed after completion of tenure period on submission of final no dues from the concerned departments.
- Sponsored/Foreign National candidates are not entitled for leave encashment.
- Overstay on leave without proper sanction/willful absence from duty render a resident liable to disciplinary action.
- In case the candidate is on unauthorized leave, then first notice to rejoin should be sent to the student within 7 days. In case he/she does not join, another notice should be sent to the candidate and his/her parents asking for explanation and to

join within 7 days. In case after two notices, the candidate still does not join, then a final notice will be issued as last opportunity to join in another seven days, failing which the registration will be cancelled.

- Residents cannot pre-plan leaves and make a roster of leaves and each leave application is to be decided by the concerned authority on its merit to maintain patient care services.
- If any Junior Resident is posted in another department and applies for normal leave OR Conference Leave, then its application should be forwarded and duly recommended by the HOD/Chief of concerned Department/Centre wherein JR is posted on rotation basis, the HOD/Chief of concerned Department/Centre is the competent authority to recommend his/her leave/conference leave.
- For prolonged leave, it is mandatory to apply through proper channel with proper justification well in advance at least ten days before proceeding on leave. However, Dean is the Competent Authority for sanctioning such leaves.

*(Authority: OM No.4-7/2018-Acad.I:29/10/2018; Academic Committee AC/117/13: 20/11/2018; Governing Body GB/157/6: 24/01/2019)*

## **Maternity Leave**

Female Junior Residents (Academic) are entitled for maternity leaves as per Govt. of India rules during their course with full pay. Their period of registration/training will be extended for the equivalent period of leave availed. They will have to work for the extended period and the final examination of the candidate shall be held with next batch. *(Authority: Staff Council 14/8/2001; OM22/86 Acad. II: 6/9/2001)*

Maternity leave period will be assessed in a manner similar EOL for the purpose of calculation of extension of tenure and postponement of exams. The period of registration and training will be extended for the number of days of Maternity Leave and the exam will be postponed by one session.

## **CME/ Conference/ Symposium/ Workshop (Academic) leave:**

- Junior Residents (Academic) will be granted permission to attend the academic activities i.e. CME/ Conference/ Symposium/ Workshop/ etc. and for the purposes, they can avail total 09 (Nine) days of Academic Leaves/ On Duty Leaves for the entire tenure of three years without any annual cap/ limit.
- The applications of those candidates who have already availed these 09 (Nine) days of Academic Leaves/ On Duty Leaves, will not be considered under purview of Academic Leaves/ On Duty Leaves. However, they shall be free to avail leaves for academic purpose out of permissible 102 days leaves (30+36+36) of the tenure, if due.

- Academic Leave/ On Duty Leave will be considered only after recommendations of the concerned Chief of the Centre/ Head of the Department subject to approval of the Dean (Academic).
- Application for seeking permission for Academic Leave/ On Duty Leaves should be furnished on approved application form along with requisite documents. An application complete in all respects duly recommended and forwarded by concerned Chief of the Centre/ Head of the Department must be received in Academic Section well in advance at least 15 days prior to commencement of the event for consideration.

(Authority: Academic Committee AC/117/13: 20/11/2018; Governing Body GB/157/6: 24/01/2019)

## **LTC:**

Junior Residents (Academic) are entitled for LTC (to Hometown) after completion of one year and as per the provision contained in CCS LTC rules, 1988. (Authority of Ministry of health family welfare order No S.11014/5/97,ME (P) dated 23.06.2000)

### **Elective training:**

Junior Residents (Academic) will be granted permission for elective training as per guidelines for elective trainings. (Authority: OM No.4-7/2015-Acad.I: 29/06/2015; Academic Committee AC/112/7: 01/12/2014)

### **Protocol and thesis**

General rules for becoming guide/co-guide for postgraduate students for protocol/thesis

1. The Junior Residents/Demonstrators shall be required to get their plan of thesis protocol approved by his/her departmental faculty within 4 months of date of joining, and submit it to Academic Section.
2. Relaxation may be granted by the Dean on merit of each case for two months. If a candidate fails to submit the thesis protocol within the prescribed period, his/her registration will stand cancelled.
3. The last date for submission of thesis will be 30<sup>th</sup> June for those appearing at the December examination and 30<sup>th</sup> November for those appearing at the May examination.
4. It is at the discretion of Dean to accept the thesis after the above schedule at a maximum period of 15 days, no extension beyond this period is admissible under any circumstance. Thesis submitted beyond this due date would entail extension of the registration period and a delay in the date of final examination.
5. For 6 years DM/M.Ch. course, two thesis are to be submitted by candidates and two protocols to be submitted as under:

- a. 1<sup>st</sup> Protocol within 4 months from the date of joining 1<sup>st</sup> year in Junior Residency.
  - b. 2<sup>nd</sup> Protocol within 4 months in 4<sup>th</sup> year in Senior Residency. The last date for submission of thesis for the DM/M.Ch. will be 31<sup>st</sup> August for those appearing in the December Examination and 31<sup>st</sup> January for those appearing in the May Examination.
6. The candidate must be allocated a guide by the department within a month of his/her joining the department.
  7. If any candidate wants to change the thesis protocol, it may be permitted within the next six months i.e. within a year from the date of registration of the candidate. However, if the period exceeds one year, the Dean may permit the same at his/her own discretion on the recommendation of the departmental faculty and chief guide upto a total period of 1 ½ years. The total period of Junior Residency will, however, remain the same i.e. 3 years.
  8. All postgraduate students are required to forward their thesis through the Head/ Acting Head of the department with a copy of the forwarding letter to Dean, The Head of the Department/Acting Head will forward the thesis immediately to the Academic section for further processing.
  9. If the thesis has not been signed by either the Guide or Co-Guide due to the fact that either of them happened to be abroad/foreign assignment/leave, the same may be accepted by the Academic Section if it has been signed by either the Guide or Co-Guide whichever the case may be.
  10. If Guide happens to be aboard on foreign assignment for a period of less than one year, the Co-Guide from the same department should immediately take over the responsibility during the period of his/her absence under intimation to the Academic Section.
  11. Faculty members who have less than 2 year of service for superannuation should not be the Guide.
  12. If a Guide is away on a foreign assignment for a period of more than 12 months, the senior most of the Co-Guide of the same department will take over the responsibility of the Guide under intimation to the Academic Section.
  13. While submitting the thesis protocol the Head of the Department must ensure that there is at least one Co-Guide from the same department.
  14. A Senior Research officer may be designated only as a Co-Guide. Where the Senior Research officer are designated as Co-Guide, one other member of the faculty from the concerned department should also be designated as Co-Guide so that in the event of long absence of Guide, the other faculty member who has been designated as Co-Guide can take over the responsibilities of Guide.
  15. To be Chief Guide for thesis for MD/MS/MDS candidates, a minimum experience of 2 years as regular Assistant Professor or 3 years as Ad-hoc Assistant Professor at AIIMS,

New Delhi is essential. If an Ad-hoc Assistant Professor is nominated as Chief Guide of any candidate, the Co-Guide should invariably be a regular faculty member of the concerned department. (Authority: OM issued on 28/12/2015 & 04/05/2018; Academic Committee AC/118; 06/02/2020)

16. In the event of superannuation of Guide or resigning/leaving/proceeding on long leave, the co-guide in the same department will be nominated as Guide and another co-guide will be nominated from the same department.
17. Those residents who appeared in the MD/MS/MDS examination after the completion of their three years of residency may be permitted to reappear in the examination within 5 year of their submission of thesis. Those residents who do not complete their junior residency within this period will not be permitted to appear in the examination.
18. No thesis will be accepted where ethical clearance for the work has not been received by the student before starting the thesis. In case of failure to submit the thesis by the due date following the procedure above, the resident will not be allowed to appear in the examination and the same will stand postponed by 6 months.
19. All thesis must be checked through a plagiarism checking software prior to submission.

### **Thesis Grant:**

Thesis grant of Rs 5000/- will be paid after submission of thesis. No thesis grant will be allowed to Sponsored/Foreign national candidates. (Authority: Ministry of health family welfare order No S.11014/5/97,ME (P) dated 30.03.2000)

### **Research Methodology and other Courses**

Candidates shall be required to attend the Research Methodology Course within one year of their joining and must clear the exit examination of the courses to be eligible for appearing for the final examination from session January 2019 onwards. Additional mandatory courses, as notified from time to time, may also be subject to the same conditions. (Authority: Academic Committee AC/112/8: 13/5/14; OM No. 6-5/2015-Acad.1 dated 26/10/18; Academic Committee AC/117/21: 20/11/18)

### **Internal assessment**

Internal assessment/progress report should be evaluated periodically by the faculty members of the concerned department on the theoretical knowledge and practical skills of a candidate. The Head of the Department should send such an internal assessment/progress report of each candidate on regular basis i.e. six monthly and send to the Academic Section for official records.

- The weightage of internal assessment will be equal to 20% of total marks in both theory and practical component of final examination.
- Department will decide modalities of internal assessment of both components i.e Theory and Practical.
- MD/MS/MDS Residents will be assessed every six months and marks will be awarded for both Theory and Practical component.
- Marks awarded to the candidates shall be submitted to the Examination Section at least once in a year with intimation to Academic Section.
- Total score in various internal assessments for both theory and practical components will be used to give weightage equal to 20% of total marks of final examination in both theory as well as practical.
- Final result will be prepared after adding score of internal assessment final examination in both components by Examination Section.

### **Final examination:**

The Final examination will be held at a date fixed by the Examination Section. In order to appear for the final exam candidates must: -

- Submit their Thesis as mentioned above
- Complete the prescribed posting trainings, work schedules, courses and assessments during the tenure.
- Not have availed EOL more than 30 days during the entire tenure. Maternity leave period will be assessed in a manner similar to EOL for the purpose of calculation of extension of tenure and postponement of exams.
- Total score in various internal assessments for both theory and practical components will be used to give weightage equal to 20% of total marks of final examination in both theory as well as practical.

#### **Theory:**

Internal Assessment	Final exam				TOTAL	
	Paper 1	Paper 2	Paper 3	Paper 4		Total
80	80	80	80	80	320	400

#### **Practical:**

- Total marks: 400
- Final exam: 320 marks
- Internal Assessment: 80 marks(modalities to be developed by the Department)

(Authority: Academic Committee AC/112/8 dated 13/4/15; OM No.4-7/2015-Acad.1: 22/06/2015)

## FEES:

*The details of fee are as follows at the time of admission:*

1. Registration Fee : Rs.25/-
2. Tuition Fee
  1. MD/MS/MDS : Rs.702/- 3 Years
  2. MD/MS/MDS (Sponsored) : Rs.1050/-3 Years
3. Laboratory Fee
  1. MD/MS/MDS : Rs.120/- 3 Years
  2. MD/MS/MDS (Sponsored) : Rs.120/- 3 Years
4. Pot Money
  1. MD/MS/MDS : Rs.720/- 3 Years
  2. MD/MS/MDS (Sponsored) : Rs.720/- 3 Years
5. Hostel Rent NIL
6. Electricity
  1. MD/MS/MDS : Rs.240/- 3 Years
  2. MD/MS/MDS (Sponsored) : Rs.240/- 3 Years
7. Gymkhana Fee
  1. MD/MS/MDS : Rs.120/- 3 Years
  2. MD/MS/MDS (Sponsored) : Rs.120/- 3 Years
8. Caution Money: Rs.100/- (to be deposited by every student for the recovery of breakages or loss of Institute's equipment).
9. Hostel Security : Rs.1000/- (Refundable)

## DMC REGISTRATION:

It is mandatory for all the residents/fellows to register themselves for DMC registration to continue their residency in the Institute under Section 15(6) of Delhi Medical Council Act 1997. (Authority: Notification no. 4-7/DMC/REG/RD/2018: 09/08/18)

## HOSTEL ACCOMMODATION:

Unmarried Junior Residents will be provided partially furnished accommodation subject to availability. Those married and living with family will be provided, subject to availability, partially furnished married hostel accommodation on recovery of rent as per rules of AIIMS. However, the sponsored Junior Residents will be charged a sum of Rs.450/- per month for single room hostel accommodation and a sum of Rs.650/- per month for married hostel accommodation.

## **BOOK ALLOWANCE:**

The book allowance Rs 2000/- is granted to the Junior residents after completion of each academic year. Payment will be made only on a request by the resident who will submit details of book, i.e cost of book, year of claim, authors etc, No book allowance is granted to the sponsored/foreign national candidates. *(Authority: Ministry of health family welfare order No S.11014/5/97,ME (P) dated 30.11.1998)*

## **EHS FACILITY:**

Junior Resident are entitled to avail Employees Health Scheme facility as per provision contained in EHS scheme for self and dependent spouse and children.

## **TRANSPORT ALLOWANCE:**

An Orthopedically Handicapped Candidate is allowed double transport allowances if he or she has a minimum of 40 % permanent partial disability of either one or both upper limbs or one or both lower limbs or 50 % permanent partial disability of one or both upper limbs and one or both lower limbs combined. *(Authority of Ministry of finance and department of expenditure date 05.08.2013)*

# Additional Specific rules

---

## **DIRECT 6-YEAR D.M/M.CH.**

### **Eligibility**

The candidate must possess a MBBS degree and should have completed the required period of one year compulsory Internship. He/she must have obtained at least 55% marks in aggregate in all the MBBS professional examinations. The eligibility criteria are same as specified for MD/MS (3 years) courses.

### **Duration of course**

A minimum period of 6 academic years is the duration for those registering after MBBS degree and completion of one year's compulsory internship. The candidates selected for this course will spend first six months in the parent super specialty department. At the end of six months there will be a departmental examination to assess the suitability of the candidate to pursue training in the super specialty. On successfully qualifying in this assessment, the candidate would proceed to the next phase and this period would be included as a part of the full course. In case a candidate fails to qualify in the assessment or decides to discontinue the course, he/ she would be given a certificate of six months Junior Residency.

The next phase will consist of a period of one year devoted to a course in principles of surgery/medicine. It will consist of pre-determined course of didactic teaching and clinical work concerned with the basic principles of surgery/medicine. At the end of this period, i.e. 18 months after selection for the course, the candidates would appear for a qualifying examination in the basic principles of surgery/medicine. The examination would be conducted jointly by the Departments of Surgery/Medicine and the super specialty to which the candidate belongs. The candidate must pass this examination before he/she is permitted to appear in the final examination. A candidate shall become eligible to appear for final examination at the end of five years. He/She can also appear for the final exam at the end of 5½ or 6 years as well. However, in any case, the period of registration will remain six academic years which is mandatory.

### **Method of selection**

The method of selection and other terms & conditions for these candidates will be the same as for MD/MS courses of 3 years duration.

## **M.D. (Hospital Administration):**

(The nomenclature of course MHA (Master in Hospital administration) was changed to MD Hospital Administration. (Authority: Academic Committee AC/113/10: 26/03/2015)

### **Eligibility:**

1. The candidate must possess MBBS or an equivalent degree (As per MCI) with a minimum experience of three years in a hospital in the relevant field or five years in general practice. A certificate issued by the District Magistrate in support of the general practice claimed should be enclosed with the application.
2. The candidate must have obtained a minimum of 50% marks for candidate belonging to SCs/STs in aggregate in all MBBS professional examinations and 55% for all other categories including OBC/EWS.
3. Graduates from Foreign Universities: Indian National candidates who have been graduated from foreign Universities must fill their MCI screening exam percentage marks in the online form. Candidate must have obtained 55% for UR/OBC/EWS, 50% for SC/ST categories in FMGE exam conducted by NBE, Govt. of India, Delhi.

### **Duration of course**

- A minimum of 3 academic years.

### **Method of selection**

Selection is through a 2-stage Performance Evaluation similar to that for 3-year D.M./M.Ch. courses.

- **Stage I:** Written test carrying 80 marks of 90 minutes duration in the subject the candidate has applied for. The question paper will consist of 80 Multiple Choice Questions (MCQs).
- **Stage II:** Out of the candidates who have secured 50% or more marks (Authority: Academic Committee No.AC/116/10: 06/03/2018) in the written test (Stage-I), candidates 3 times the number of seats advertised will be called for departmental clinical/practical/lab based assessment (carrying 20 marks).
- Candidate must secure 50% marks in Stage-I to qualify for Stage-II (Departmental Assessment). (b) Overall candidate must secure more than 50% marks to become eligible for admission (both in stage-I & Stage-II combined)
- In case candidate gets >50%marks in Stage-I &<50%marks in Stage-I & II combined, he/she will not be eligible for admission.
- **Final Selection:** Final result will be declared based on the basis of total marks obtained in stage -I and stage -II examination.

**Emoluments/ leave /Assessment and Submission of Thesis protocol/ thesis rules etc. are similar to that for MD/MS courses.**



# Magister Chirurgiae (M.Ch) and Doctorate of Medicine (DM)

The degree courses of Magister Chirurgiae (M.Ch) and Doctorate\* of Medicine (DM) are available at AIIMS, New Delhi in the subjects given below.\*(DM changed to Doctorate of Medicine; Authority: Academic Committee AC/118; 06/02/2020)

In the absence of rules specific to this course, rules applicable to the 3 year MD/MS course will apply at the discretion of the Dean (Academics).

MAGISTER CHIRURGIAE (M.CH)		
S.No	Specialty	Eligibility
1	Cardiothoracic and Vascular Surgery	M.S. degree in Surgery of this institute or any other university or any other equivalent degree recognized by the MCI
2	Head-Neck Surgery and Oncology	M.S. degree in Surgery/ENT of this institute or any other university or any other equivalent degree recognized by the MCI
3	G.I.Surgery	M.S. degree in Surgery of this institute or any other university or any other equivalent degree recognized by the MCI
4	Neurosurgery	M.S. degree in Surgery of this institute or any other university or any other equivalent degree recognized by the MCI
5	Gynaecologic Oncology	M.D./ M.S. in Obstetrics and Gynaecology of this institute or any other university or equivalent degree recognized by MCI
6	Paediatric Surgery	M.S. degree in Surgery of this institute or any other university or any other equivalent degree recognized by the MCI
7	Plastic and Reconstructive Surgery	M.S. degree in Surgery /ENT/ Orthopedics of this institute or any other university or any other equivalent degree recognized by the MCI
8	Breast, Endocrine and General Surgery	M.S. degree in Surgery of this institute or any other university or any other equivalent degree recognized by the MCI
9	Minimal Access Surgery & General Surgery	M.S. degree in Surgery of this institute or any other university or any other equivalent degree recognized by the MCI
10	Trauma Surgery and Critical Care	M.S. degree in Surgery/Trauma and Emergency Surgery of this institute or any other university or any other equivalent degree recognized by the MCI

11	Surgical Oncology	M.S. degree in Surgery/ENT of this institute or any other university or any other equivalent degree recognized by the MCI
12	Urology	M.S. degree in Surgery of this institute or any other university or any other equivalent degree recognized by the MCI

#### DOCTORATE OF MEDICINE (DM)

S.No	Specialty	Eligibility
1	Critical Care Medicine	M.D. in Anaesthesiology/ Medicine/ Chest Medicine of this institute or any other university or equivalent degree recognized by the MCI
2	Cardiac Anaesthesiology and Critical Care	M.D. in Anaesthesiology of this institute or any other university or equivalent degree recognized by the MCI
3	Cardiovascular Radiology & Endovascular Interventions	M.D. in Radiodiagnosis of this institute or any other university or equivalent degree recognized by the MCI
4	Cardiology	M.D. in Medicine/ Pediatrics of this institute or any other university or equivalent degree recognized by the MCI
5	Pediatric Cardiology	M.D. in Pediatrics of this institute or any other university or equivalent degree recognized by the MCI
6	Cardiac Surgical Intensive Care	M.D. in Anesthesia/ Pediatrics/ Medicine of this institute or any other university or equivalent degree recognized by the MCI
7	Endocrinology	M.D. in Medicine/ Pediatrics of this institute or any other university or equivalent degree recognized by the MCI
8	Gastroenterology	M.D. in Medicine of this institute or any other university or equivalent degree recognized by the MCI
9	Clinical Haematology	M.D. in Medicine/ Pediatrics of this institute or any other university or equivalent degree recognized by the MCI
10	Haemato-Pathology	M.D. in Pathology/Laboratory Medicine of this institute or any other university or equivalent degree recognized by the MCI
11	Medical Oncology	M.D. in Medicine/ Pediatrics of this institute or any other university or equivalent degree recognized by the MCI
12	Infectious Diseases	M.D. in Medicine/ Pediatrics/ Microbiology/ Tropical Medicine of this institute or any other university or equivalent degree recognized by the MCI
13	Nephrology	M.D. in Medicine/ Pediatrics of this institute or any other university or equivalent degree recognized by the MCI

14	Neuro-Anesthesiology & Critical Care	M.D. in Anaesthesiology of this institute or any other university or equivalent degree recognized by the MCI
15	Neuroimaging & Interventional Neuroradiology	M.D. in Radio Diagnosis of this institute or any other university or equivalent degree recognized by the MCI
16	Neurology	M.D. in Medicine/Pediatrics of this institute or any other university or equivalent degree recognized by the MCI
17	Therapeutic Nuclear Medicine	M.D. in Nuclear Medicine of this institute or any other university or equivalent degree recognized by the MCI
18	Reproductive Medicine	MD/MS in Obstetrics and Gynecology of this institute or any other university or equivalent degree recognized by the MCI
19	Onco-Anesthesia, Dr.BRAIRCH	M.D. in Anaesthesiology of this institute or any other university or equivalent degree recognized by the MCI
20	Medical Genetics	M.D. in Paediatrics/Medicine/ Obstetrics and Gynaecology of this institute or any other university or equivalent degree recognized by the MCI
21	Neonatology	M.D. in Pediatrics of this institute or any other university or equivalent degree recognized by the MCI
22	Paediatric Nephrology	M.D. in Pediatrics of this institute or any other university or equivalent degree recognized by the MCI
23	Paediatric Neurology	M.D. in Pediatrics of this institute or any other university or equivalent degree recognized by the MCI
24	Paediatric Pulmonology & Intensive Care	M.D. in Pediatrics of this institute or any other university or equivalent degree recognized by the MCI
25	Pediatric Oncology	M.D. in Pediatrics of this institute or any other university or equivalent degree recognized by the MCI
26	Clinical Pharmacology	M.D. in Medicine/ Pharmacology/ Pediatrics of this institute or any other university or equivalent degree recognized by the MCI
27	Addiction Psychiatry	M.D. in Psychiatry of this institute or any other university or equivalent degree recognized by the MCI
28	Pulmonary, Critical Care & Sleep Medicine	M.D. in Medicine/ Pulmonary Medicine/ Chest Medicine/ Respiratory Medicine of this institute or any other university or equivalent degree recognized by the MCI

## ADMISSION:

Admission to the courses for D.M./M.Ch shall be made twice a year; courses commencing on the 1<sup>st</sup> January and 1<sup>st</sup> July each year. The last date for admission to the course is 28<sup>th</sup> February for January session and 31<sup>st</sup> August for July session.

The candidates must have completed the requisite qualification, degree and tenure by 31<sup>st</sup> January/31<sup>st</sup> July respectively for the two sessions. Candidates who are likely to complete their 3 years requisite qualification, degree and tenure after these dates will not be eligible to appear in this examination. Any wrong information provided by candidate may invite disciplinary action including debarment from future examination.

## **DURATION:**

Duration for these courses is 3 years (36 months) from the date of joining the course.

## **AGE LIMIT:**

- Upper Age limit is 35 years as on 1<sup>st</sup>January/ 1<sup>st</sup> July.
- Upper age limit is relaxable for OBC Candidates by a maximum of 3 years.
- Upper age limit is relaxable in case of SC/ST candidates by a maximum of 5 years.
- Upper age limit is relaxable for Ex-Serviceman and Commissioned Officer including ECO, SSCO who have rendered or released on satisfactory assignment with age relaxation by a maximum of 5 years.
- The upper age limit is not applicable to sponsored candidates.
- The persons with benchmark disabilities shall be given an upper age relaxation of five years for admission to DM/M.Ch for PWD candidates as per Right of persons with Disability Act, 2016.

## **METHOD OF SELECTION**

Selection for DM/M.Ch courses are made through 2 Stage Performance Evaluation.

### **Stage I:**

- Written test carrying 80 marks of 90 minutes duration in the subject the candidate has applied for. The question paper will consist of 80 Multiple Choice Questions (MCQs).

### **Stage II:**

- Out of the candidates who have secured 50% or more marks (*Authority: Academic Committee AC/116/10: 06/03/2018*) in the written test (Stage-I), candidates 3 times the number of seats advertised will be called for departmental clinical/practical/lab based assessment (carrying 20 marks).
- Candidate must secure 50% marks in Stage-I to qualify for Stage-II (Departmental Assessment).
- Overall candidate must secure more than 50% marks to become eligible for admission (both in stage-I & Stage-II combined). In case candidate gets >50%marks in Stage-I &<50%marks in Stage I & II combined, he will not be eligible for admission.

### **Final selection:**

- Final result will be declared based on the basis of total marks obtained in stage-1 and Stage-II Examination.

## **REQUIREMENTS FOR ADMISSION OF “SPONSORED” CANDIDATES:**

1. Candidates who are permanent employees of any Central/State Government/Armed Forces or the Public Sector Undertaking/Autonomous Body can be sponsored by the respective Government/Defence Authorities or the Competent Authorities of PSU/Autonomous Body.
2. A State Government can sponsor candidates only for those Post Doctoral Super Specialty (D.M./M.Ch) courses which are not available in the State. A certificate regarding non-availability of the course (for which the candidate is being sponsored) in the concerned State, duly signed by the Secretary/Director General of Health Services of the Central / State Government/ DGAFMS/Competent Authority or PSU/Autonomous Body viz Director/Executive Head of the concerned organization, should be furnished in the format prescribed for this purpose.
3. All eligible “sponsored” candidates will be called by the Institute for an entrance test.
4. Seats as shown in the prospectus are available for “sponsored” candidates. Sponsored candidates will be designated as “trainees”.
5. The subject for which the candidate is being sponsored should be clearly specified in the sponsorship form by the sponsoring authority. The candidate can be sponsored for only one subject. The applications of those candidates who are sponsored for more than one subject will not be considered.
6. No “Sponsored” candidate will be paid any emoluments to the Institute during the training period. Such payments will be the responsibility of the sponsoring authority (i.e. Central/State Government or Defense Authorities). Sponsored candidates must submit/send sponsorship certificate in original from their employers in the following format along with the application form to the Assistant Controller of Examinations, Examination Section, 1st Floor, Convergence Block, AIIMS, New Delhi-110029. Those who fail to do so should submit it before the date of issue of Admit Cards as mentioned under “AT A GLANCE” in the Prospectus failing which their candidature will be cancelled.

## **REQUIREMENTS FOR ADMISSION OF FOREIGN NATIONALS/ OVERSEAS CITIZEN OF INDIA (OCI)**

1. Foreign nationals are required to fill in the prescribed online application form indicating the choice of subject (only one subject) for admission to Postgraduate courses leading to award of DM/M.Ch. & MD (Hospital Administration) Entrance Examination.
2. Foreign nationals are required to send their Registration Slip of Online application through Diplomatic Channel. They are also required to appear in the Competitive

Entrance Examination along with other candidates. An 'Advance Copy' is to be submitted at AIIMS, New Delhi before the last date of online registration. However the application of all such candidates will be processed only after receipt of the same through Diplomatic Channel.

3. Foreign nationals will be considered against the seats advertised under the "Sponsored" category for DM/M.Ch. & MD (Hospital Administration) Entrance Examination courses. They should be registered with DMC before they will be allowed to join the said course if selected.
4. Seats are not reserved in any discipline for foreign nationals (except the bilateral agreement between the Government of India and any other nation).
5. Nominations/No objection for the candidate should reach the Examination Section before the date of issue of the Admit Card as specified under "AT A GLANCE". In case of non-receipt of the nominations/clearance/no objection from the concerned Ministry by due date, their candidature will not be considered.
6. No emoluments will be paid by AIIMS to Foreign National candidates.

### **Overseas Citizen of India (OCI):**

OCI registered under Section 7A of Citizenship Act 1955 will be eligible as per the orders of the Ministry of External Affairs or other concerned ministries of the Government of India.

### **GUIDLINES FOR AIIMS (NEW DELHI) FACULTY FOR THE DM/M.CH/FELLOWSHIP PROGRAMME UNDER SPONSORED CATEGORY**

1. Members of the medial faculty can apply for registration to DM/M.Ch/Fellowship course as in-service candidate.
2. At any time, only one out of 5 Faculty members in a particular department can be registered as DM/M.Ch/Fellowship courses and not more than 2 candidates in any department at any given time will be registered as DM/M.Ch/Fellowship candidates in a particular department where there are more than 5 faculty members.
3. Individual opting to pursue the course should be below 50 years of age.
4. Faculty member seeking admission under this category should only be registered for DM/M.Ch/Fellowship programme in the same department in which he/she is working. (*Authority: Academic Committee AC/115: 22/11/2016*)
5. The faculty should be a regular employee of the Institute & should have rendered a minimum of 3 years continuous service as faculty at the Institute.
6. The Candidate admitted under this category will be considered as in service

candidate provided the Head of the Department certifies that (a) such training will help in patient care/teaching/research of the Department (b) the work of the department will not suffer and no additional staff will be asked for.

7. The faculty member who has registered himself/herself as DM/M.Ch/Fellowship course will not be eligible to be Guide/Co-Guide of any other DM/M.Ch/Fellowship candidate in the concerned department during the time he/she is undergoing the course.
8. Application:
  - a. The faculty members may apply through proper channel as sponsored candidates and appear for the entrance examination.
  - b. Through proper channel for open entrance examination if Sponsored seat are not available.
9. Candidates selected for pursuing the said course has to pay DM/M.Ch/Fellowship fee etc.
10. Faculty member has to execute a bond that he/she will serve the institute for a period not less than five years after completing the said course failing to which they are liable to return the total salary, allowances and any amount paid to them by the institute during their course along with a penalty amount of Rs.20 Lakhs. In case of violation of compliance of the provisions of the executed bond appropriate legal action shall be initiated against the defaulters.
11. During the period of the course, the in-service/faculty member will be treated as on study leave.
12. The period of study leave for the said course within the same Department or within AIIMS will be counted for the purpose of A.P.S. Those who are availing study leave for courses outside AIIMS, the period will not be counted for A.P.S.
13. The candidate/faculty will not be entitled for winter/summer vacation during the entire course and he/she will be eligible for leaves as per the Residency Scheme.
14. Duties/Responsibilities of the trainee will be as per the Residency Scheme.
15. In-service candidates will have the option to pursue this course in any stream, subject to the availability of seats and forwarding of their applications through proper channel.
16. Candidate/faculty will be allowed to avail of study leave for pursuing DM/M.Ch/ Fellowship courses only once during the entire service.

## EMOLUMENTS:

- D.M./M.Ch. candidate selected for the post of Senior Resident will be paid emoluments as applicable to the post level 11 of the Pay Matrix (Pre-revised Pay Band-3 Rs.15600-39100+6600 Grade Pay) with entry pay of Rs.67700/- per month plus usual allowances as admissible under the rules or revised pay scale as per 7th CPC as applicable (**except sponsored/foreign national candidates**).
- DM/M.Ch candidates are entitled for Book Allowance of Rs.3000/- (**except sponsored/foreign national candidates**).

## DISSERTATION:

- The candidate must furnish proof of having undertaken research of high order which may be in the form of a manuscript of an original article fit for publication or already accepted by an approved journal or present evidence of having published papers of research value in the subject concerned in journals recognized by the Institute for this purpose. All these should have been done during the period of training at the Institute.
- Protocol for thesis must be submitted within 4 months from the date of joining and one dissertation is to be submitted at least three months prior to the examination. Relaxation for two months for submission of protocol can be given by the Dean on the merit of each case.
- To be Chief Guide for thesis for DM/MCh candidates, a minimum experience of 3 years as faculty is essential. This may be as Regular or Ad-hoc Assistant Professor at AIIMS, New Delhi. (*Authority: OM issued on 02/09/2016; Academic Committee AC/118; 06/02/2020*)
- The last date for submission of thesis for the DM/M.Ch. will be 31<sup>st</sup>August for those appearing in the December Examination and 31<sup>st</sup>January for those appearing in the May Examination.
- No thesis will be accepted where ethical clearance for the work has not been received by the student before starting the thesis. In case of failure to submit the thesis by the due date following the procedure above, the resident will not be allowed to appear in the examination and the same will stand postponed by 6 months.
- All thesis must be checked through a plagiarism checking software prior to submission.

## RESEARCH METHODOLOGY AND OTHER COURSES:

Candidates shall be required to attend the Research Methodology Course within one year of their joining and must clear the exit examination of the courses to be eligible for appearing for the final examination from session January 2019 onwards. Additional

mandatory courses, as notified from time to time, may also be subject to the same conditions. (Authority: Academic Committee AC/112/8: 13/5/14; OM No. 6-5/2015-Acad.1 dated 26/10/18; Academic Committee AC/117/21: 20/11/18)

## **INTERNAL ASSESSMENT:**

Internal assessment/progress report should be evaluated periodically by the faculty members of the concerned department on the theoretical knowledge and practical skills of a candidate. The Head of the Department should send such an internal assessment/progress report of each candidate on regular basis i.e. annually and send to the Academic Section for official records.

- The weightage of internal assessment will be equal to 20% of total marks in both theory and practical component of final examination.
- Department will decide modalities of internal assessment of both components i.e. Theory and Practical.
- DM/MCh Residents will be assessed once a year and marks will be awarded for both Theory and Practical component.
- Marks awarded to the candidates shall be submitted to the Examination Section at least once in a year with intimation to Academic Section.
- Total score in various internal assessments for both theory and practical components will be used to give weightage equal to 20% of total marks of final examination in both theory as well as practical.
- Final result will be prepared after adding score of internal assessment final examination in both components by Examination Section.

## **FINAL EXAMINATION:**

The tenure of training for these courses is 3 years (36 months) from the date of joining the course. The Final examination will be held at a date fixed by the Examination Section. In order to appear for the final exam candidates must:-

- Submit their dissertation as mentioned above
- Complete the prescribed posting trainings, work schedules, courses and assessments during the tenure.
- Not have availed EOL more than 30 days during the entire tenure. Maternity leave period will be assessed in a manner similar to EOL for the purpose of calculation of extension of tenure and postponement of exams.
- Total score in various internal assessments for both theory and practical components will be used to give weightage equal to 20% of total marks of final examination in both theory as well as practical.

### **Theory:**

Internal Assessment	Final exam			TOTAL	
	Paper 1	Paper 2	Paper 3		
60	80	80	80	240	300

### **Practical:**

- Total marks: 300
- Final exam: 240 marks
- Internal Assessment: 60 marks(modalities to be developed by the Department)

(Authority: Academic Committee AC/112/8: 13/4/15 and OM No.4-7/2015-Acad.1 dated 22.06.2015)

### **LEAVE:**

- DM/M.Ch candidates (3 year course) are entitled for the following leave during the three years training:
  - First Year: 24 Days
  - Second Year: 30 Days
  - Third Year: 36 Days
- Candidates are not entitled to any other leave except those mentioned above.
- Leaves of different years cannot be clubbed together or be carried forwarded to another year.
- Availing leave more than these in any year will be treated as Extra Ordinary Leave (EOL) without pay and the registration period will be extended by the number of days of EOL.
- The EOL can be availed upto maximum of 30 days in the tenure period of 3years and the candidate will have to work for the extended period equivalent to that of EOL.
- If the EOL are more than 30 days in total in 3 years, the Residency will be extended for the similar period and the final exit exam of the candidate will be postponed by till completion of tenure.
- Unavailed leaves can be encashed after completion of tenure period on submission of final no dues from the concerned departments.
- Sponsored/Foreign National candidates are not entitled for leave encashment.

### **Maternity Leave:**

The female Residents (DM/M.Ch) are entitled for maternity leaves as per Govt. of India rules during their course with full pay. Their period of registration/training will be

extended for the equivalent period of leave availed. The DM/M.Ch candidate will have to work for the extended period and the final examination of the candidate shall be held with next batch.

Maternity leave period will be assessed in a manner similar to EOL for the purpose of calculation of extension of tenure and postponement of exams. The period of registration and training will be extended for the number of days of Maternity Leave and the exam will be postponed till completion of tenure.

### **Paternity Leave:**

The Male Residents (DM/M.Ch) are entitled for paternity leaves as per Govt. of India rules. The tenure will be extended and exams will be postponed only if the total leaves exceed 90 days in 3 years. (Authority: *Academic Committee AC/117/8: 20/11/2018; Governing Body GB/157: 24/01/2019*)

### **CME/ Conference/ Symposium/ Workshop [Academic leave:**

- Senior Residents will be granted permission to attend academic activities i.e. CMEs, workshops, Conferences, Symposiums etc and they can be granted total 7days special leave for this purpose in one completed year of Senior Residency.
- Such leaves will be granted only after recommendation of the concerned HOD and approval of the Dean
- The balance leaves if any, at the end of the year will not be carried forward to next year.

(Authority: *Academic Committee AC/111/10: 13/05/2014*)

### **LTC:**

Senior Residents (Academic) are entitled for LTC (to Hometown) after completion of one year and as per the provision contained in CCS LTC rules, 1988. (Authority of *Ministry of health family welfare order No S.11014/5/97,ME (P) dated 23.06.2000*)

### **Elective training:**

Senior Residents (Academic) will be granted permission for elective training as per guidelines for elective trainings. (Authority: *OM No.4-7/2015-Acad.I: 29/06/2015; Academic Committee AC/112/7: 01/12/2014*)

## PENALTY FOR RESIGNATION/DISCONTINUATION DURING THE COURSE:

- Original certificates of any candidate who opts for a confirmed seat will be retained in the Academic Section during the counseling/admission process.
  - Birth Certificate
  - Internship Completion Certificate
  - Medical Registration Certificate
  - M.B.B.S Mark sheet & Degree
  - MD/MS Degree
  - Caste Certificate
- These will not be returned to the candidate unless he/she deposits a sum of Rs.3,00,000/- (Rupees Three Lakh only) once seat has been confirmed, irrespective of the fact whether he/she joins the course or not.
- If the candidate leaves the course within 6 months of joining, he/she shall be liable to pay a sum of Rs.3,00,000/-(Rupees Three Lakh only); and if the candidate leaves after 6 months of joining, he/she shall be liable to pay a sum of Rs.5,00,000/-(Rupees Five Lakh only) as compensation for losses incurred by AIIMS due to such midstream departure.
- The salary for the month in which his/her resignation from the seat becomes effective, shall also stand forfeited.

(Authority: Governing Body 149/16: 19/07/13)

## FEES:

Each candidate selected for admission will have to pay the following Course duration Fees and dues:

### General category

SNo.	Description	Amount
1.	Registration Fee	25/-
3.	Caution Money	100/-
<b>Total</b>		<b>125/-</b>

Rupees One Hundred and Twenty five only

## Sponsored/Foreign National

SNo.	Description	Amount
1.	Registration Fee	25/-
2.	Tuition Fee	1050/-
3.	Caution Money	100/-
4.	Laboratory Fee	120/-
	<b>Total</b>	<b>1295/-</b>

Rupees One thousand two hundred ninety five only

## HOSTEL ACCOMMODATION

- Unmarried Senior Residents will be provided partially furnished accommodation subject to availability. Those married and living with family will be provided, subject to availability, partially furnished married hostel accommodation on recovery of rent as per rules of AIIMS. However, the sponsored Senior Residents will be charged a sum of Rs. 450/- per month for single room hostel accommodation and a sum of Rs. 650/- per month for married hostel accommodation.
- In case of non-availability of residential accommodation, house rent will be paid as permissible under the rules (except sponsored/foreign national candidates).

## INSTITUTE LIBRARY

The Institute library is well stocked with all important medical books and journals. Other facilities include photocopying, Medline, video monitor facilities and modern learning resources materials (LRM). Books and periodicals are loaned to bonafide members for a specified period of time. The National Medical Library is also situated in the vicinity of the Institute campus.



# Fellowships

Fellowship courses commence from 1<sup>st</sup> January and 1<sup>st</sup> July every year.

SNo	Department	Fellowship	Duration
1	Anesthesiology, Pain Medicine and Critical Care	Pain Medicine	1 year
2	Cardiac-Anesthesiology	Pediatric Cardiac Anaesthesia	1 year
3	CMETI	Full time Fellowship Programme in Clinical Research Methodology and Evidence Based Medicine	1 year
4	CMETI	Part Time Clinical Research Methodology and Evidence Based Medicine	2 year
5	CTVS	Aortic Surgery	2 year
6	ENT	Skull Base Surgery	1 year
7	Gastroenterology	Hepatology	1 year
8	Gastroenterology	Advanced Gastrointestinal Endoscopy	1 year
9	Gastroenterology	Pancreatology	1 year
10	Gastroenterology	Inflammatory Bowel Disease	1 year
11	Medical Oncology	Blood and Marrow Transplantation	1 year
12	Neuro-Anesthesiology & Critical Care	Neuro-Critical Care	1 year
13	Neurology	Stroke	1 year
14	Neurosurgery	Epilepsy Surgery and Functional Neurosurgery	2 year
15	Neurosurgery	Spine Surgery	2 year

<b>SNo</b>	<b>Department</b>	<b>Fellowship</b>	<b>Duration</b>
16	Neurosurgery	Skull Base and Cerebrovascular Surgery (NS)	1 year
17	Neurosurgery	Pediatric Neurosurgery	1 year
18	Obstetrics and Gynaecology	Minimally Invasive Gynecological Surgery	2 year
19	Obstetrics and Gynaecology	Uro-Gynaecology	2 year
20	Obstetrics and Gynaecology	Maternal Fetal Medicine (MFM)	1 year
21	Orthodontics and Dentofacial Deformities, CDER	Cleft and Craniofacial Orthodontics	2 year
22	Orthopaedics	Arthroscopy	2 year
23	Orthopaedics	Joint Replacement	2 year
24	Orthopaedics	Musculoskeletal Oncology	2 year
25	Orthopaedics	Pelvic-Acetabular Trauma	1 year
26	Radiodiagnosis	Diagnostic and Interventional G.I.Radiology	1 year
27	Radiodiagnosis	Diagnostic and Interventional Thoracic Radiology	1 year
28	Radiodiagnosis	Diagnostic and Interventional Paediatric Radiology	1 year
29	Surgery	Bariatric and Metabolic Surgery	2 year
30	Surgery	Renal Transplant Surgery	2 year
31	Urology	Uro-Oncology	2 year
32	Urology	Minimal Invasive Urology (Laparoscopic and Robotics)	2 year
33	Urology	Genitourinary Reconstructive Surgery (Adult)	2 year

## ELIGIBILITY FOR FELLOWSHIP PROGRAMMES:

1. (a) MD/MS Postgraduate degree or other Equivalent Degree recognized by the MCI in respective discipline **AND**
  - (b) 3 years post PG teaching experience as Senior Resident or equivalent post after obtaining the PG degree in the concerned discipline only from a MCI recognized/permitted medical Institute/College.
- OR**
2. DM/M.Ch or other Equivalent Degree recognized by Medical Council of India.

## METHOD OF SELECTION

- Selections for Fellowship Programme are made through 2-Stage Performance Evaluation basis:
- Stage I: Written test carrying 60 marks of 60 minutes duration in the subject wherein the candidate has applied for. The question paper will consist of 60 Multiple Choice Questions (MCQs).
- Stage II: Out of the candidates who have secured 50% or more marks in the written test (Stage-I)(*Authority: Academic committee AC/116/10; 06/03/2018*), candidates 3 times the number of seats advertised will be called for departmental clinical/practical/lab based assessment (carrying 40 marks).
- Candidate must secure 50% marks in Stage-I to qualify for Stage-II (Departmental Assessment).
- Candidate must secure overall more than 50% to become eligible for admission (both in stage-I & Stage-II combined)
- In case candidate gets > 50% marks in Stage-I but <50% marks in Stage I & II combined, he will not be eligible for admission.

## REQUIREMENTS FOR ADMISSION OF SPONSORED CANDIDATES

1. Candidates who are permanent employees of any Central/State Government/Armed Forces or the Public Sector Undertaking/Autonomous Body can be sponsored by the respective Government/Defence Authorities or the Competent Authorities of PSU/Autonomous Body.
2. A State Government can sponsor candidates only for those Fellowship Programme which are not available in the State. A certificate regarding non-availability of the Fellowship (for which the candidate is being sponsored) in the concerned state, duly signed by the Secretary/Director General of Health Services of the Central/

State Government/ DGAFMS/Competent Authority or PSU/Autonomous Body viz Director/Executive Head of the concerned organization, should be furnished in the format prescribed for this purpose.

3. All eligible “sponsored” candidates will be called by the Institute for an entrance test.
4. Seats as shown in the prospectus are available for “sponsored” candidates. Sponsored candidates will be designated as “Fellow”.
5. The subject for which the candidate is being sponsored should be clearly specified in the sponsorship form by the sponsoring authority. The candidate can be sponsored for only one subject. The applications of those candidates who are sponsored for more than one subject will not be considered.
6. No “Sponsored” candidate will be paid any emoluments to the Institute during the training period. Such payments will be the responsibility of the sponsoring authority (i.e. Central/State Government or Defense Authorities).
7. Sponsored candidates must submit/send sponsorship certificate in original from their employers in the following format along with the application form to the Asstt. Controller of Examinations, Examination Section, 1st Floor, Convergence Block, AIIMS, New Delhi-110029. Those who fail to do so should submit it before the date of issue of Admit Cards as mentioned under “AT A GLANCE” in the Prospectus failing which their candidature will be cancelled.

## **REQUIREMENTS FOR ADMISSION OF FOREIGN NATIONALS/ OVERSEAS CITIZEN OF INDIA (OCI)**

### **Foreign nationals**

1. Foreign nationals are required to fill in the prescribed online application form indicating the choice of subject (only one subject) for admission to award of Fellowship Programme.
2. Foreign nationals are required to send their Registration Slip of Online application through Diplomatic Channel. They are also required to appear in the Competitive Entrance Examination along with other candidates. An ‘Advance Copy’ to be submitted at AIIMS, New Delhi before the last date of online registration. However the application of all such candidates will be processed only after receipt of the same through Diplomatic Channel.
3. The foreign nationals will be considered against the seats advertised under the “Sponsored” category for Fellowship Programme. They should be registered with MCI before they will be allowed to join the said course. If they are selected for the same.
4. Seats are not reserved in any discipline for foreign nationals (except the bilateral agreement between the Government of India and any other nation).

5. Nominations/No objection for the candidate should reach the Examination Section before the date of issue of the Admit Card as specified under "AT A GLANCE". In case of non-receipt of the nominations/clearance/no objection from the concerned Ministry by due date, their candidature will not be considered.
6. No emoluments will be paid by AIIMS to the Foreign National candidates.

## **Overseas Citizen of India (OCI)**

OCI registered under Section 7A of Citizenship Act 1955 will be eligible as per the orders of the Ministry of External Affairs or other concerned ministries of the Government of India.

## **GUIDLINES FOR FACULTY OF AIIMS, NEW DELHI FOR THE FELLOWSHIP PROGRAMME UNDER SPONSORED CATEGORY**

1. Members of the medical faculty (Only AIIMS, New Delhi) can apply for registration to Fellowship course as in-service candidate.
2. At any time, only one out of a 5 Faculty members in a particular department can be registered as DM/MCh/Fellowship courses and not more than 2 candidates in any department at any given time, will be registered as Fellowship candidates in a particular department where there are more than 5 faculty members.
3. Individual opting to pursue the course should be below 50 years of age.
4. Faculty member seeking admission under this category should only be registered for Fellowship programme in the same department in which he/she is working. *(Authority: Academic Committee AC/115: 22/11/2016)*
5. The faculty should be a regular employee of the AIIMS, New Delhi & should have rendered a minimum of 3 years continuous service as faculty at the Institute.
6. The Candidate admitted under this category will be considered as in service candidate provided the Head of the Department certifies that
  - (a) such training will help in patient care/teaching/research of the Department the work of the department will not suffer and
  - (b) No additional staff will be asked for.
7. The faculty member who has registered himself/herself as Fellowship Programme will not be eligible to be Guide/Co-Guide of any other Fellowship candidate in the concerned department during the time he/she is undergoing the course.
8. Application:
  - (a) The faculty members (AIIMS, New Delhi) may apply through proper channel as sponsored candidates and appear for the entrance examination.
  - (b) Through proper channel for open entrance examination if sponsored seat are not available.

9. Candidates selected for pursuing the said course has to pay Fellowship fee etc.
10. Faculty member has to execute a bond that he/she will serve the institute for a period not less than five years after completing the said course failing to which they are liable to return the total salary, allowances and any amount paid to them by the institute during their course along with a penalty amount of Rs.20 Lakhs. In case of violation of compliance of the provisions of the executed bond appropriate legal action shall be initiated against the defaulters.
11. During the period of the course, the in-service/faculty member will be treated as on study leave.
12. The period of study leave for the said course within the same Department or within AIIMS will be counted for the purpose of A.P.S. Those who are availing study leave for courses outside AIIMS the period will not be counted for A.P.S.
13. The candidate/faculty will not be entitled for winter/summer vacation during the entire course and he/she will be eligible for leaves as per the Residency Scheme.
14. Duties/Responsibilities of the trainee will be as per the Residency Scheme.
15. In-service candidates will have the option to pursue this course in any stream, subject to the availability of seats and forwarding of their applications through proper channel.
16. Candidate/faculty will be allowed to avail of study leave for pursuing Fellowship courses only one during the entire service.
17. Salary and other allowances of the concerned faculty member will remain unchanged.

## **AGE LIMIT**

No upper age limit. However, AIIMS, New Delhi Faculty applying under sponsorship category should be below 50 years on the last date of the online Registration.

## **RESULTS**

After declaration of results, the selection letters are issued by the Academic Section and selected candidates are required to undergo medical examination. After medical examination, those candidates selected for admission will have to pay the following fess.

## **FEES**

- Rs.125/- for open candidate and Rs.1295/- for Sponsored Candidate

## DOCUMENTS

The candidate will be required to bring following documents in original at the time of joining:

1. The Degree/Diploma/Certificates of essential education qualification i.e. MBBS &MD/MS/DNB/Senior Residency as applicable
2. Certificate of age
3. Internship Completion Certificate
4. Permanent Registration Certificate
5. Relieving orders in original from the Sponsoring Authority before he/she is permitted to join.

The admission is subject to verification of original Degree/Certificate of educational qualifications, Medical Council Registration, Date of Birth and Caste Certificate etc.

## LEAVE:

- One year Fellowship programme: 24days
- Two year Fellowship programme: 1<sup>st</sup> year 24days & 2<sup>nd</sup> year 30days

## Maternity Leave:

Female fellows are entitled for maternity leaves as per Govt. of India rules during their course with full pay. Their period of registration / training will be extended for the equivalent period of leave. The candidate will have to work for the extended period and the final examination of the candidate shall be held with next batch. Maternity leave period will be assessed in a manner similar to EOL for the purpose of calculation of extension of tenure and postponement of exams. The period of registration and training will be extended for the number of days of Maternity Leave and the exam will be postponed by one session.

## Paternity Leave:

Male fellows are entitled for paternity leaves as per Govt. of India rules. The tenure will be extended and exams will be postponed only if the total leaves exceed 24 days (for one year fellowship programs) and 54 days (for 2 years fellowship programs)

## CME/Conference/Symposium/Workshop within country or abroad on Academic leave/on duty leaves:

Fellow will be granted permission to attend the academic activities i.e. CME/Conference/Symposium/Workshop and they can avail total 7 days special leave for this purpose in

one completed year. The balance leave if any at the end of the year will not be carried forward to next year.

### **EMOLUMENTS:**

Emoluments as applicable to the post of Senior Resident (3<sup>rd</sup> year plus 2 increments) as per 7<sup>th</sup> CPC as applicable. However, sponsored and foreign national candidates are not entitled for any emoluments.

### **DMC REGISTRATION:**

It is mandatory to all the residents/fellows to register themselves for DMC registration to continue their residency in the institute under Section 15(6) of Delhi Medical Council Act 1997.

### **INTERNAL ASSESSMENT:**

Fellows will be evaluated through internal assessment conducted by the faculty members/HOD of the concerned department on regular basis. The weightage of the internal assessment/progress report will be added in his/her final exit examination.

### **ACCOMMODATION:**

Fellows are not entitled for hostel accommodation.

### **RESIGNATION:**

In case of resignation from fellowship they will have to give one month's notice or one month's pay in lieu thereof. Candidate will not be able to withdraw resignation if candidate is relieved by the department after acceptance of resignation by the competent authority.

# PhD Program

---

## DESIGNATION OF THE DEGREE

The Ph.D degree awarded by the Institute shall be designated as Doctor of Philosophy of the All India Institute of Medical Sciences. The certificate for award of degree will state "The topic of his/her thesis was xxxxx"

## ADVERTISEMENT/NOTIFICATION

Admission to the Ph.D. program shall commence in the month of January and July every year. All vacant seats shall be advertised in national dailies. The last date of joining shall be 28<sup>th</sup> February and 31<sup>st</sup> August for the respective sessions.

## STUDENT ELIGIBILITY FOR SEATS

A candidate seeking admission to the program of study leading to the award of a Degree of Doctor of Philosophy must possess at least one of the following qualifications:

- (a) **Medical qualification:** MBBS/BDS with minimum 60% aggregate marks or MD/MS/MDS/ DM/M.Ch in the subject concerned or equivalent Diplome of National Board of Examination degree. Candidates who have obtained any of these degrees from medical colleges which are not recognized or considered equivalent by the Medical Council of India shall not be eligible to apply.

(b) **Nursing Qualification:** Candidates holding M.Sc. degree with minimum 60% aggregate marks in Nursing Specialty will also be eligible for Ph. D admission in College of Nursing.
- Non-Medical:** For nonmedical candidates, eligibility shall be Master's Degree (two years course) awarded by Indian Universities or equivalent in the subject as per mentioned against each advertised PhD seat. Candidate should have at least 60% marks in the last eligibility examination qualified. Candidate possessing Masters Degree through distant learning course shall not be eligible.

### ***Desired qualifications for non-medical candidates***

Non-medical candidates should preferably have qualified in any one of the following entrance tests in the last 2 years: Joint CSIR-UGC NET for JRF, ICMR-JRF, ICMR-SRF, DBT-JRF, NBHM screening test, INSPIRE fellowship. Candidates who have qualified in above said examinations leading to award of fellowships tenable at AIIMS, New Delhi will be given special weightage in the entrance examination as detailed in method of selection part of guidelines.

Candidates working under Central Govt./Semi Govt./Autonomous organization should submit their applications through proper channel i.e. employer. They will be required to submit a 'No Objection Certificate" from their employer before they are allowed to join the Ph.D Course.

## **Requirements for admission of foreign nationals**

- Foreign Nationals shall be required to fill in the prescribed application form indicating the choice of subject (only one subject) for admission to course leading to award of Ph.D degree.
- Foreign nationals are required to send their applications through Diplomatic Channel. They shall also be required to appear in the Competitive Entrance Examination along with other candidates.
- Seats shall not be reserved in any discipline for foreign nationals (except the bilateral agreement between the Government of India and any other nation)
- Institute fellowship shall not be provided to Sponsored/Foreign candidates

## **Rules for admission for in-service candidates (Medical)**

1. Members of the medical faculty can apply for registration to Ph.D. course as in-service candidate. He/She will be exempted from appearing in the entrance examination.
2. The individual should be a regular employee of the institute and should have rendered a minimum of two years of continuous service at the institute.
3. The individual should have minimum of 5 years of active service left in the institute at the time of application.
4. The medical faculty member should have at least 3 original research publications (not case reports) during the last three years immediately preceding the date of his/her application either as a first author or as a communicating author in a peer reviewed journal.
5. The candidate will be considered as in-service candidate provided that the Head of the Department should certify that the work of the department will not suffer and no additional staff will be asked for.
6. The candidate seeking admission under this category will have to identify a faculty member in the same department (senior to the candidate) who is willing be the chief-guide of the candidate. The candidate should submit a letter of acceptance/undertaking from the concerned faculty member in this regard.
7. Each case will be considered by a specially constituted ad hoc committee comprising of:
  - Dean (Academic): Chairman
  - Dean (Research)

- Head of the department of the parent department where the candidate wishes to register for the Ph.D.
  - The faculty member who has consented to be the chief-guide of the candidate.
  - Two nominees of Dean from other related departments
  - Associate Dean (A)
  - Registrar – (Member Secretary)
8. One faculty member, out of every 5 working faculty members, in a particular department can be registered as Ph.D. candidates and not more than three candidates at a given time should be registered as Ph.D. candidates in a particular department.
  9. The candidate seeking admission under this category will only be registered for Ph.D in the same department in which he/she is working.
  10. These guidelines will not be applicable to other staff member employed under various research schemes which are of tenure basis.
  11. The medical faculty members who have registered himself/herself candidates will not be eligible to be guide / co-guide of any other Ph.D candidate in the Institute till he/she completes the Ph.D. However, he/she can continue to be guide/co-guide for MD/MS/MDS/DM/MCh./MSc candidates.
  12. Senior Demonstrators in pre & para clinical departments will be eligible for Ph.D registration. However, they have to appear as an open candidate in the entrance examination. However, they cannot draw salary/fellowship from two sources.
  13. Candidates pursuing PhD at AIIMS will be eligible for selection as Senior Demonstrators in pre & para clinical departments. However, they cannot draw salary/fellowship from two sources.
  14. If the faculty member registering for PhD is already a Chief guide to other Ph.D candidates, he/she should surrender the guideship to the co-guide before taking up the PhD registration for himself/herself.

### **Rules for admission for in-service candidates (non-Medical)**

1. The individual should be a regular employee of the institute and should have rendered a minimum of five years of continuous service at the institute.
2. He/She should fulfill all the eligibility criteria for the Ph.D. course, and will appear in the entrance examination and must score minimum of 50% marks.
3. The individual should have 5 years of active service remaining in the institute.
4. The candidate should have a proven track record of active involvement in research / academic activities of the department. He/she should possess good written and verbal communication skills in English language to be certified by HOD/Chief of Center.
5. The candidate should have at least 3 original research publications (not case reports)

during the last three years immediately preceding the date of his/her application either as a first author or as a communicating author in a peer reviewed journal.

6. The candidate will be considered as in-service candidate provided that the Head of the Department should certify that the work of the department will not suffer and no additional staff will be asked for.
7. The candidate seeking admission under this category will have to identify a faculty member in the Institute who is willing be the chief-guide of the candidate. The candidate should submit a letter of acceptance/undertaking from the concerned faculty member in this regard.

## ADVERTISEMENT OF SEATS

1. Every department should send a request about the number of seats to be advertised for a session.
2. The academic section should circulate a proforma for obtaining the requisite information from each department about the number of seats to be advertised for the session. This proforma should elicit all essential information required to decide eligibility of both the faculty member and the candidates. The proforma for seat request must be filled completely and correctly. If any information on the form is found to be incomplete, the seat will not be processed. If any information is found to be materially incorrect so as to impact eligibility for the seat requested, the faculty may be barred from applying for PhD seats for one year.
3. If a department imparts MSc training, MSc in that subject must be an eligibility criterion for all seats in that department.

## TYPES OF SEATS

1. **Own Fellowship (OF):** For applicants with their own fellowships from recognized Government agencies
2. **Fellowship Available in Funded project (FA):** For funded projects that can support the fellowship of a student for at least 1 year. For these seats, AIIMS will provide Institute Fellowship (IF) for a maximum of 2 years, anytime during the entire PhD course (within 5 years maximum registration only), to bridge any gap between fellowships within the projects. Candidates selected for FA seats will be automatically appointed to the fellowship posts within those projects for which they have been selected and no interviews will be held for selection of staff on these posts within the project. (If the fellowship has some restrictions on eligibility of candidates, this must be stated at the time of applying for the seat so that only eligible candidates are counseled/allotted for those seats).

- a. The application for the Institute Fellowship (IF) will be sent by the candidate to the Dean Academic, with recommendation from the chief guide.
  - b. The candidate will not avail of two fellowships at the same time. In case of such an occurrence, the IF shall be refunded by the candidate.
  - c. The total amount and number of such IFs will be according to the prevalent amount and numbers as per decision of the AIIMS.
  - d. The maximum period of one IF shall be 6 months. Not more than four such IFs will be awarded during the entire period of registration (5 years). No IF will be allowed to candidates beyond 5 years of registration even if extension has been granted.
  - e. Candidate will not be eligible for the award or continuation of such fellowship during any extension period for submission of thesis.
  - f. No request for grant of IF shall be considered after getting thesis writing permission by the DC
- 3. AIIMS Fellowship (AF):** AIIMS merit fellowships for PhDs: 40 fellowships will be provided by AIIMS each year (20 in each session) by merit, based on the results of stage 1+2+3 of the entrance exam using a common merit list of all seats.
- a. To be eligible for AF, students must have scored at least 50% marks in each stage (1, 2 and 3) of the exam separately.
  - b. If AF awardees accept any other fellowship (including positions within projects), AF will cease and no research funds will be released from the AF.
  - c. AF students must have a research topic that is different from any project currently being run by the guide.
  - d. AF students will have to be certified as VERY GOOD every 6 months for the fellowship to continue.
  - e. The fellowship will initially be for 3 years, extendable by 2 years if approved by a committee constituted by Dean/Director. The committee will evaluate the DC comments, progress of research work, comments of the guide and general conduct of the student to arrive at the decision to extend the AF. The candidate will be expected to apply for grants/fellowships during the first 3 years so as to end dependence on AIIMS fellowship.
  - f. Additionally, a maximum of Rs. 5 Lakhs per annum for 3 years will be allowed as research grant (for consumables only) to such fellows on approval of their project by the ethics committee and submission of thesis protocol after approval by the DC.
  - g. Any default in the prescribed timelines for the PhD program will lead to cessation of the AF and deregistration from the PhD program.

## FACULTY ELIGIBILITY TO BE CHIEF GUIDE FOR PHD

1. Must have completed the probation period (2 years) as faculty. For those with less than 2 years as faculty, exception on case-to-case basis, based on previous research experience may be granted by the Director.
2. Each faculty member may guide a maximum of 8 MD/MS/DM/MCh/PhD students at any time. This will include a maximum of 5 PhD students. However, if a faculty member is guiding more than 6 MD/MS/DM/MCh students, they will still be eligible to guide upto 2 PhD students, provided that they have fulfilled their UG and MD/MS/DM/MCh responsibilities regularly. (A current student will be one who has not submitted the thesis by the last date of application for seats.)
3. **Seat applications:**
  - a. **OF seats:** Faculty must have either an extramurally funded or collaborative inter-institutional AIIMS project with sufficient funds to support the research requirements of the candidate. The project must be registered with the AIIMS Research Section (with a Research Section ID number) for at least one year beyond the last date of application for PhD seats.
  - b. **FA seats:** Faculty must have a funded project registered with the AIIMS Research Section (with a Research Section ID number) with a position to support the stipend/fellowship of the PhD student for at least one year beyond the last date of application for PhD seats.
  - c. **AF seats:** Faculty must have completed 2 years as regular faculty at AIIMS, New Delhi and have been awarded at least one extra-murally funded research project while being faculty at AIIMS, New Delhi. Subject area of interest of the faculty must be declared in the request for AF seat, however no specific project can be declared. Candidates accepting AF seats will be expected to develop their own research area in consultation with the guide. A faculty may have at most 1 AF student at any time.
4. If a faculty is unable to secure fellowship support for an FA student who has also exhausted the Institute fellowship, no more FA seats will be permitted till fellowship is secured for the existing student.
5. Multiple seats on one project: Multiple seats for one project may be permitted only for extramurally funded projects. As many FA seats may be advertised as exist in the project. One additional OF seat may be advertised per project. If a faculty requests for more than one PhD seat for any project, the HoD must certify the availability of fellowship (for FA seats) and research funds for all such seats. If the project fails to sustain the fellowship and/or research requirements of any of the students on such seats, no more PhD seats will be permitted to the faculty and the HoD till the existing students have been provided fellowships and/or research funds.

6. The HoD must certify that funds for conduct of PhD are available as declared by the applicant faculty and department funds will not be used for conduct of PhD research.

## SCIENTIST/SRO AS CHIEF GUIDE FOR PHD STUDENTS

Scientists/senior research officer shall be eligible to be the chief guide for PhD students subjected to fulfillment of the following requirements/guidelines:

1. They should hold a PhD Degree.
2. They should be the regular employee of AIIMS.
3. They should have at least 5 years experience after PhD as scientist/senior research Officer at AIIMS.
4. Any faculty (Medical or Non Medical) of AIIMS who has expertise in the area of research, should be a Co-Guide.

## APPOINTMENT OF GUIDE AND CO-GUIDE

1. The Chief Guide and Co-Guide(s) shall not be closely related to the candidate.
2. Those with less than 3 years of service remaining should not be made Chief Guide.
3. At least one Co-Guide should be from the Department where the candidate is registered for Ph.D.
4. The Chief Guide and at least one of the Co-Guide(s) shall be able to take over each other's responsibilities in the event of protracted absence of any one of them from the Institute. In the event of Chief guide proceeding on protracted leave, the co-guide will be re-designated as chief guide and another co-guide will be appointed from the department.

## METHOD OF SELECTION

Selection for Ph.D. registration will be through a three-stage performance evaluation as under:

**Stage-1 (30 Marks):** Aptitude test covering English (written and verbal skills), Biostatistics, Research Methodology, Cell Biology, Lab. Technology, etc.

**Stage-2 (40 marks):** Subject related test comprising of MCQ questions of MD/MS/MDS/M.Sc entrance level MCQ paper to be set up by Exam Section from the question bank generated with help of Departmental Faculty.

**Stage-3 (20 marks):** Departmental assessment (Examination section will issue guidelines for conduct of Departmental Assessment).

## Examination and counselling

1. Computer-based online test of 90 minutes comprising of two stages (Stage 1 and 2)
2. Candidates scoring 50% marks in stage 1 and 2 combined (minimum 35 marks out of total 70 marks) will be eligible for the next stage.
3. Candidates 3 times in number of advertised seats, per subject, in order of merit based on their marks in Stage 1 and 2 combined will be called for stage 3.
4. **Stage 3:** Candidates will undergo a departmental viva/assessment for a maximum of 20 marks. 10 extra marks will be added to the score of those candidates who hold a Medical Degree (MBBS/ BDS/ MDS/ DNB/ MD/ MS/ DM/ M.Ch.) or M.Sc. (Nursing) or equivalent or those who have qualified in any one of the following entrance tests in the last 2 years leading to the award of a fellowship tenable at AIIMS, New Delhi. Joint CSIR-UGC NET for JRF, ICMR-JRF, ICMR-SRF, DBT-JRF, NBHM screening test, INSPIRE fellowship.
5. The sum total of marks awarded in stages 1, 2 and 3 will be used to determine the final merit list of candidates. A minimum of 50% marks in Stages 1, 2 and 3 combined shall be eligible for admission.
6. Candidates may select any seat they wish to join based on their eligibility and merit order within each department through a process of counseling.
  - a. OF candidates may select seats under the OF, FA, or AF categories (if awarded AF) in the subject where they have taken the exam.
  - b. All other candidates may select seats under the FA or AF categories (if awarded AF) in the subject where they have taken the exam.
7. The exam section will determine the method of creation of the question paper, conduct of the exam, counseling, display of result and all other matters related to the selection process.
8. Candidates who fail to attend any of the stages of examinations as mentioned above will not be eligible for admission.
9. Admission to Ph.D. Course will be subject to the availability of research funds/ fellowship/grant from recognized funding agencies.
10. After entrance examination result is declared, the selection letters will be issued by the Academic Section after verifying all documents/fellowships/funds etc.

## DURATION OF COURSE

1. The duration of the course shall be the time period from registration to submission of thesis. The minimum period of registration in respect of all the candidates who are registered for Ph.D shall be three years. The maximum period of registration shall not exceed five years. Extension beyond the period of 5 years can be given for

a maximum period of 6 months on the recommendation of Doctoral Committee and final approval by Dean/Director. Further extension beyond 5 years & 6 months can also be given by the Dean/Director for a maximum period of 6 months in highly exceptional circumstances (like medical exigencies, natural calamities etc) only for writing the thesis, subject to subsequent approval of the Academic Committee and such extension may not be given retrospectively. If thesis is not submitted within these timelines, the registration of the candidate may be summarily cancelled.

2. The Chief guide of Ph.D student shall give clear reason for the delay to the Academic Committee and must present the case before Academic Committee. In case of extension beyond 6 years without justifiable reasons and circumstances as mentioned above, the PhD registration of the candidate shall be cancelled.
3. Failure to submit thesis within stipulated time period of maximum 5yrs. with extension after approval upto 5½ years (6 years in exceptional circumstances by prior approval of Dean/Director and subsequent approval of the Academic Committee) shall lead to cancellation of PhD registration of the candidate.

## **FORMATION OF DOCTORAL COMMITTEE (DC)**

1. The Chief guide should submit to the Dean, a panel of experts for the constitution of Doctoral Committee for the candidate, within three months (with extension of one month on prior approval of the Dean) of the candidate's registration.
2. During this initial period of three months after registration, the candidate is expected to familiarize himself/herself with the research projects being conducted in the Department/Lab of chief guide. The candidate is required to attend classes conducted by Research Section as part of basic induction into research.
3. He/she shall be invited to submit to the DC his/her proposal(s) for the project(s).
4. The Doctoral Committee shall include the Chief Guide, who will be the chairman of the committee, one or more Co-Guide(s) for the said thesis work, two faculty members from the department out of which one shall be Professor, and any other member(s) of the Faculty or postdoctoral research staff of any department of the Institute/and or of other teaching/research Institutions located in the Delhi area.
5. The Chief Guide and Co-Guide(s) shall not be closely related to the candidate.
6. At least one Co-Guide should be from the Department where the candidate is registered for Ph.D. The Chief Guide and at least one of the Co-Guide(s) shall be able to take over each other's responsibilities in the event of protracted absence of any one of them from the Institute. In the event of Chief guide proceeding on protracted leave, the co-guide will be re-designated as chief guide and another co-guide will be appointed from the department.
7. It is preferable to include a Biostatistician in the DC.

8. After registration, candidate must complete course in research methodology conducted by Research Section within 6 months of registration & should pass the exit exam.
9. The change of research project/Supervisor(s) of the Department may be permitted to a candidate provided it is recommended by the Doctoral Committee of the candidate concerned and approved by the Dean. Such changes shall be allowed only within the first six months of registration but under no circumstances later than one year after the date of registration. However, no change of department shall be permissible at any point of time.

## **Foreign co-guides and rotation**

1. Co-guides will be permitted from Institutions outside India with whom AIIMS has specific MoUs for such common guided PhDs.
2. Rotation/external training for a maximum period of 1 year during the 5 year registration period will be permitted at institutions of foreign co-guides as per clause 1 above. All expenses for such rotation will be borne by the candidate unless specifically approved by AIIMS.

## **Submission of thesis protocol**

1. After the Doctoral Committee has been appointed by the Dean, the candidate shall prepare a detailed protocol underlining his proposed research plan clearly stating his objectives and methodology to be employed. The protocol should also contain a brief formulation of the experimental designs & the advice of a biostatistician should invariably be obtained.
2. Protocol shall be submitted to the Doctoral Committee, together with the faculty of the department, within 3 months of the formation of Doctoral Committee (but no later than 6 months from the date of registration). The Doctoral Committee together with faculty of the department will recommend the feasibility of the proposed research plan recommending such modification as they seem fit for further approval by Dean.
3. The protocol of research with proof of submission for ethics approval must be submitted within 6 months of registration with extension of one month on prior approval of the Dean.
4. Ethics Committee approval of the project must be submitted within 2 months of submission of the protocol.
5. Doctorate Committee meetings must be held every 6 months.

## **Assessment of the work of the candidates**

1. The progress of the candidate's work shall be periodically assessed by the Doctoral committee and a report regarding the same shall be submitted to the Dean through the Chief guide at the end of every 6 months. The grading of the candidate shall be done as Excellent/ good/ satisfactory/ poor. Any grading less than good is not acceptable. In case report of DC is below the accepted standard of good for two consecutive times the candidate will be given a warning and in case further DC reports mentions the same grading the registration of such candidates will be cancelled. The minimum rating must be Very Good in previous 2 DCs to remain eligible for Institute fellowship or AIIMS fellowship.
2. The Dean shall convey the candidate about the assessment report in writing (Excellent/good/Satisfactory/Poor), and should also advise the candidate about his/her short-comings.
3. In case during the registration period, in any two consecutive reports submitted by the Doctoral to the Dean it is mentioned that the candidate is incapable of continuing the work of the desired standard, the Dean may then warn the candidate and give one more chance to improve his work during the next six months. In case at the end of this period, the work of the candidate is still unsatisfactory, his/her registration shall be cancelled by the Dean.

## **THESIS AND EXAMINATION**

1. No candidate will be allowed to submit thesis without the approval of the Doctoral Committee. The final Doctoral committee meeting should be held at least 6 months before the end of the maximum registration period (of 5 years or as the case may be) and once satisfied, the committee will grant writing permission to the candidate. The same will be informed to the Dean in the DC report which should include a brief resume of the work done.
2. Candidate must submit thesis within 6 months of grant of permission to write thesis. However extension for maximum upto 3 months can be given by the Dean on the recommendation of chief guide mentioning justifiable reasons.
3. For the award of degree of Doctor of Philosophy the candidate shall submit four copies of his thesis along-with soft copy in CD/DVD not earlier than prescribed minimum period of 3 years and no later than the maximum period of registration (5 years or above as the case may be). The thesis shall be certified by both the Guide and by the Co-Guide(s) before its submission. No extension for this period will be granted under any circumstances.
4. The chief guide in consultation with the Doctoral committee shall submit a panel of examiners at the time of submission of the final Doctoral Committee report that

is at least six months before the expected date of submission of the thesis (end of registration period). The panel shall include eight examiners (of whom up to three may be from abroad). The examiners, on the basis of their published work, should be acknowledged leaders in the field of study undertaken by the candidate. A reminder for the submission of such a panel will be sent by the academic section at least 9 months prior to the date of end of registration, so that this may be discussed during the final Doctoral committee meeting.

5. A board of four examiners shall be appointed by the Dean Examination with approval of competent Authority for assessment of the thesis. One of them shall be the Chief Guide of the candidate, who shall act as co-coordinator and internal examiner. The other three will be external examiners from the panel of examiners as above. In cases where the panel included members from abroad, one of the four examiners selected can be from abroad. However appointment of examiner's from abroad may not be necessary.
6. The examiners (including the foreign examiner) shall submit the evaluation report within the period of three months of receipt of thesis.
7. The foreign examiner may be requested to send some questions to be put to the candidate at the time viva voce examination to seek clarifications. These comments shall be made available to the examiners appointed for conducting the viva voce examination before the commencement of the viva voce examination.
8. After the thesis has been approved by the external and internal examiners, a public defence of the thesis will be held, as well as the viva voce examination to adjudge the general proficiency of the candidate in the subject(s) allied to the candidate field of work.
9. Candidate shall be allowed to appear in public defence/viva voce only after having 2 publications in reviewed Journal of Impact Factor (Science Citation Index Expanded) > 1.5 or one publication in Impact Factor more than 3.
10. There shall be a public defence of the thesis by the candidate. The topic, date and the time of the defence of thesis shall be announced by the Examination Section well in advance so that the Faculty members and others interested in the topic of the thesis can be present. At the viva voce examination, the candidate's general proficiency in the subjects allied to the field of his study shall also be evaluated. Those attending the public defence who are not members of the board of examiners, can also participate by asking relevant questions. The board of examiners shall take into consideration the views and criticism if any, of the Faculty members and others participating in the public defence of thesis. However, the result of the examination shall be decided solely by the members of the board of examiners.
11. The Public Defence Viva shall be conducted within three months of receipt of examiners' evaluation report. This viva voce examination and the public defence

should be within the 6 months from the completion of registration period.

12. The candidate shall be entitled to appear at the defense of thesis viva voce examination only if the thesis is unanimously approved by the Board of Examiners for the thesis.
13. If the thesis is rejected by more than one examiner, it will stand rejected and shall not be referred to any other examiner.
14. In the event that the thesis is rejected by only one examiner, it will be referred to another examiner from among the approved panel. In case the thesis is approved by this examiner, it will be considered as unanimously approved.
15. If one or more examiner recommends re-submission of the thesis after modifications it shall be done within a maximum period of 3 months (6 months in case some new experiment is recommended) from the date on which the candidate is so informed by the Dean.
16. If the reports from all the external examiners are not received within 3 months, a copy of the thesis be sent to another examiner from amongst the approved panel.
17. The board of examiners for the viva voce examination shall consist of two external and two internal examiners. Ordinarily, the Chief guide and one the co-guides of the thesis will be the internal examiners. The external examiners, from India who assessed the thesis of the candidate will act as the external examiners at the viva voce examination.
18. In the event of non-availability of one of the external examiners who examined the thesis, another examiners from amongst the panel be called for the viva voce examination at the discretion of the Dean.

## **RESULT**

1. The candidate shall be declared eligible for the award of the degree of Doctor of Philosophy only, on the unanimous recommendations of the members of the board of examiners at the viva voce examination.
2. In case, the examiners are not satisfied with the performance of the candidates in the above examination, the candidate shall be required to reappear for another viva voce examination after a period of two months provided such specific recommendations is made by the board of examiners.

## **LEAVES AND OTHER RULES**

1. Ph.D students are entitled for 30 days leave every year and leaves of multiple years cannot be clubbed together. If leave availed exceed 30 within a year, then the period beyond 30 days is treated as Extra Ordinary Leave and the minimum registration will be extended for the same duration as EOL. However, extraordinary leave (EOL)

cannot be more than 3 months in the entire registration period of 5 years. Any such availment beyond 3 months shall lead to the registration being cancelled.

2. Maternity and paternity leaves and other such statutory leaves shall be permitted as per existing rules but shall result in extension of registration period.
3. In case the Chief Guide recommends a candidate for specific training or project related work outside AIIMS (within India or abroad), the leaves shall be treated as on duty/Study leave. This study leave shall not be more than 6 months in the entire registration period. The proof of acceptance of the candidate for such training/work outside should be submitted and on return, the report of such training/work done shall be required to be submitted to the Dean, by the candidate through the chief guide.

## INSTITUTE FUNDS FOR PH. D WORK

Institute fund will be available for Ph.D students for buying essential consumables in case of delay of release of funds from the sponsoring agencies to carry the essential research work. This fund will be managed by Research section as done for the Intramural Research Grants for faculty members. The Chief Guide/faculty in-charge will apply for this fund.

1. Faculty members should apply to Research Section for funds for Ph.D Students under the existing scheme of intramural research grants and additional provision of funds will be made to Research Section for funding of Ph.D research.
2. Research protocol, detailed budgetary requirements etc. should be submitted to the Research Section.
3. The same procedure as followed for intramural research grant would be followed for such requests & funds would be disbursed through Research Section with intimation to Academic Section.
4. Faculty members of all the rank shall be eligible to apply for grant

## FEES

Registration Fee	Rs. 25/-
Tuition fee	Rs. 720/- (3 years)
Laboratory fee	Rs. 120/- (3 years)
Pot fund	Rs. 720/- (3 years)
Hostel rent	Rs. 1080/- (3 years)
Gymkhana	Rs. 120/- (3 years)
Caution money	Rs. 100/- for the recovery of breakage's or loss of institute

- This is the current fee structure and is subject to periodic revision
- All Fees and dues payable at the time of admission
- The Hostel Security deposit (refundable) i.e. Rs. 1000/-
- Fees and other charges including hostel rent once paid shall not be refunded in any case and no correspondence will be entertained in this connection. However, the caution money will be refunded to those candidates who do not join the course. The caution money must be claimed within one year after completion of the course failing which it will be forfeited.

## HOSTELS

Hostel accommodation will be provided for a maximum of 5 years irrespective of the status of thesis, from the date of registration, as per availability. Unmarried Ph.D. students will be provided partially furnished accommodation subject to availability. Those married and living with family will be provided, subject to availability, partially furnished married hostel accommodation on recovery of rent as per rules of A.I.I.M.S. However, the sponsored Ph.D. students will be charged a sum of Rs. 450/- per month for single room hostel accommodation and a sum of Rs. 650/- per month for married hostel accommodation.

## ADDITIONAL POINTS ON CONDUCT OF PHD COURSE

- A number of mandatory courses will be defined and developed for all PhD students where attendance and evaluation will be compulsory. A certificate will be issued for courses attended by the candidates.
- Failure to fulfill any of the above clauses will lead to cessation of Institute fellowship/ AIIMS fellowship (if provided) plus issue of caution memorandum on first default, warning on second default and the registration of the candidate will be summarily cancelled on third default.
- The Dean may initiate an enquiry into the conduct of the guide for failure to adhere to timelines, complaints, and for cancellation of student registration. Based on the recommendations of such enquiries, faculty may be barred from recruiting PhD students for variable periods of time and their existing students may be reassigned to other faculty. The committee may also recommend additional penalties if required.

*(Authority: OM F.2-2/2016-Acd I dated 22/11/2016; Academic Committee AC/114/58: 16/06/2016; Governing Body GB/153/8: 22/06/2016; Academic Committee AC; 06/02/2020)*



# Master of Science/Master of Biotechnology/M.Sc. Nursing Courses

## NUMBER OF SEATS:

Sr. No.	Name of Courses	No. of seats	AllMS New Delhi/ *Sponsored	Foreign National
<b>1.</b>	<b>MSc Courses</b>			02
	Medical Anatomy	06	0	0
	Medical Biochemistry	06	0	0
	Biophysics	06	0	0
	Medical Pharmacology	06	0	0
	Medical Physiology	06	0	0
	Reproductive Biology and Clinical Embryology	06	0	0
	Nuclear Medicine Technology	13	1	0
	Cardiovascular Imaging and Endovascular Technologies	04	*2	0
	Perfusion Technology	08	0	0
	<b>TOTAL</b>	<b>53</b>	<b>3</b>	<b>0</b>
<b>2.</b>	<b>M. Biotechnology</b>	18	0	01
<b>3.</b>	<b>MSc Nursing in the following Departments</b>			01
	Cardiological / CTVS Nursing	04	1	0
	Critical Care Nursing	04	1	0
	Nephrological Nursing	04	1	0
	Neurosciences Nursing	04	1	0
	Oncological Nursing	04	1	0
	Pediatric Nursing	04	1	0
	Psychiatric Nursing	04	1	0
	<b>TOTAL</b>	<b>28</b>	<b>7</b>	<b>0</b>
	<b>GRAND TOTAL (1 + 2 + 3)</b>	<b>107</b>	<b>10</b>	<b>04</b>

(Nomenclature of Anatomy, Biochemistry, Pharmacology and Physiology has been changed, Authority: Academic Committee AC/116/111: 06/03/2018; Governing Body GB/157/5: 24/01/019)

- One seat for AIIMS candidate (in-service) for M.Sc. (Nuclear Medicine Technology) and 02 (two) sponsored seats in Cardiovascular Imaging and Endovascular Technologies, in addition to 71 sanctioned seats.
- 07 seats (01 in each specialty) for AIIMS, New Delhi Candidate (in-service) for M.Sc (Nursing) in addition to 28 sanctioned seats.
- These seats of AIIMS Candidate (In-service) are not transferable to open category.
- Number of seats may vary at the time of counselling.

**Duration of Course:** 2 years

## ADVERTISEMENT

The Academic session commences in August every year. Selected candidates have to join with the timeline indicated by Academic Section, AIIMS in offer letter issued to respective candidate after various rounds of Counseling. No candidate will be admitted in the courses in any circumstances beyond 30<sup>th</sup> September of the year of admission.

## RESERVATION OF SEATS

- Reservation of seats at AIIMS, New Delhi is as follows: Other Backward Class: 27%, Scheduled Caste: 15%, Scheduled Tribe: 7.5%, EWS 10%.
- If requisite number of suitable candidates is not available to fill up the seats reserved for the Scheduled Castes, the same will be filled by candidates belonging to the Scheduled Tribes and vice-versa
- In case suitable candidates are not available from the two reserved categories, the vacant seats will be filled up by the candidates from the general category.
- In case suitable candidates are also not available in the OBC reserved category, the same will be filled up by the candidates from the general category.
- In case the EWS seats remain vacant after calling all eligible EWS candidates, the seats shall be made available to the candidates who belong to general category.
- For Indian Nationals, 5% reservation for Person with Benchmark Disability shall be provided on horizontal basis, in the seats advertised. However, admission will be subjected to medical fitness by the duly constituted medical board.
- Candidates belonging to a reserved category will be considered under the general-unreserved category throughout the selection process if no seats are advertised for their reserved category.

## ELIGIBILITY

- Indian Nationals are eligible for these seats.
- OCI registered under Section 7A of Citizenship Act 1955 will be eligible as per the orders of the Ministry of External Affairs or other concerned ministries of the Government of India.

- For M.Sc / M. Biotechnology and M.Sc. Nursing Courses: Candidates who are due to appear at the qualifying examination, or have already appeared and are awaiting result, can also apply for admission but such candidate must furnish proof of passing the qualifying examination on or before 31<sup>st</sup> July with requisite percentage of marks and subjects failing which their performance at the Entrance Examination will not be considered.
- All M.Sc. Nursing Candidates must submit certificate of Registration as a Nurse and Midwife from the Indian Nursing Council / State Nursing Council at the time of counseling/joining, if they are selected.
- All selected candidates for M.Sc. Nursing courses are required to furnish the proof of recognition of their college at the time of verification of their documents.

## MSc courses

The candidates must possess one of the following qualifications and have secured at least 60% marks for General/OBC/EWS candidates (55% marks in case of SC / ST candidates) in aggregate in the qualifying examination:

1. MBBS/BDS (55% marks in aggregate total for Gen./OBC/EWS& 50% marks in aggregate total for SC/ST Categories)
2. B. V. Sc.
3. B. Pharmacy
4. Bachelor of Physiotherapy (4½ years)
5. B.Sc. degree of minimum three years duration in any subject.

**(Candidates possessing bachelors degree from distant learning courses/ non-hospital based training centres will not be eligible for MSc programs in Cardiovascular Imaging and Endovascular Technologies, Nuclear Medicine Technology and Perfusion technology)**

**Note:** The admission requirements for M.Sc. Medical Anatomy, Medical Biochemistry, Biophysics, Medical Physiology, Medical Pharmacology and M. Biotechnology is the same as mentioned above, but the requirements for Reproductive Biology and Clinical Embryology, Perfusion Technology, Nuclear Medicine Technology and Cardiovascular Imaging & Endovascular Technologies will be as mentioned below:

### ***MSc Reproductive Biology and Clinical Embryology:***

- B.Sc degree in any of the discipline related to Biology or allied to Biology.

### ***MSc Perfusion Technology:***

- B.Sc. with Biology or B.Sc. in Perfusion Technology from a recognized University.

### ***MSc Nuclear Medicine Technology:***

- B.Sc. Degree courses in Nuclear Medicine from a recognized University OR
- B.Sc. degree with Physics / Chemistry / Mathematics from a recognized University OR

- B.Sc. in allied/related subject i.e. Radio diagnosis/Radiotherapy from a recognized University OR
- B.Sc. in Life Sciences with Physics as a subject from recognized University

***MSc Cardiovascular Imaging and Endovascular Technologies:***

- B.Sc degree in Radiography from a recognized University.

## **M. Biotechnology**

Admission requirements are same like other M.Sc Courses along with B.Tech (Biotechnology) which is also covered under eligibility criteria.

## **M.Sc. Nursing**

B.Sc. (Hons.) Nursing /B.Sc. Nursing (Post-Certificate)/Post-Basic /B Sc. Nursing (4 years) course from any recognized University, from an educational institution recognized by the Indian Nursing Council, with 60% marks for Gen/OBC candidates (55% marks in case of SC/ST candidates).

Registration as Nurse, RN, RM (Registered Nurse, Registered Midwife) with any State Nursing Council.

## **SCHEME OF EXAMINATION**

Admission will be made entirely on the basis of performance of candidates at the Entrance Examination. No syllabus has been prescribed by the Institute.

**The scheme of Entrance Examination for each course is as under:**

***M.Sc. Nursing Courses:*** The question paper for M.Sc. Nursing courses will be of 90 minutes duration consisting of 90 Multiple Choice Questions (MCQs) carrying 90 marks

***M.Sc./ M. Biotechnology Courses:*** The question paper for M.Sc./M. Biotechnology courses will be of 90 minutes duration consisting of 90 Multiple Choice Questions (MCQs) carrying 90 marks in the subject in which the candidates has applied.

***Method of resolving ties:*** Inter-se merit between candidates obtaining equal marks will be decided in favour of the candidate obtaining less negative marks at the entrance examination.

***Minimum cut off score:***50<sup>th</sup> percentile in the competitive entrance test (*Authority: Academic Committee: 14/09/2014*)

## **COUNSELLING PROCESS:**

- In first and second rounds: In each category, the number of candidates for counselling will be 8 times the number of seats. The order of counselling will be General/ST/SC/OBC/EWS. The counselling will be done strictly by combined merit list starting from Rank No. 1.

- Open round of counselling shall be a continuation of the previous rounds of counselling and all candidates having 50<sup>th</sup> percentile or higher marks shall be eligible. All other eligibility criteria shall be the same as for the first round of counselling. During the open round, if any ST seat remains vacant (after calling all eligible candidates of ST category), this vacant seat shall be made available SC category candidates and vice versa. If even after doing this any SC/ST seat remains vacant (after calling all eligible candidates of SC/ST category), then this vacant seat shall be made available to the eligible General Category candidates. Similarly, in case if the OBC seats remains vacant after calling all eligible OBC candidates, then this vacant OBC seat shall be made available to the eligible General category candidate. In case the EWS seats remain vacant after calling all eligible EWS candidates, the seats shall be made available to the candidates who belong to General Category.
- Candidates will be allowed to change the institutions and subjects in all rounds. However, in final Open round, any change of institution/or subject even within the institution will be allowed only after depositing the penalty amount in form of a Demand Draft.
- Candidates shall forfeit all their claims to the seats if they do not join by the stipulated date and fee deposited by them will not be refunded. No candidate, in any circumstances, shall be allowed to join after 30<sup>th</sup> September. While reporting for admission, candidates must bring all the relevant certificates/documents, in original. These original documents will be kept with the institute till his /her completion of course.
- Candidates who are already pursuing MSc Course in any subject (but have not completed) shall be considered for admission. However they must report to allotted Institution and deposit original documents or a demand draft of Rs. 1,00,000/- (Rs. One lakh only) as security deposit. The Security Deposit will be refunded back if original documents are deposited within 5 days. If this is not done, the seat will be cancelled and security deposit will be forfeit.
- Candidates who confirm seat during counselling will have to go through biometric verification at the time of joining.

## FOREIGN NATIONAL CANDIDATES

Following seats are available:

SNo.	Course	No. Of Seats
1.	M.Sc Nursing	1
2.	M.Sc Courses	2
3.	M. Biotechnology	1

The eligibility criteria for foreign candidate will be at par with the eligibility criteria for Indian candidate. However, foreign national candidates are exempted from appearing in the Entrance Examination. Their admission will be made on the basis of marks/grades secured by them in the qualifying examination. The foreign national candidates are also required to fill in the registration form prescribed by the Institute for this purpose. The registration form should be routed through Diplomatic Channel. Applications received directly will NOT be entertained.

No hostel accommodation will be provided to foreign students and they will have to make their own arrangements for stay during the course of their study in the institute.

## **SPONSORED CANDIDATES**

1. Candidates who are permanent employees of any Central/State Government/Armed Forces or the Public Sector Undertaking/Autonomous Body can be sponsored by the respective Government/Defense Authorities or the Competent Authorities of PSU/Autonomous Body.
2. A State Government can sponsor candidates only for those postgraduate M.Sc. courses which are not available in the State. A certificate regarding non-availability of the course (for which the candidate is being sponsored) in the concerned State, duly signed by the Secretary/Director General of Health Services of the Central / State Government/ DGAFMS/Competent Authority or PSU/Autonomous Body viz. Director/Executive Head of the concerned organization, should be furnished in the format prescribed for this purpose.
3. Sponsored candidate is required to register online & fill online application form. All eligible "sponsored" candidates will be called by the Institute for an entrance test.
4. Sponsored candidates will be designated as "trainees".
5. The subject for which the candidate is being sponsored should be clearly specified in the sponsorship form by the sponsoring authority. The candidate can be sponsored for only one subject. The applications of those candidates who are sponsored for more than one subject will not be considered.
6. No "Sponsored" candidate will be paid any emoluments by the Institute during the training period. Such payments will be the responsibility of the sponsoring authority (i.e. Central/State Government or Defense Authorities).
7. Sponsored candidates must submit/send sponsorship certificate in original from their employers in the format along with the application form & Registration Slip to the Asstt. Controller of Examination, AIIMS, New Delhi indicating their Registration No. on the top of the envelope and on the documents followed by the name of course/discipline applied for. Those who fail to do so should submit it before the date of issue of Admit Cards, failing which their candidature will be cancelled.

## **Selection of sponsored candidates:**

- A combined merit list of the sponsored candidates will be made. Seats will be allotted purely on merit on the basis of performance in the Entrance Test.

## **Documents to be attached with registration slip:**

- Sponsorship certificate (in case of sponsored candidate) in the prescribed format duly completed and signed by the competent authority.

## **CANDIDATES WHO ARE EMPLOYED:**

The Institute does not have any objection if the candidates in employment apply directly for various courses. However, all such candidates should inform their employer in writing that they are applying for the Entrance Examination. If any communication is received from their department/office withholding permission to the candidate's appearing at the entrance examination/admission to the course, the candidature/admission of the candidate will be cancelled, and no further correspondence in this regard will be entertained.

## **MEDICAL EXAMINATION**

The Candidates selected for admission for M.Sc/ M. Biotech/ M.Sc Nursing courses will have to undergo medical examination by a medical board consisting of faculty members of the Institute. If, in the assessment of medical Board, a candidate is found medically unfit, he/she will not be admitted. The decision of the Board shall be final. In that case in his/her place next candidate in order of merit will be admitted.

## **DEPOSITION OF ORIGINAL TESTIMONIALS/CERTIFICATES:**

Following original certificates are to be deposited with the Academic Section till the candidate completes/leaves the course.

1. 10<sup>th</sup> pass certificate
2. B.Sc Degree/Provisional Certificate
3. Mark Sheets
4. Migration
5. Registration Certificate
6. Caste Certificate (for SC/ST/OBC candidates only)

## FEES:

The following fees will be payable by each candidate at the time of admission:

1.	Registration Fee	25/-
2.	Tuition Fee (all courses)	700/-
3.	Laboratory Fee(for MSc/M. Biotech)	80/-
4.	Pot Money	480/-
5.	Gymkhana Fee (for MSc/M. Biotech)	80/-
6.	Caution Money(to be deposited by every student for the recovery of breakages or loss of Institute's equipment)	100/-
7.	Hostel Security (Refundable)	1000/-

- The above fees are subject to revision from time to time by the Institute and the students admitted shall have to pay the fees as may be decided by the Institute.
- The fees and other charges including Hostel rent, once paid, shall not be refunded in any case, even if a student leaves the Institute before the completion of semester or does not join the Institute for any reason. No correspondence on this account will be entertained.
- The Caution Money will, however, be refunded to those candidates who do not join the course. In case of a student leaving the course in the middle or after the completion of the course, the balance of caution money, if any after education of the charges due, will be refunded.
- Mess is compulsory for the Nursing students residing in the hostels. The mess charges payable to the Mess in-charge every month in advance.
- Those candidates who want to avail of the National Medical Library facilities located in the vicinity of the Institute campus will be required to deposit Rs.500/- extra.
- The identity card of MSc students shall be valid for 2 years and will be valid for Student Health Scheme

## STIPEND / FELLOWSHIP

- Candidates selected for these courses will not be paid any stipend/fellowship.
- The sponsored/Foreign national candidates and those in service, will not be eligible for, and will not be paid, any emoluments by the Institute during the training period.
- The identity card of MSc students shall be valid for 2 years and will be valid for Student Health Scheme

## LEAVE:

- Candidates admitted to M.Sc. / M. Biotechnology courses will be entitled to 24 days in the first year and 30 days leave in the second year of the course.
- Candidates admitted to M.Sc. Nursing course will be entitled to 30 days leave in the first year and 30 days of leave in the second year of the course. If the leave is extended in a year, then the registration period is also extended and the examination is postponed to next regular/supplementary examination. The number of days of leave cannot be carried forward to next year.
- The records of routine leaves will be maintained by the respective department itself as per rules. In case of absence or leave beyond admissibility as per rule, the matter may be referred to Academic Section by the Department.
- Any leave greater than 30 days or Extra Ordinary Leave beyond 30 days would be sanctioned only in exceptional circumstances on medical grounds, after examination of the applicant by a medical board constituted by the Dean.
- In case the candidate is on unauthorised leave then first notice to rejoin may be sent to the candidate and his/her parents asking for explanation and to join within 7 days. In case after two notices, the candidate still does not join, then a final notice may be issued as last opportunity to join in another seven days, failing which the registration may be treated as cancelled.

*(Authority: Academic Committee AC/117/06: 20/11/2018; Governing Body 24/01/2019)*

## UNIFORM

- The students are required to wear the uniform prescribed by the college for all clinical/community health postings.

## HOSTEL ACCOMMODATION

- All MSc Nursing female students are eligible for Hostel accommodation.
- MSc Nursing Males students will be provided hostels based on availability of seats in the category.
- No hostel accommodation will be provided to the MSc (paramedical) students from August 2020 session. *(Hostel Section meeting held on 30/08/2019)*

## SUBMISSION OF PLAN OF PROTOCOL OF THESIS

- Students registered for M.Sc. Degree Courses shall have to submit the plan of thesis to the Dean's office within six months from the date of registration. M. Biotechnology students may submit the plan of dissertation one year after registration.
- M.Sc. Nursing students shall require to undertake a dissertation on a selected research topic. Other rules as are applicable to other M.Sc. courses in the other

department will be applicable such as Chief Guide shall be from the College of Nursing and Co-Guide can be from other related departments.

## SUBMISSION OF THESIS

- The last date for submission of thesis of M.Sc./M. Biotechnology/M.Sc. Nursing students is 31<sup>st</sup>January. Any student who does not submit his/her thesis on the aforesaid date may be given extension up to 15 days i.e. up to 15<sup>th</sup>February with the permission of the Dean (Academic). No extension will be given for more than 15 days. A candidate who fails to submit thesis within the extended period i.e. by 15<sup>th</sup>February will not be eligible to appear in the final examination.

## RESIGNATION/DISCONTINUATION OF COURSE

- Fine of Rs.5000/- is to be deposited as penalty for discontinuing the course.

## INTERNAL ASSESSMENT

Internal assessment/progress report should be evaluated periodically by the faculty members of the concerned department on the theoretical knowledge and practical skill of a candidate. The Head of the Department should send such a internal assessment/progress report of each candidate on regular basis i.e six monthly and send to the Academic Section for official records. The weightage of the internal assessment/progress report i.e. 20% marks of the candidate will be added in his/her final examination. (Authority: Academic Committee AC/112/8; Governing Body 13/04/2015)

## EXAMINATION

- For various M.Sc. course and M. Biotechnology (where exams are held at the end of 2<sup>nd</sup> year) a student who does not qualify/pass examination at the end of 2<sup>nd</sup>year in various M.Sc. courses and M. Biotechnology course in three attempts, the name of such student will be struck off from the rolls of the Institute.

## Schemes & rules of examination of MSc. Nursing course

<b>First Year</b>				
<b>Paper</b>	<b>Subject</b>	<b>Internal</b>	<b>Final</b>	<b>Total</b>
1.	Advance Nursing & Allied subjects	50	50	100
2.	Nursing Education	50	50	100
3.	Research & Statistics	50	50	100
4.	Clinical Nursing I	50	50	100
TOTAL				400

## **Second Year**

Paper	Subject	Internal	Final	Total
1.	Nursing Management	50	50	100
2.	Clinical Nursing II	50	50	100
Practical & Viva Voce				
1.	Clinical Nursing, Thesis viva, Nursing Education & Management	150	150	300
TOTAL				500
GRAND TOTAL				900

### **Rules of Examination**

1. The internal assessment shall be determined by evaluation of the student's day to day work, as well as on the basis of the results of the various class examinations and the performance in the tutorials, seminars etc. that are held during the whole course.
2. 1<sup>st</sup> and 2<sup>nd</sup> year final examination is held in May every year and supplementary examination is held in August i.e. after 6 weeks of final examination.
3. For 1<sup>st</sup> year M.Sc. examination, a candidate who fails in any subject, or who does not present himself/herself for the examination in any subject, may be admitted to one or more subsequent examinations. He/she shall be required to appear only in the subject or subjects in which he/she has failed
  - A candidate failing in the May examination can reappear in supplementary examination in the month of August i.e. 6 weeks after the final examination. He/She will not be required to repeat the papers in which she has passed. Weightage of 50% will be carried forward for the internal assessment and 50% will be allotted to the supplementary examination. The same process will be applicable when they appear for the examination in subsequent years.
  - He/she shall be permitted to continue studies into the 2<sup>nd</sup> year, and appear in next year regular exam/supplementary examination till he/she passes in all the subjects.
  - However, for 2<sup>nd</sup> year examination the candidate will be allowed to appear for final examination only after he/she has passed in all the subjects of the 1<sup>st</sup> year.
4. For 2<sup>nd</sup> year examination a candidate who fails in one or more papers of the 2<sup>nd</sup> year will be given further chances during supplementary and subsequent regular examinations till she passes in all subjects. He/She will not be required to repeat the papers in which she has passed. Weightage of 50 % will be carried forward for the internal assessment and 50% will be allotted to the supplementary examination. The same process will be applicable when they appear for the examination in subsequent years. He/She will be awarded the degree only on passing in all the 2<sup>nd</sup> year subjects.

5. For 2<sup>nd</sup> year examination, a candidate failing in either theory or practical examination in a subject will be required to repeat both theory and practical papers in the subsequent supplementary/regular examinations.
6. Maximum duration of the M.Sc. Nursing course will be 4 years, beyond which no further chances will be given and his/her name will be struck off from the rolls of the institute.
7. A candidate shall be deemed to have passed the first year M. Sc. Nursing examination if he/she obtains not less than 50% of the total marks separately in each paper.
8. A student, who absents herself/himself from the examination without prior permission of Dean, will be deemed to have attempted the paper and failed in that examination.
9. The candidate must have minimum 40% marks in internal assessment in each paper to be eligible for appearing in final examination in that paper.
10. For final calculation for each year for each theory paper and practical, 50% weightage is given to internal assessment and 50% for professional examination.
11. A candidate shall be deemed to have passed the second year M. Sc. nursing examination if he/she obtains not less than 50 % of the total marks separately in all the papers.

*(Authority: Academic Committee AC/118; 06/02/2020)*

# B.Sc. (Hons.) Nursing

---

## AIMS & OBJECTIVES OF THE COURSES

1. To develop in a student the qualities of a nurse who can provide comprehensive nursing care to the sick admitted to the hospital with varied medical and surgical conditions.
2. To train a student as midwife, able to give necessary supervisory care and services to women during pregnancy, labour and postpartum period, to conduct deliveries on her own responsibility and to take care of the newborn and the infant.
3. To impart training to the student so as to enable her to teach and supervise appropriate nursing and health care to patients, families, the general public and other co-operating personnel in the health care delivery system, thus taking part in the promotion of health, prevention of disease and in rehabilitation.

## ELIGIBILITY

- For B.Sc. (Hons.) Nursing course, only female candidates are eligible.
- Nationality: The applicant must be an Indian citizen
- Age: She should have attained or will attain the age of 17 (Seventeen) years as on the 31<sup>st</sup> of December or the year of admission.
- Essential Qualification: She should have passed the 12<sup>th</sup> class under the 10+2 Scheme/ Senior School certificate examination or Intermediate Science (I.Sc.) or an equivalent examination of a recognised University/Board of any Indian State with English, Physics, Chemistry and Biology.
- Minimum Aggregate: She should have 55% (50% in case of SC/ST) in aggregate in English, Physics, Chemistry and Biology.
- Candidates who are to appear in 12th class examination under 10+2 system or an equivalent examination in March/April and whose results are likely to be declared before 30th June, are also eligible to apply.
- Candidates who are due to appear at the qualifying examination, or have already appeared and are awaiting result can also apply for admission. But such candidates must furnish proof of passing the qualifying examination with requisite percentage of marks and subjects at the time of counseling failing which their candidature will be cancelled.

## Admission requirement for foreign candidates

- Number of seats: 5
- Foreign national Candidates are not required to fill up the Online Registration form of B.Sc (Hons.) Nursing. Foreign national who wish to apply for admission should contact the Indian Mission/Post abroad in their own country. The All India Institute of Medical Sciences, New Delhi and the Ministry of Health and Family Welfare, Government of India will neither entertain requests for supply of application forms for admission nor receive applications directly for nominations of foreign candidates. Applications received directly will NOT be entertained.
- The eligibility criteria for foreign candidate will be at par with the eligibility criteria for Indian candidate as specified in the Prospectus. However, foreign national candidates are exempted from appearing in the Entrance Examination. Their admission will be made on the basis of marks/grades secured by them in the qualifying examination.

## Admission requirement for OCI

OCI registered under Section 7A of Citizenship Act 1955 will be eligible as per the orders of the Ministry of External Affairs or other concerned ministries of the Government of India.

## NUMBER OF SEATS AND DURATION OF COURSES

The B.Sc. (Hons) Nursing course is of 4 year duration and only female candidates are eligible. 96 seats are available every year.

## RESERVATION OF SEATS

The reservation of seats is as follows:

Other Backward Class:	27%
Scheduled Caste:	15%
Scheduled Tribe:	7.5%
EWS:	10%

PWBD: 5% reservation for Person With Benchmark Disability shall be provided on horizontal basis, in the seats advertised.

If requisite number of suitable candidates is not available to fill up the seats reserved for the Scheduled Caste candidates, the same will be filled by candidates belonging to the Scheduled Tribes and vice-versa. In case suitable candidates are not available from the two reserved categories, the vacant seats will be filled up by the candidates from the

general category. In case suitable candidates are also not available in the OBC/EWS or PWBD reserved category, the same will be filled up by the candidates from the general category.

## ADMISSION PROCEDURE AND DATE OF JOINING

The admission process is advertised March/April and the academic session commences on 1<sup>st</sup> August every year. Selected candidate have to join the course on or before 30<sup>th</sup> September of the year of admission.

## METHOD OF SELECTION

Admission will be made entirely on the basis of performance/merit of candidates at the Entrance Examination and counseling. Based on the result of the entrance examination, separate merit list will be prepared for the General, EWS, OBC, SC and ST categories.

- The entrance examination will be conducted in English language. One paper of 2 hours duration and consisting of four parts containing objective type (Multiple Choice) Questions, with distribution of marks as under:

PART	SUBJECT	MARKS
A	Physics	30
B	Chemistry	30
C	Biology	30
D	General Knowledge	10
<b>TOTAL</b>		<b>100</b>

- Seat allocation may be done using a process of counseling that may be announced with the seat advertisement.
- All disputes pertaining to the conduct of the examination by the AIIMS, and the allocation of seats in various subjects by counseling will be subject to the jurisdiction in the High court of Delhi.
- The selected candidates shall undergo a medical examination by the Board appointed by the respective institute and if found medically fit will join the course after depositing the requisite fee.
- They shall forfeit all their claims to the seats if they do not join by the stipulated date and fee deposited by them will not be refunded. While reporting for admission, candidates must bring all the relevant certificates/documents, in original. These original documents will be kept with the institute.

## Deposition of original certificates

Following original/certificate are deposited with the Academic Section till the candidate complete competes/leave the course.

- 10<sup>th</sup> passing certificate
- 10+2 Certificate
- 10+2 Mark sheets
- Cast Certificate (for reserved category only)
- Physical Disability Certificate issued from a duly constituted and authorized Medical Board
- Migration certificate

## FEES

Each candidate selected for admission will have to pay the following fees (one-time for full course):

Tuition Fee:	Rs.600/-
Hostel Rent:	Rs.480/-
Pot Money:	Rs.960/-
Caution Money:	Rs.100/-
Registration Fee:	Rs.25/-
<b>Total:</b>	<b>Rs.2165/-</b>

- Hostel Security 1000/-(Refundable).
- Those candidates who want to avail of the National Medical Library facilities located in the vicinity of the Institute campus will be required to deposit Rs. 50/- extra.
- The above fees are subject to revision from time to time by the Institute and the students admitted shall have to pay the fees as may be decided by the Institute.
- The fees and other charges including Hostel rent, once paid, shall not be refunded in any case, even if a student leaves the Institute before the completion of semester or does not join the Institute for any reason. No correspondence on this account will be entertained.
- The Caution Money will, however, be refunded to those candidates who do not join the course. In case of a student leaving the course in the middle or after the completion of the course, the balance of caution money, if any after deduction of the charges due, will be refunded.

- Mess is compulsory for the Nursing students residing in the hostels. The mess charges are (subject to revision from time to time) payable to the Mess in-charge every month in advance.

## ATTENDANCE

The student will be allowed to appear in the examination when she has attended 80% of the lectures, demonstrations, practicals and posting in each subject separately. However, 100% Attendance in Clinical Postings is required before completing the course.

## STIPEND

B.Sc. Nursing (H) students will get a stipend of Rs. 500/- (Five Hundred) per month. The foreign nationals candidates will not be eligible for, and will not be paid any stipend by the institute during the training.

## UNIFORM

The students are required to wear the uniform prescribed by the college for all Clinical/Community Health posting.

## HOSTEL

- Residence in the hostel of the Institute (if allotted) is compulsory for candidates admitted to B.Sc. (Hons.) Nursing.
- Mess fee (subject to change) is to be paid to the mess contractor before 10<sup>th</sup> of every month.

## VACATION

Students will be given vacation as follows

### **Summer: 45 days**

- 1<sup>st</sup>& 2<sup>nd</sup> year students: 17<sup>th</sup> May to 30<sup>th</sup> June
- 3<sup>rd</sup>& 4<sup>th</sup> year students: 17<sup>th</sup> June to 31<sup>st</sup> July

### **Winter: 15 days**

- 24<sup>th</sup> December to 7<sup>th</sup> January

## DISCONTINUATION OF STUDIES

If the students discontinue the study during the course, a one-time penalty of Rs. 5000/- (Five Thousand) will be imposed.

## SCHEME OF EXAMINATION

<b>First year</b>					
<b>Paper</b>	<b>Subject</b>	<b>Duration</b>	<b>Internal</b>	<b>Final</b>	<b>Total</b>
1.	Anatomy & Physiology	3 Hrs.	50	50	100
2.	Nutrition & Biochemistry	3 Hrs.	50	50	100
3.	Nursing Foundation	3 Hrs.	50	50	100
4.	Psychology	3 Hrs.	50	50	100
5.	Microbiology	3 Hrs.	50	50	100
6.	English*\$	3 Hrs.	25	75	100
7.	Introduction to Computer**\$		25	75	100
<b>Practical and Viva Voce</b>					
1.	Nursing Foundation		100	100	200
<b>TOTAL</b>					900
8.	Hindi ***\$		25	75	100
<b>Second year</b>					
<b>Paper</b>	<b>Subject</b>	<b>Duration</b>	<b>Internal</b>	<b>Final</b>	<b>Total</b>
1.	Medical Surgical Nursing-I	3 Hrs.	50	50	100
2.	Pharmacology, Pathology, Genetics	3 Hrs.	50	50	100
3.	Community Health Nsg.-I	3 Hrs.	50	50	100
4.	Communication and Educational Technology	3 Hrs.	50	50	100
<b>Practical &amp; Viva Voce</b>					
2.	Medical-Surgical Nursing-I		100	100	200
<b>TOTAL</b>					600
<b>Third year</b>					
<b>Paper</b>	<b>Subject</b>	<b>Duration</b>	<b>Internal</b>	<b>Final</b>	<b>Total</b>
1.	Sociology	3 Hrs.	50	50	100
2.	Medical-Surgical Nursing-II	3 Hrs.	50	50	100
3.	Child Health Nursing	3 Hrs.	50	50	100
4.	Mental Health Nursing	3 Hrs.	50	50	100
<b>Practical &amp; Viva Voce</b>					
3.	Medical-Surgical Nursing-II		50	50	100
4.	Child Health Nursing		50	50	100
5.	Mental Health Nursing		50	50	100
<b>TOTAL</b>					700

<b>Fourth year</b>					
<b>Paper</b>	<b>Subject</b>	<b>Duration</b>	<b>Internal</b>	<b>Final</b>	<b>Total</b>
1.	Midwifery & Obstetrical Nsg.	3 Hrs.	50	50	100
2.	Community Health Nsg.-II	3 Hrs.	50	50	100
3.	Nursing Research & Statistics	3 Hrs.	50	50	100
4.	Management of Nursing Services & education	3 Hrs.	50	50	100
<b>Practical &amp; Viva Voce</b>					
6.	Midwifery & Obstetrical Nsg.		50	50	100
7.	Community Health Nsg		50	50	100
<b>TOTAL</b>					<b>600</b>

#### **Notes:**

Anatomy and Physiology: Section A: Anatomy 25 marks; Section B: Physiology 25 marks

Nutrition and Biochemistry: Section A: Nutrition 30 marks; Section B: Biochemistry 20 marks

Pharmacology, genetics, pathology: Section A Pharmacology 25 marks; Section B Pathology 15 and Genetics 10 marks

Nursing Research & Statistics: Research 35 marks; Statistics 15 marks

\* English Pass marks 33%

\*\* College exams, marks to be included in the marks sheet.

\*\*\* College exam, marks not to be included in the marks sheet.

§ These papers will not be counted towards number of papers for promotion to next year.

## **Rules of Examination**

- 1<sup>st</sup> to 4<sup>th</sup> year final examination is held in May every year and supplementary examination is held in August i.e. after 6 weeks of final examination.
2. (a) The candidate must have minimum 40% marks in internal assessment in each paper to be eligible for appearing in final examination in that paper.  
(b) A student must have minimum of 75% attendance (irrespective of the kind of absence) in theory and practical in each subject for appearing for examination. The candidate who is not allowed to appear in examination due to shortage of attendance will have to repeat the whole year with fresh requirement of attendance in theory as well as clinicals, practicals & internal assessment.
3. For 1<sup>st</sup> to 4<sup>th</sup> year examination, the candidate who fails in one or more papers will be given two additional chances (one supplementary and one subsequent regular exam) to pass in all the subjects. She will not be required to repeat the papers in which she has passed. The student who doesn't qualify in three attempts (including regular and supplementary and subsequent regular examination) will have to discontinue the course and her name will be stuck off from the rolls of the institute.

4. For 1<sup>st</sup> to 4<sup>th</sup> year examination, a candidate failing in either theory or practical examination in a subject will be required to repeat both theory and practical papers in the subsequent supplementary/regular examinations.
5. For 1<sup>st</sup> to 4<sup>th</sup> year examination, a candidate who fails in one or more papers in the main examination will be allowed to take the supplementary examination in August month. Weightage of 50 % will be carried forward for the internal assessment and 50% will be allotted to the supplementary examination. The same process will be applicable when they appear for the examination in subsequent year.
  - A candidate who fails in more than two papers in supplementary examination will have to repeat the year and appear following year with regular examination. She will have to fulfill fresh assessment and attendance requirement.
  - A candidate who fails in two or less number of papers in supplementary exam will be promoted to the second year. She will be allowed to appear for previous year papers in which she has failed, in the next regular examination.
6. For the 2<sup>nd</sup> year examination the candidate will be allowed to appear for final exam only after she has passed in all the subjects of 1<sup>st</sup> year.
7. For 3<sup>rd</sup> year examination the candidate will be allowed to appear for final exam only after she has passed in all the subjects of the 2<sup>nd</sup> year.
8. For 4<sup>th</sup> year examination the candidate will be allowed to appear for final examination only after she has passed in all the subjects of the third year.
9. Maximum duration of the B.Sc. (Hons.) Nursing course will be 8 years, beyond which no further chances will be given and her name will be stuck off from the rolls of the institute.
10. A student will be deemed to have passed in the subject if she obtains a minimum of 50% marks in each subject in theory and practical, and minimum of 33% marks in English.
11. A student, who absents herself from the examination without prior permission of Dean, will be deemed to have attempted the paper and failed in that examination.
12. For final calculation for each year for each theory paper and practical, 50% weightage is given to internal assessment and 50% for professional examination.
13. A student must have 100% attendance in each of the practical/clinical areas before award of the degree.

*(Authority: Academic Committee AC/118; 06/02/2020)*

# B.Sc. Nursing (Post-Basic)

---

## AIMS & OBJECTIVES OF THE COURSES

1. To train nurses to provide comprehensive nursing care to patients/clients that contribute to health of individuals, families and communities in preventive, promotive, curative and restorative health care delivery system.
2. To develop skills in nursing management and teaching at basic level.
3. To produce nurses who can demonstrate communication skills, leadership Qualities and decision making abilities in various situations.

## ELIGIBILITY

The candidate must have:

- Passed 12<sup>th</sup> class under 10+2 system of education or an equivalent examination from a recognised Board/University. (Those who have passed 10+1 on or before 1986 are also eligible.)
- Diploma in General Nursing and Midwifery from any institution recognized by the Indian Nursing Council and be an 'A' Grade Nurse
- Registration as nurse, RN, RM (registered nurse, registered midwife) with any State Nursing council.
- In case of male nurses, (if passed before implementation of new integrated course in 2003), beside being registered as a nurse with the State Nursing Council, should have obtained certificate in General Nursing and instead of Training in Midwifery, training in any subject out of following, for a period of six months:
  - a) O.T. Techniques,
  - b) Ophthalmic Nursing,
  - c) Leprosy Nursing,
  - d) TB Nursing,
  - e) Psychiatric Nursing,
  - f) Neurological and Neurosurgical Nursing,
  - g) Community Health Nursing,
  - h) Cancer Nursing
  - i) Orthopaedic Nursing

*(Authority: Governing Body 28/02/2014)*

## NUMBER OF SEATS AND DURATION OF COURSES

The B.Sc. Nursing (post basic) course is of 2 year duration. 30 Seats are available every year for open candidates and 20 seats every year for AIIMS, New Delhi in-service candidates (non-transferable). Authority: Academic committee AC/116/20: 06/03/18; Standing Finance Committee SFC/218/3: 17/01/19; Governing Body GB/157/5: 24/01/19)

## ADMISSION PROCEDURE AND DATE OF JOINING

The admission process is advertised March/April and the academic session commences on 1<sup>st</sup> August every year. Selected candidate have to join the course on or before 30<sup>th</sup> September of the year of admission.

## RESERVATION OF SEATS

The reservation of seats is as follows:

Other Backward Class: 27%

Scheduled Caste: 15%

Scheduled Tribe: 7.5%

EWS: 10%

PWBD: 5% reservation for Person With Benchmark Disability shall be provided on horizontal basis, in the seats advertised.

If requisite number of suitable candidates is not available to fill up the seats reserved for the Scheduled Caste candidates, the same will be filled by candidates belonging to the Scheduled Tribes and vice-versa. In case suitable candidates are not available from the two reserved categories, the vacant seats will be filled up by the candidates from the general category. In case suitable candidates are also not available in the EWS, OBC or PWBD reserved category, the same will be filled up by the candidates from the general category.

## ADMISSION REQUIREMENT FOR FOREIGN CANDIDATES

- Number of seats: 1
- Foreign national Candidates are not required to fill up the Online Registration form of B.Sc. Nursing (Post Basic). Foreign national who wish to apply for admission should contact the Indian Mission/Post abroad in their own country. The All India Institute of Medical Sciences, New Delhi and the Ministry of Health and Family Welfare, Government of India will neither entertain requests for supply of application forms for admission nor receive applications directly for nominations of foreign candidates. Applications received directly will NOT be entertained.
- The eligibility criteria for foreign candidate will be at par with the eligibility criteria

for Indian candidate as specified in the Prospectus. However, foreign national candidates are exempted from appearing in the Entrance Examination.

## METHOD OF SELECTION

### Entrance examination

- The examination will be held in English language only.
- The selection of candidates will be made on a 2-stage performance evaluation as under
- Admission will be made on the basis of the aggregate marks secured by candidates in Stage-I & Stage-II

**Stage I: Written Test (70 marks):** Candidate will appear for an entrance examination (Written Test) of 90 minutes duration consisting of one paper containing 70 objective type (Multiple Choice) questions in the subjects of fundamentals of Nursing, Medical Surgical Nursing including Anatomy, Physiology & Pharmacology, Obstetrics Nursing and Midwifery, Paediatric Nursing, Community Health Nursing, Psychiatric Nursing and Professional Trends in Nursing.

**Stage II: Personal Assessment / Interview (30 marks):** On the basis of the merit list based on the marks secured in Stage-I, candidate three times the number of seats will be invited for Personal Assessment by a Selection Committee. If requisite number of SC or ST candidates is not available, then candidates belonging to SC and ST taken together will be invited. In case candidates belonging to SC, ST, OBC and EWS are not available for Personal Assessment, then the number of candidates from the General category will be proportionately increased. The following factors will also be considered at the time of personal assessment:

- Past academic attainment in the Higher Secondary or +2 or equivalent examination;
- Past academic attainment in the Nursing examination
- Performance as a Staff Nurse

**Method of Resolving Ties:** In case of two or more candidates securing equal marks in all the 2 stages combined, their inter se merit will be determined in order of preference as under :

- Candidates securing higher marks in Written Test (Stage-I)
- Candidates older in age to be preferred

### Deposition of original certificates

Following original/certificate are deposited with the Academic Section till the candidate complete competes/leave the course.

- 10<sup>th</sup> passing certificate

- 10+2 Certificate
- 10+2 Mark sheets
- Caste Certificate (for reserved category only)
- Physical Disability Certificate issued from a duly constituted and authorized Medical Board
- Certificate/Diploma and mark sheets in General Nursing and Midwifery
- Registration Certificate as nurse, RN, RM (registered nurse, registered midwife) with any State Nursing council
- Migration certificate.

## FEES

Each candidate selected for admission will have to pay the following fees (one-time for entire course):

- Tuition Fee: Rs.200/-
- Hostel Rent: Rs.240/-
- Pot Money: Rs.480/-
- Caution Money: Rs.100/-
- Registration Fee: Rs.25/-

**Total: Rs.1045/-**

- Hostel Security 1000/-(Refundable).
- Those candidates who want to avail of the National Medical Library facilities located in the vicinity of the Institute campus will be required to deposit Rs. 50/- extra.
- The above fees are subject to revision from time to time by the Institute and the students admitted shall have to pay the fees as may be decided by the Institute.
- The fees and other charges including Hostel rent, once paid, shall not be refunded in any case, even if a student leaves the Institute before the completion of semester or does not join the Institute for any reason. No correspondence on this account will be entertained.
- The Caution Money will, however, be refunded to those candidates who do not join the course. In case of a student leaving the course in the middle or after the completion of the course, the balance of caution money, if any after deduction of the charges due, will be refunded.
- Mess is compulsory for the Nursing students residing in the hostels. The mess charges are (subject to revision from time to time) payable to the Mess in-charge every month in advance.

## **ATTENDANCE**

80% attendance in lectures, demonstrations, practicals and posting in each subject separately is compulsory. However, 100% Attendance in Clinical Postings is required before completing the course.

## **STIPEND**

B.Sc. Nursing (Post Basic) students will get a stipend of Rs. 500/- (Five Hundred) per month. The foreign nationals candidates will not be eligible for, and will not be paid any stipend by the institute during the training.

## **UNIFORM**

The students are required to wear the uniform prescribed by the college for all Clinical/Community Health posting.

## **HOSTEL**

B.Sc. Nursing (Post Basic) Female candidates will be given accommodation if available after accommodating B.Sc. (Hons.) Nursing students and Male candidates admitted to B.Sc. Nursing (Post Basic) course may also apply for Hostel Accommodation which will be subject to availability of rooms in Gents Hostels.

In-service candidates from Institutions/ Hospitals of Delhi/NCR (including AIIMS, New Delhi) shall not be provided hostel accommodation. Such candidates may draw their HRA as per rules applicable to their respective institutions if they do not reside in hostel. In-service candidates from institutions/hospitals outside Delhi/NCR can apply for hostel accommodation but shall only be considered if accommodation is available. Therefore in their best interests, all in service candidates are requested to make arrangement on their own. In case of any dispute, the decision of the Superintendent of Hostels will be final.

## **VACATION**

Students will be given vacation as follows

Summer: 1 month: 16<sup>th</sup> May to 15<sup>th</sup> June

Winter: 15 days: 24<sup>th</sup> December to 7<sup>th</sup> January

## **DISCONTINUATION OF STUDIES**

If the students discontinue the study during the course, a one-time penalty of Rs. 5000/- (Five Thousand) will be imposed.

## SCHEME OF EXAMINATION

<b>First year</b>					
<b>Paper</b>	<b>Subject</b>	<b>Duration</b>	<b>Internal</b>	<b>Final</b>	<b>Total</b>
1.	Nursing Foundation	2 Hrs.	25	25	50
2.	Nutrition & Dietetics	2 Hrs.	25	25	50
3.	Biochemistry & Biophysics	3 Hrs.	50	50	100
4.	Psychology	3 Hrs.	50	50	100
5.	Microbiology	3 Hrs.	50	50	100
6.	Maternal nursing	3 Hrs.	50	50	100
7.	Child Health nursing	3 Hrs.	50	50	100
8.	Medical Surgical Nursing	3 Hrs.	50	50	100
9.	English (Qualifying)* Practical and Viva Voce	3 Hrs.	25	75	100
1.	Medical-Surgical Nursing		50	50	100
2.	Maternal Nursing		50	50	100
3.	Child Health Nursing		50	50	100
<b>TOTAL</b>					<b>1100</b>
<b>Second year</b>					
1.	Sociology	3 Hrs.	50	50	100
2.	Community Health Nursing	3 Hrs.	50	50	100
3.	Mental Health Nursing	3 Hrs.	50	50	100
4.	Introduction to nursing education	3 Hrs.	50	50	100
5.	Introduction to nursing administration	3 Hrs.	50	50	100
6.	Introduction to nursing research and statistics** Practical & Viva Voce	2 Hrs.	50	-	50
1.	Community Health Nursing		50	50	100
2.	Mental Health Nursing		50	50	100
3.	Research Project**		50	-	50
<b>TOTAL</b>					<b>800</b>
Notes:					
* Qualifying exam					
** College exams (No university exam)					

## Rules of Examination

- 1<sup>st</sup> and 2<sup>nd</sup> year final examination is held in May every year and supplementary examination is held in August i.e. after 6 weeks of final examination.
2. Anatomy and Physiology, Pharmacology and Pathology will be integrated with relevant Clinical subject papers.
3. (a) The candidate must have minimum 40% marks in internal assessment in each paper to be eligible for appearing in final examination in that paper.

- (b) A student must have minimum of 75% attendance (irrespective of the kind of absence) in theory and practical in each subject for appearing for examination. The candidate who is not allowed to appear in examination due to shortage of attendance will have to repeat the whole year with fresh requirement of attendance in theory as well as clinicals, practicals & internal assessment.
4. A candidate who fails or who does not present himself/herself for the examination in any subject, will be given two additional chances (one supplementary and one subsequent regular (exam) to pass in all the subjects. She will not be required to repeat the papers in which she has passed. The student who doesn't qualify in three attempts (including regular and supplementary and subsequent regular examination) will have to discontinue the course and her name will be stuck off from the rolls of the institute.
    - For 1<sup>st</sup> and 2<sup>nd</sup> year examination, a candidate failing in either theory or practical examination in a subject will be required to repeat both theory and practical papers in the subsequent supplementary/regular examinations.
    - A candidate failing in the May examination can reappear in supplementary examination in the month of August i.e. 6 weeks after the final examination. Weightage of 50 % will be carried forward for the internal assessment and 50% will be allotted to the supplementary examination. The same process will be applicable when they appear for the examination in subsequent years.
    - A candidate failing in any paper in 1<sup>st</sup> year shall be permitted to continue studies into the 2<sup>nd</sup> year, and he/she may appear in next supplementary exam/regular examination till he/she passes in all the subjects.
    - However, for 2<sup>nd</sup> year examination the candidate will be allowed to appear for final examination only after he/she has passed in all the subjects of the 1<sup>st</sup> year.
  5. Maximum duration of the B.Sc. (Post Basic) Nursing course will be 4 years, beyond which no further chances will be given. He/She will have to discontinue the course and his/her name will be stuck off from the rolls of the institute.
  6. A candidate shall be deemed to have passed the first year B. Sc. Nursing (Post-basic) examination, if he/she obtains (i) not less than 50 (fifty) percent of the total marks separately in papers 1-8 & practical papers 1-3 of the main subjects and (ii) not less than 33 (thirty three) per cent of the total marks in paper 9 English - the qualifying subject.
  7. A student, who absents herself from the examination without prior permission of Dean, will be deemed to have appeared in the paper and failed in that examination.
  8. For final calculation for each year for each theory paper and practical, 50% weightage is given to internal assessment and 50% for professional examination.
  9. 100% attendance in Practical /clinical in each clinical area are essential before award of Degree.

(Authority: Academic Committee AC/118; 06/02/2020)



# Bachelors in Paramedical courses

---

## AVAILABLE COURSES

- Bachelor of Optometry
- B.Sc. in Operation Theatre Technology
- B.Sc.(Hons.) Medical Technology in Radiography
- B.Sc. in Dental Operating Room Assistant
- B.Sc. in Dental Hygiene

## OBJECTIVE OF TRAINING

### **Bachelor of Optometry**

- To achieve general understanding of human biology
- To achieve in-depth knowledge of science related to Optometry and ophthalmology (Anatomy, Physiology, Biochemistry, Pharmacology, Microbiology and Optics).
- The objectives of the clinical work are to enable a candidate to work under the supervision of an ophthalmologist and optometrist so as to understand anatomical, physiological basis of clinical ophthalmology and its implications and applications in optometry and to enable him to:
  - Practice independently in hospital, clinics and in community to execute an integrated approach of promotive, preventive, diagnostic and rehabilitative aspects of ophthalmic care.
  - Develop skills to carry out various ophthalmic investigations as directed.
  - Assess disorders of ocular motility and unocular and binocular functions and give orthoptic and pleoptic exercises as directed.
  - Perform refraction and making of glasses.
  - Assess contact lens patients and fit contact lenses in various conditions independently.
  - Maintain records of patients, investigation and treatment, follow up records, machinery and equipment:
  - To enable the students to understand the principles of equipment used in ophthalmology, perform routine optometry investigations.

## **B.Sc. (Hons.) Medical Technology in Radiography**

- To provide basic knowledge of human anatomy and physiology for understanding human biology.
- To provide basic understanding of the beneficial and harmful effect of X-ray radiation and protective measures while working with it and physical principles of other imaging modalities like Ultrasound and MRI.
- To train the student to operate X-ray and other imaging equipments, perform all Routine radiographic techniques and produce images of good diagnostic quality with minimum radiation dose.
- To train a student to work independently as a competent imaging technologist and produce teachers for the future.

## **B.Sc. Dental Operating Room Assistant**

- To produce caring, knowledgeable, competent and skillful professionals, who are above to accept professional responsibility for their contribution to the effective and safe care of patients. These professionals will appreciate the need for continuing professional development and apply advances in relevant knowledge throughout their career

## **B.Sc. Dental Hygiene**

- To produce caring, knowledgeable, competent and skillful professionals, who are above to accept professional responsibility for their contribution to the effective and safe care of patients. These professionals will appreciate the need for continuing professional development and apply advances in relevant knowledge throughout their career.

## **B.Sc. Operation Theatre Technology**

- The course has been planned to upgrade the standard for the hospital operating theatre assistant. The students who have passed 10+2 schooling or equivalent to that or who are already working in the OT are planned to receive training.
- The proposed training in this field will enable them to learn systematically the theoretical and practical aspects of operating room techniques and enable us to select trained technicians in this field. It has become essential as very highly technology oriented equipment of different types like anaesthesia machines & monitors, pain management devices, and other surgical equipments are commonly used in the modern operation theatre and ICU.

## NUMBER OF SEATS AND COURSE DURATION

Course	Seats	Duration
Bachelor of Optometry	24	4 years including 1 year compulsory internship in 4 <sup>th</sup> year
B.Sc.(Hons.) Medical Technology in Radiography	10	3 years + 1 yr optional internship in 4 <sup>th</sup> year
B.Sc. in Operation Theatre Technology	11	3 ½ years including 6 months compulsory internship
B.Sc. in Dental Operating Room Assistant	5	3 ½ years including 6 months compulsory internship
B.Sc. in Dental Hygiene	6	3 ½ years including 6 months compulsory internship

The academic session commences on 1<sup>st</sup> August every year. Selected candidates have to join with the timeline indicated by Academic Section, AIIMS in offer letter issued to respective candidate after various round of Online Counselling. No candidate will be admitted in the courses in any circumstances beyond 30<sup>th</sup> September of the year of admission.

## RESERVATION OF SEATS

- Other Backward Class: 27%
- Scheduled Caste: 15%
- Scheduled Tribe: 7.5%
- Economically weaker section: 10%
- Persons with Disabilities: 5% reservation for Person With Benchmark Disability shall be provided on horizontal basis, in the seats advertised. The candidate must possess a valid document certifying his/her physical disability. The disability certificate should be certified by a duly constituted and authorized Medical Board of the State or Central Govt. Hospitals/Institutions. All PWBD candidates shall be evaluated by a Medical Board of the Institute to determine eligibility.

If requisite number of suitable candidates is not available to fill up the seats reserved for the Scheduled Caste candidates, the same will be filled by candidates belonging to the Scheduled Tribes and vice-versa. In case suitable candidates are not available from the two reserved categories, the vacant seats will be filled up by the candidates from the general category. In case suitable candidates are also not available in the OBC/EWS reserved category, the same will be filled up by the candidates from the general category

## ELIGIBILITY

- Should be an Indian citizen

- Should have attained or will attain the age of 17 (seventeen) years as on the 31<sup>st</sup> of December of the year of admission.
- Should have passed the 12<sup>th</sup> class under the 10+2 scheme/Senior School Certificate Examination or Intermediate Science or an equivalent examination from a recognised University/ Board of any Indian State with English, Physics, Chemistry and Mathematics/Biology.
- Biology is compulsory for B. Sc. in Dental Operating Room Assistant, B.Sc. in dental Hygiene, and B.Sc. in Operation Theatre Technology
- Has a minimum aggregate marks ( 4 subjects specified above) required in qualifying examination i.e. 10+2 or equivalent:
  - 50% for Gen / OBC/EWS
  - 45% in case of SC / ST Categories
- Candidates who have appeared in 12<sup>th</sup> class examination under 10+2 system or an equivalent examination and whose results are likely to be declared before 30<sup>th</sup> June of the year of admission are also eligible to apply
- Candidates, who are due to appear at the qualifying examination, or have already appeared and are awaiting result, can also apply for admission. But such candidates must furnish proof of passing the qualifying examination with requisite percentage of marks and subjects at the time of counselling failing which their candidature will be cancelled.

## PROCEDURE FOR SELECTION

- Admission will be made entirely on the basis of performance of candidates at the Entrance Examination.
- Any applicant who provides false information solely for the purpose of appearing in the examination for practice or other purpose, the applicant will be debarred from AIIMS Examination in future. All selected candidates may be verified with previous data.
- The seats will be filled strictly on merit on the basis of the marks secured by the candidates at the Entrance Examination
- The general standard of each entrance examination will be that of 12<sup>th</sup> class under the 10+2 scheme or an equivalent examination of an Indian University/Board. No syllabus for examination has been prescribed by the Institute.
- The exam will consist of one paper of 1½ hours duration and consisting of objective type (Multiple Choice) questions in four parts of 30 questions each in the subjects of Physics, Chemistry, Biology and Mathematics. The candidate may either attempt Biology or Mathematics part.

- Based on the result of the Entrance Examination, separate merit lists will be prepared for the General, OBC, EWS, SC and ST categories.

## COUNSELING

- The allocation of disciplines will be on merit basis & by online counseling.
- In each category, the number of candidates called for online counseling will be 4 times the number of seats.
- The order of online counseling will be General/EWS/OBC/SC/ST.
- The counseling will be done strictly by combined merit list starting from Rank No.1.
- Seats will be allocated in order of merit according to availability of filled choices. When a reserved category candidate (who is in combined merit list) is called according to combined merit list, he/she will simultaneously be given an option to exercise his/her choice of subject both in unreserved category and his/her concerned reserved category. If such a candidate opts for the subject which is available at that time of his/her counseling, both in unreserved category and reserved category, he/she will be given seats only from unreserved category as he/she is in merit and will be treated as unreserved candidate and will consume an unreserved seat. He/she will be given the reserved seats only when his/her choice of the subject is available in the reserved category only, not in unreserved category and then will consume a reserved seat.
- When all the seats of unreserved category are finished then only reserved category online counseling will be done.
- **Method of Resolving Ties:** In case of two or more candidates belonging to the same category obtaining equal marks in the entrance examination, their inter se merit will be determined in order of preference as under:
  - Candidates obtaining higher marks in Biology (or Mathematics) in the entrance examination.
  - Candidates obtaining higher marks in Chemistry in the entrance examination.
  - Candidates obtaining higher marks in Physics in the entrance examination.
  - Candidate older in age to be preferred.
- Final Open round of counselling may be held in Physical form. In case, during the open counselling any ST seat remains vacant (after calling all eligible candidates of ST category) then this vacant seat shall be made available SC category candidate and vice versa and even after doing this, if any SC/ST seat remains vacant (after calling all eligible candidates of SC/ST category) then this vacant seat shall be made available to the eligible General Category candidate. Similarly, in case of the OBC/EWS seat remains vacant after calling all eligible OBC/EWS candidates then this vacant OBC/EWS seat shall be made available to the eligible General category candidate.

- Candidates will be allowed to change the institutions (if exam is being done for multiple AIIMS) and subjects in all rounds. However, in Final Open Round any change of institution/or subject even within the institution will be allowed only after depositing the penalty amount in form of Demand Draft.
- The selected candidates shall undergo a medical examination by the Board appointed by the respective institute and if found medically fit will join the course after depositing the requisite fee.
- They shall forfeit all their claims to the seats if they do not join by the stipulated date and fee deposited by them will not be refunded. While reporting for admission, candidates must bring all the relevant certificates/documents, in original. These original documents will be kept with the institute till his /her completion of course.
- The candidate who will confirm seat during counselling will have to go through biometric verification at the time of joining.
- The candidates selected for admission, will have to undergo medical examination by a Medical Board consisting of faculty members of the Institute. If, in the assessment of Medical Board, a candidate is found medically unfit, he/she will not be admitted. The decision of the Board shall be final. In that case, in his/her place next candidate in order of merit will be admitted.

## ADMISSION REQUIREMENT FOR FOREIGN CANDIDATES & OCI

### Foreign National

- The following seats are available for foreign national candidates over and above the number of seats specified previously.
  - Bachelor of Optometry: 1
  - B.Sc.(Hons.) Medical Technology in Radiography: 1
- The eligibility criteria for foreign candidate will be at par with the eligibility criteria for Indian candidate.
- Foreign national candidates are exempted from appearing in the Entrance Examination. Their admission will be made on the basis of marks/grades secured by them in the qualifying examination. Foreign national Candidates are not required to fill up the Online Registration form. Foreign national who wish to apply for admission to B.Sc Courses against any seat that are subject to announcement/ notification by the Govt. Of India should contact the Indian Mission/Post abroad in their Country. The All India Institute of Medical Sciences, New Delhi and the Ministry of Health and Family Welfare, Government of India will neither entertain requests for supply of application forms for admission nor receive applications directly for nominations of foreign candidates. Candidates are therefore requested not to contact AIIMS, New Delhi in this regard.

- No hostel accommodation will be provided to foreign students and they will have to make their own arrangements for stay during the course of their study in the institute.

## Overseas Citizen of India (OCI)

- OCI registered under Section 7A of Citizenship Act 1955 will be eligible as per the orders of the Ministry of External Affairs or other concerned ministries of the Government of India.

## FEES

**Registration Fee:** Rs. 25

**Tuition Fee:** Rs. 300

**Pot Money:** Rs. 720

**Caution Money:** Rs. 100 (for recovery of breakages or loss of Institute's equipment)

**Hostel Security:** Rs. 1000 (Refundable)

- Those candidates who want to avail of the National Medical Library facilities located in the vicinity of the Institute campus will be required to deposit Rs. 50/- extra
- The above fees are subject to revision from time to time by the Institute and the students admitted shall have to pay the fees as may be decided by the Institute.
- The fees and other charges including Hostel rent, once paid, shall not be refunded in any case, even if a student leaves the Institute before the completion of semester or does not join the Institute for any reason. No correspondence on this account will be entertained.
- The Caution Money will, however, be refunded to those candidates who do not join the course. In case of a student leaving the course in the middle or after the completion of the course, the balance of caution money, if any after deduction of the charges due, will be refunded.

## HOSTELS

- Hostel accommodation will be provided subject to availability and no hostel accommodation may be provided to the B.Sc Paramedical students
- In case of any dispute, the decision of the Superintendent of Hostels will be final

## STIPEND

Course	Stipend
Bachelor of Optometry	500/- per month(3 years), 10,250/- per month during the period of internship
B.Sc.(Hons.) Medical Technology in Radiography	500/- per month (3 years),10,250/- per month during the period of optional internship
B.Sc. in Operation Theatre Technology	10,250/- per month during the period of internship (6 months)
B.Sc. in Dental Operating Room Assistant	10,250/- per month during the period of internship (6 months)
B.Sc. in Dental Hygiene	10,250/- per month during the period of internship (6 months)

Sponsored/Foreign national candidates and those in service, will not be eligible for, and will not be paid, any emoluments by the Institute during the training period.

## INSTITUTE LIBRARY

A well stocked library equipped with all important medical books and journals is attached to the Institute. It serves the needs of the staff and the students of the Institute. It has multiple copies of all the important medical books, textbooks and general books so that maximum number of readers can use them. Books and periodicals are loaned to readers for a maximum period of a fortnight. The facilities of the Book Bank are also available in the Library.

# Non-Academic Senior Residents

---

## ELIGIBILITY CRITERIA

- Indian Citizens as per Govt. of India's Residency Scheme
- DMC/DDC Registration is mandatory before joining, if selected.
- Total tenure of Senior Residency (Non-Academic) is 3 years. This includes any period spent as a Senior Resident (Non-Academic) in the same specialty in any other teaching institution prior to joining AIIMS, New Delhi.
- For the post of Senior Residents/Senior Demonstrators in the departments of Anatomy, Biophysics & Biochemistry, both Medical as well as Non-Medical candidates can apply. For other departments (except Medical Physics) only Medical candidates can apply. For post of Senior Demonstrators in Medical Physics, only Non-Medical candidates can apply.
- Non-medical candidates will be called Senior Demonstrators while medical candidates are called Senior Residents.
- To be eligible for selection for these posts, the candidate should pass the qualifying examination by the date specified (31<sup>st</sup> January/28<sup>th</sup> February/ 31<sup>st</sup> July/ 31<sup>st</sup> August) & result should be declared to this effect on or before this date.
- The tenure of qualifying degree should also be completing latest by the above date.
- Only those candidates who have been / are declared successful in their qualifying degree exam/viva and will be completing their tenure for the same on or before the specified date will be eligible to be considered for these posts.
- In case of those who have appeared for exam / viva voce and result is yet to be declared, the applicant will be allowed to appear in theory and/or interview provisionally.
- In cases where result of qualifying exam is declared after the specified date, their candidature will stand cancelled and no claim for selection on the basis of theory exam and Interview allowed provisionally will be considered.
- The candidates who are in service in any Govt. Hospital/ Institutions are required to submit their application through proper channel only. The candidates will not be permitted for Interview if they fail to produce no objection certificate on the day of interview during scrutiny of documents. They may be allowed provisionally only if they produce a certificate of informing to the HOD/Head of Organization of Institute in which they are employed. If it is brought to the notice of authorities at any stage that the candidate had not submitted application through proper channel, then candidature will stand cancelled and in case of selected candidate, services will be terminated immediately.

## Age limits

- The upper age limit for applying these posts is 45 years on the specified date. (*Authority: Ministry of health and Family Welfare Letter U.12016/10/2019-ME dated 02/01/2020*)

The maximum permissible relaxations are:

SC/ST candidates	5 years
OBC candidates	3 years
Persons with Bench-mark Disabilities [PWBD] General Category	10 years
Persons with Bench-mark Disabilities [PWBD] OBC Category	13 years
Persons with Bench-mark Disabilities [PWBD] SC/ST Category	15 years

- The upper age limit in case of Ex-serviceman and Commissioned Officers including ECOs/SSCOs/Government servants shall be relaxed by Five years' in addition to the relaxation above, subject to the condition that on the closing date for receipt of applications the continuous service rendered in the Armed Forces by an Ex-serviceman is not less than six months after attestation. This relaxation is also available to ECOs/SSCOs who have completed their initial period of assignment of five years of Military Service and whose assignment has been extended beyond five years as on closing date and in whose case the Ministry of Defence issues certificates that they will be released within 3 months on Selection from the date of receipt of offer of appointment. Candidates claiming age relaxation under this para would be required to produce a certificate in the prescribed proforma to the Commission at the time of Interview at AIIMS New Delhi.
- Ex-Serviceman who have already secured regular employment under the Central Govt. in a Civil Post are permitted the benefit of age relaxation as admissible for Ex-servicemen for securing another employment in any higher post or service under the Central Govt. However, such candidates will not be eligible for the benefit of reservation, if any for Ex-Servicemen in Central Govt. jobs.

## ESSENTIAL QUALIFICATIONS

### For Medical Candidates (Senior Residents)

- A postgraduate medical degree viz. MD/MS/MDS/DNB in the respective discipline from a recognized University/Institute/or equivalent qualification thereto.

#### **For the Post of Geriatric Medicine**

- A Postgraduate medical degree viz. MD/DNB in Geriatric Medicine failing which MD/DNB in Medicine from a recognized university/Institute/ or equivalent qualification thereto.

***For the post of Emergency Medicine & Casualty***

- A postgraduate medical degree viz. MD (Medicine) or MD (Emergency Medicine) or MD (Geriatric Medicine) or MD (Anesthesia) or MD (Pulmonary Medicine) or a qualification recognized equivalent thereto in the discipline/subject.

***For the post of Palliative Medicine***

- A postgraduate medical degree viz. MD/DNB in Palliative Medicine/Anesthesiology/ Medicine/ Geriatrics Medicine/Oncology(Surgical/Medical/Radiation)

***For the post of Plastic Surgery & Reconstructive Surgery***

- MS/DNB Degree in Surgery/ENT/Orthopedics from any University recognized by MCI

***For the post of Pulmonary Medicine***

- A Postgraduate medical degree viz. MD in Medicine/ Pulmonary Medicine/ Chest Medicine/ Respiratory Medicine from a recognized University/Institute.

***For Laboratory Medicine***

- A postgraduate medical degree viz. MD in Laboratory Medicine / Pathology / Microbiology / Biochemistry from a recognized University/Institute.

***For Critical & Intensive Care***

- MD/DNB Degree in Anesthesiology or DM/DNB Degree in Critical Care Medicine from any University recognized by MCI.

***Medicine (Trauma Center)***

- MD Medicine/ Emergency Medicine/ Geriatric Medicine

**For Non-Medical Candidates (Senior Demonstrators)*****For Anatomy, Biophysics, & Biochemistry***

(Both medical as well as non-medical candidates can apply)

- The candidate should possess M.Sc./M. Biotech. Degree in the subject concerned and
- Ph.D. in the subject concerned/allied subject from a recognized University/Institute.

***For Medical Physics***

- M.Sc. in Medical Physics with one-year experience OR its equivalent recognized qualification OR M.Sc. in Physics with Diploma in Radiological Physics.
- In the event any candidate possesses the qualification of M.Sc. with Ph.D., the pay scale will be similar to that of Non-Medical candidates with Ph.D

## PAY SCALES

**For Medical candidates:** In the Pay of Level 11 of Pay Matrix (Pre-revised pay Band-3 with the entry Pay of Rs. 67700/-

**For Non-Medical candidates M.Sc. with Ph.D.** Rs.56100/- in level 10 under 7th CPC plus other usual Allowances.

**For post of Senior Demonstrators in Medical Physics (those with M.Sc.):** Rs.12090+4200 (Grade Pay) plus other usual Allowance.

## NUMBER OF SEATS

- Number of seats available is informed in the recruitment advertisement, usually issued twice a year with walk-in interviews if a significant number of vacancies exist.

## Reservation of posts

The reservation for OBC/SC/ST/EWS and PWBD candidates is as per Central Govt. rules

### **Persons with Disabilities:**

- 4% seats are reserved on a horizontal basis. However, the candidate shall be allowed to join only after medical fitness certification by duly constituted Medical Board. The candidate must possess a valid document certifying his/her physical disability is conforming to judgment of Supreme Court of India. The disability certificate should be signed by a duly constituted and authorized Medical Board of the State or Central Govt. Hospitals/Institutions & countersigned by Medical Superintendent. The constitution of the Medical Board will include consultants from related disciplines.

## SELECTION

- Selection will be through a competitive 2-stage procedure consisting of a Computer Based Competitive Entrance Examination Test and an Interview.
- The Candidate can apply only in any one subject/ specialty
- The Competitive Entrance Examination will have one paper in English language consisting of (Eighty) Objective Type (Multiple Choice type) questions covering the concerned specialty. This test will carry 80 marks.
- The total number of candidates eligible to be called for the interview will be two times the number of advertised seats (but not less than 3 in any category or subject) advertised in the respective group for various categories. Candidates qualifying under PWBD category may be over and above this number.
- The interview will comprise 20 marks.
- The merit list(s) for all categories i.e. SC/ST/OBC/UR/EWS shall be prepared on the basis of combined marks of online test and interview.

- All tie-cases (more than one candidate having same marks) will be resolved on basis of date of birth with the older candidate (earlier date of birth) ranked above younger candidate.
- After filling available posts, all remaining otherwise eligible candidates called for interview shall be kept in the waiting list which will be valid till the next recruitment.
- Any vacancy arising because of non-joining or resignation of candidates selected in this selection process will be offered to candidates from the waiting list according to their merit/category

## **LEAVE:**

### **CME/ Conference/ Symposium/ Workshop [Academic leave:**

- Senior Residents will be granted permission to attend academic activities i.e. CMEs, workshops, Conferences, Symposiums etc and they can be granted total 07days special leave for this purpose in n one completed year of Senior Residency.
- Such leaves will be granted only after recommendation of the concerned HOD and approval of the Dean
- The balance leave if any, at the end of the year will not be carried forward to next year. This leave cannot be encashed.

### **Extraordinary leave (EOL)**

- EOL (without pay) will be granted:
  1. When no other leave is admissible
  2. When other leave is admissible but SRs apply in writing for EOL (without pay)
- The period of EOL will not count as experience
- SRs may request for an extension of senior residency for a period equal to the period of EOL (without pay) to enable them to complete their tenure of 3 years of Senior Residency. Such requests will be considered subject to the recommendation of the HoD and approval of the Dean.

*(Authority: Academic Committee AC/111/10: 13/05/2014; Governing Body 13/04/15)*



# Non-Academic Junior Residents

---

## ELIGIBILITY CRITERIA

- Indian Citizens
- The candidates should have passed MBBS/BDS (including completion of Internship) or equivalent degree recognized by MCI/DCI.
- Only those candidates who have passed MBBS/BDS (including Internship) not earlier than three (3) years before the start date of Junior Residency (Non-Academic) will be considered.
- DMC/DDC Registration is mandatory before joining, if selected.
- Those who had joined Junior Residency (Non-Academic) at the AIIMS and whose services were terminated on account of unauthorized absence or any other disciplinary ground, will be ineligible to be considered for these JR (NA) post even if they otherwise qualify.
- Tenure (term) of JR (Non-Acad.) is 6 months. If a candidate joins and leaves the JR post at anytime, it will be counted as one term irrespective of duration of work. For each term, the candidate(s) required to submit his/her application separately.
- For all eligible candidates, maximum three terms of recruitment are allowed.
- Candidates who have already done 3 terms of Junior Residency (Non-Academic) either at AIIMS or outside will not be considered. Experience in Army Services, Central Health Services, Private Nursing Homes and Private Practice will be taken as equivalent to Junior Residency (Non-Academic).
- AIIMS graduates will be considered for allotment on preferential basis.

## NUMBER OF SEATS

- Number of seats available is informed in the recruitment advertisement, usually issued twice a year with walk-in interviews if a significant number of vacancies exist.
- 20% of all candidates appointed as JR (NA) in the department of Emergency Medicine and Emergency Medicine (TC) will be eligible for reappointment for 1 term (if they remain eligible for appointment in the next term) without appearing for Interview/selection for JR (NA) in the next term. (*Authority: OM. F. 1/2018-Acad.I dated 01/11/2017*)

## RESERVATION OF POSTS

The reservation for OBC/SC/ST/EWS candidates is as per Central Govt. rules

### **Persons with Disabilities:**

- 4% seats are reserved on a horizontal basis. However, the candidate shall be allowed to join only after medical fitness certification by duly constituted Medical Board. The candidate must possess a valid document certifying his/her physical disability is conforming to judgment of Supreme Court of India.
- In the first instance, candidates with disability of lower limbs between 50% to 70% shall be considered and in case such candidates are not available in that category then the candidates with disability of lower limbs between 40% to 50% will also be considered for admission as per decision in the Writ Petition (Civil) 184/2005-Dr. Kumar Sourav Vs. UOI & others in the Supreme Court of India". (*Authority: Ministry of Health & Family Welfare, Govt. of India vide letter no. 18018/2/2009-ME(P-1) dated 17/02/2009*)
- The disability certificate should be signed by a duly constituted and authorized Medical Board of the State or Central Govt. Hospitals/Institutions & countersigned by Medical Superintendent.
- The constitution of the Medical Board will include consultants from related disciplines.

## **COUNSELLING:**

### **AIIMS, New Delhi graduates:**

- The Junior Residency (Non-Academic) will be provided first to all the AIIMS, New Delhi MBBS graduates who fulfill above eligibility criteria.
- The merit for AIIMS, New Delhi MBBS graduates will be made on the basis of their aggregate marks in the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Professional examinations.
- All JR (NA) posts which remain unfilled after allotment to AIIMS, New Delhi MBBS graduates will be offered to other candidates.

### **Non AIIMS, New Delhi graduates:**

#### **Merit list**

- The merit order of these candidates (non AIIMS, New Delhi MBBS graduates) will be on the basis of rank obtained in the AIIMS PG Entrance Examination held immediately before recruitment for these posts.
- Candidates, who have not appeared in the above exam will be ranked in merit after those who have appeared in the above exam. Their merit list will be prepared based on the percentage of marks scored as per criteria below.
- For candidates who have completed their MBBS from a Medical College in India,

aggregate percentage of marks obtained in the MBBS examination will be considered.

- For Indian Citizens, who have completed their MBBS from a Medical College outside India and have passed the MCI screening test for registration (FMGE test), marks obtained in percentage in the MCI screening exam will be considered for merit. These students must enter the MCI exam percentage at the appropriate place in the Online Application Form. They must not enter percentile scores obtained in the MBBS course.

### **Counseling**

Based on the above merit list, in the unreserved category, candidates equal to 4 times the number of vacant posts will be called for counselling. For reserved category posts (EWS/OBC/SC/ST/PWD), all eligible applicants will be called for counselling. All other eligible candidates who are not called for counselling will be however kept in waiting list according to their merit and the final 'Overall Wait List' will be available after joining of candidates selected in this counselling. The waiting list will be valid for any 'Walk-in Interview' recruitment drive that may be held till the next regular selections are made, whichever is earlier. However, selection will be made only on the basis of overall merit of the candidate in this list. In case candidates are not available from the overall wait list, the post will be offered to the candidate not included in overall merit list but attending the 'Walk-in-Interview'.

- The counselling will be done strictly by combined merit list starting from Rank No.1. The candidates in order of merit will exercise their choice of subject according to availability of posts. In case of absentee, the next candidate in merit will be considered.
- When a reserved category candidate (who is in combined merit list) is called according to combined merit list, he/she will simultaneously be given an option to exercise his/her choice of subject both in unreserved category and his/her concerned reserved category. If such a candidate opts for the subject which is available at that time of his/her counselling, both in unreserved category and reserved category, he/she will be given posts only from unreserved category as he/she is in merit and will be treated as unreserved candidate and will consume an unreserved post. He/she will be given the reserved posts only when his/her choice of the subject is available in the reserved category only, not in unreserved category and then will consume a reserved post.
- After all the posts of unreserved category are finished, counselling for the remaining reserved category posts will be done.
- PWD candidates will be considered against posts in category in which they have applied on a horizontal reservation basis. However, the candidate shall be allowed to join only after medical fitness certification by duly constituted Board.

- After open counseling, 80% of the remaining unfilled posts of Non-Academic residents will be converted from reserved to unreserved following the pattern currently in place for conversion of seats during open-counseling for Academic JRs. These will be offered for appointment on contract basis for 89 days with a notice period of 1 month.

### **EMOLUMENTS:**

Level 10 of pay matrix (pre-revised pay band-3, Rs.15600/- + 5400/-(GP)) with entry pay of Rs. 56,100/- per month plus usual allowances as admissible.

### **LEAVE:**

JR (NA) are allowed leave on a pro-rata basis of 2.5 leaves for every one month of completed service. No other leave or emoluments are allowed.

# Awards and Medals

## ACADEMIC AWARDS

SN	Name of the medal/book prize award	Criteria of award
1.	Institute Medal for the best Graduate	Topper in aggregate of marks in all the professional exams (MBBS) of the year.
2.	Delhi Medical Association Medal	For the best all rounder MBBS student (selection by committee)
3.	Institute Book Prizes for MBBS students	Students who score highest marks in each of the following subjects: Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Pharmacology, Forensic Medicine, Medicine, Paediatrics, Obstetrics and Gynaecology, Surgery, Community Medicine
4.	Medal and Book Prize for Meritorious students of B.Sc.(H) Nursing Programme	1. Standing 1 <sup>st</sup> in Pre and para clinical subject 2. Standing 1 <sup>st</sup> in Clinical subject
5.	Institute Book Prize for B.Sc.(Nsg.) P.C. student	Candidate who stands first in Final exam
6.	Sir Dorabji Tata Book Prize Award in Biochemistry	Top 5 MBBS undergraduate students are interviewed by the department
7.	Dr. B.S. Narang Medal in Biochemistry	To the topper in Biochemistry (1 <sup>st</sup> professional MBBS)
8.	Prof. H.D. Tandon Medal	For best undergraduate student (2 <sup>nd</sup> Prof) in Pathology
9.	Sardari Lal Kalra Medal in Microbiology	To the best undergraduate in Microbiology (assessment marks for 2 <sup>nd</sup> MBBS)
10.	Sorel Catherine Freymann Book Prize Award	To the best undergraduate in Pediatrics
11.	Dr. D.C. Bhutani Medal in Ophthalmology	To the topper in Ophthalmology for 9 <sup>th</sup> semester MBBS (decided by Ophthalmology department)
12.	New Zealand High Commissioner's Book Prize Award	To the best undergraduate in CCM
13.	Dr. Satyanand Medal in Psychiatry	Top 5 MBBS undergraduate students are interviewed by the department
14.	Dr. Kamal Buckshee Medal in Obstetrics and Gynaecology	Top 5 MBBS undergraduate students are interviewed by the department

<b>SN</b>	<b>Name of the medal/book prize award</b>	<b>Criteria of award</b>
15.	Appreciation Certificates for MBBS students	Students who obtain 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> ranks in each of the three Professional exams
16.	Dr. Atm Prakash Medal in Surgery	For best Intern in Surgery, decided by the department based on an evaluation report.
17.	Prof. V. Ramalingaswami Book Prize	For the best intern at the Rural Health Centre, Ballabgarh
18.	Smt. Kirpal Kaur Medal for best House Physician	Best 1 <sup>st</sup> year JR in Medicine
19.	Shri Mohan Lal Wig Medal for Clinical Research	A committee decides this award after receiving the Thesis in the field of clinical research to a PG or any other worker below the age of 35 years.
20.	Mrs. Geeta Mittal Medal & Book Prize for Clinical Research	Selected by a committee from applications (criteria listed separately)
21.	Mrs. Geeta Mittal Medal & Book Prize for Basic Research	Selected by a committee from applications (criteria listed separately)
22.	Dr. V. Ramalingaswami Medal in Pathology	For best postgraduate student (JR)
23.	Sorel Catherine Freymann Book Prize Award in Paediatrics	For best postgraduate student (JR)
24.	Hira Lal Medal in Surgery	For best postgraduate student (JR)
25.	Dr. Bodhraj Sabharwal Medal in Ophthalmology	For best postgraduate student (JR)
26.	Sanjivni Medal in Anaesthesiology	For best postgraduate student (JR)
27.	Dr. Shyam Sharma Medal in Radiology	For best postgraduate student (JR)
28.	Dr. Vidya Sagar Medal in Psychiatry	For best postgraduate student (JR)
29.	Dr. S.S. Sidhu Medal in Dental Surgery	For best postgraduate student (JR)
30.	Dr. A.N. Mahapatra Medal in Microbiology	For best postgraduate student (JR)
31.	Dr. K.C. Kandari Book Prize Award in Dermatology and Venereology	For best postgraduate student (JR)
32.	Kamini Charity Trust Book Prize Award in Otorhynolaryngology	For best postgraduate student (JR)
33.	Dr. S.V. Talekar Medal in Biophysics	For best MD/PhD student
34.	Dr. B.K. Anand Medal in Physiology	For best postgraduate student (MSc/MD/PhD): MSc+MD in one pool, PhD in one pool, award alternate year between two pools

<b>SN</b>	<b>Name of the medal/book prize award</b>	<b>Criteria of award</b>
35.	Dr. Jagdish Lal Kapila Medal in Cardiology	For best postgraduate student (DM)
36.	Dr. MMS Ahuja Book Prize Award in Endocrinology	For best postgraduate student (DM)
37.	Manohar Lal Soni Book Prize Award Prize in Neurology	For best postgraduate student (DM)
38.	Dr. Rakesh Tandon Book Prize Award in Gastroenterology	For best postgraduate student (DM)
39.	Smt. Shakuntala Jolly Medal in Medical Oncology	For best postgraduate student (DM)
40.	Dr. J.R. Chawla Medal in Urology	For best postgraduate student (MCh)
41.	Dr. M. Rohtagi Medal in Paediatric Surgery	For best postgraduate student (MCh)
42.	Dr. N.C. Nayak Medal in Pathology	For best Senior Resident
43.	Dr. O.P. Ghai Medal in Paediatrics	For best Senior Resident
44.	Col. G.C. Tandon Medal in Anaesthesiology	For best Senior Resident
45.	Smt. Leelawati Salwan Book Prize Award in Obstetrics and Gynaecology	For the best Junior Resident for an Outstanding Research
46.	Prof. V. Hingorani Medal in Obstetrics & Gynaecology	For best clinical resident
47.	Mrs. Pramda Bajaj Book Prize Award	To the best B.Sc. (Hons.) Nursing Student in the subject of Community Health Nursing
48.	Dr. N.G. Gadekar Book Prize Award in Nursing	Best 1 <sup>st</sup> Year staff nurse who passed BSc Nursing exam from AIIMS, New Delhi
49.	Shri Madhav Das Bijlani Book Prize Award	To the best B.Sc. (Hons.) Nursing Student in the subject of Anatomy & Physiology
50.	AIIMSONIANS of America Book Prize Award for Best Nurse	Selected by a committee from applications (criteria listed separately)
51.	AIIMSONIANS of America Book Prize Award for Best Nurse in Research Work	Selected by a committee from applications (criteria listed separately)
52.	AIIMSONIANS of America Book Prize Award for Best Nurse in Community Care Nursing	Selected by a committee from applications (criteria listed separately)

## LIFE TIME ACHIEVEMENTS AWARDS

AIIMS confers Life Time Achievement Awards on retired Faculty members of AIIMS, New Delhi. The award is given to about 5 retired faculty members, above 75 years of age, in recognition of their contribution in field of Health Science, Research and Patient Care at the Annual Convocation

A committee under the Chairmanship of Director, AIIMS, New Delhi comprising the Dean (Acad), Dean (Research), Assoc. Dean (Acad), Assoc Dean (Research) Registrar along with two or three senior faculty members of AIIMS, New Delhi will decided the nominee in regards to above mentioned award. Faculty members of AIIMS are invited to submit nominations for these awards.

# Travel Grants

---

## MRS. DWARKA PRASAD TRUST TRAVEL GRANT

1. The criteria for selection of the awardees are as follows:-
  - a. All Postgraduate students will be eligible for this award.
  - b. Those students who are entitled to get TA/DA under the research scheme in which they are employed will not be entitled to be considered for this award.
  - c. Such travel grant awards will be given for attending national and International conferences held in India.
  - d. Only actual train fare by First Class or Second Class air-conditioned coach subject to a maximum of **Rs.1,000** will be paid to the awardee.
  - e. The candidate will be entitled for this award only **once in three years**. The award can be given to a candidate, who has availed it within last three years, if no other candidates are available.
2. No candidate will be considered for this award until: -
  - a. He/she is the first author of the paper to be presented.
  - b. He/She will present the paper himself/herself.
  - c. His/her paper has been accepted for presentation.
  3. Only one candidate will be awarded travel grant for a particular conference.
  4. In case of large number of applications are received for a particular conference, preference will be given
    - a. According to seniority
    - b. To the one who has not availed of this award earlier.
5. The decision of the Dean and Director for the award/travel grant will be final.

Applications for the above mentioned award are to be invited from interested post-graduate students and Ph.D students on the prescribed format through their respective heads of the Department latest by **31<sup>st</sup> July** for conferences covered from October to March and by **31<sup>st</sup> January** for conferences from April to September. Late and incomplete applications will not be considered.

## DR. RANGA TRAVEL GRANT

The criteria for selection of the awardees will be the same as for Mrs Dwarka Prasad Trust grant except: All the Senior Residents, Senior Demonstrators, Junior Residents, Junior Demonstrators and Ph.D. students will be eligible for this award

## DR. D. K. GUPTA TRAVEL GRANT

The Institute has instituted the “Dr. DK Gupta Travel Grant” for Residents working in the Departments of **Surgical Oncology, Medical Oncology, Radiotherapy and Lab Oncology** of this Institute for attending national/international conferences to be held in India.

1. The criteria for selection of the awardees are as follows:-
  - a. Residents in Medical Oncology, Surgical Oncology, Radiotherapy and Lab Oncology will be eligible for this award.
  - b. Those students who are entitled to get TA/DA under the research scheme in which they are employed will not be entitled to be considered for this award.
  - c. Such travel grant / awards will be given for attending national and International conferences which are to be held in India.
  - d. Only actual train fare by First Class or Second Class air-conditioned coach subject to a maximum of **Rs. 3,000** will be paid to the awardees.
  - e. The candidate will be entitled for this award only **once in three years**. The award can be given to a candidate, who has not availed it within last three years. However if no such candidate is available then the request from those who may availed within 3 years may be considered.
2. No candidate will be considered for this award until: -
  - a. He/she is the first author of the paper to be presented.
  - b. He/She will present the paper himself/herself.
  - c. His/her paper has been accepted for presentation.
3. Only one candidate will be awarded travel grant for a particular conference.
4. In case of large number of applications are received for a particular conference, preference will be given (a) according to seniority (b) to the one who has not availed of this award earlier.
5. The decision of the Dean and Director for the award/travel grant will be final.

Applications for the above mentioned award are to be invited from interested Residents, in Medical Oncology, Surgical Oncology, Radiotherapy and Lab Oncology on the prescribed format through their respective heads of the Department latest by **31<sup>st</sup> July** for conferences covered from October to March and by **31<sup>st</sup> January** for conferences from April to September. Late and incomplete applications will not be considered.

## PROFORMA FOR AWARD OF TRAVEL GRANTS

1. Application for ( <b>SELECT ONE</b> ):	1. Mrs. Dwarka Prasad Trust Travel Grant 2. Dr. Ranga Travel Grant 3. Dr. DK Gupta Travel Grant
2 Name of the applicant	
3 Designation	
4 Date of Birth	
5 Date, month & year of registration / joining the post	
6 Particulars of the Conference Symposium etc. viz name, dates month & year, place (venue) etc., which he/she will like to attend.	
7 Whether he/she has availed of this award earlier? If so, please give full details, month & year of award etc.	
8 Whether he/she will present the paper himself/herself	
9 Whether he/she is the first author of the paper? (Please attach a photocopy of abstract of the paper to be presented in the conference, symposium etc.)	
10 Whether the paper has been accepted for presentation? (Please attach a photocopy of the acceptance letter from the sponsor of the conference/symposium etc.)	
11 Any other details	
12 Enclosures	
<b>I have not awarded this Travel Grant during last three years</b>	
Signatures of the candidate	
Designation	
Department	
Mobile No	
Dated	
<b>Recommendations of the Head of the Department</b>	
Signature of H.O.D(with seal)	
Department	
Date	



# Orations

---

## AIIMS DIAMOND JUBILEE ORATION

---

1	Name of the Donor	AIIMS, New Delhi
2	Amount Donated	Institute Fund
3	Commenced	2016
4	Department Concerned	Academic section
5	Criteria for the selection of an Orator	By the selection committee: Director, AIIMS, Chairman Dean (Acad), Member Dean (Research), Member Assoc-Dean (Acad.), Member Assoc-Dean (Research.), Member Two senior Professors Registrar, Member-Secretary
6	Awards to be given to the Orator	Plaque Bouquet Air Fare (within India) Accommodation AIIMS Guest House (as Institute Guest) Local Hospitality Honorarium Rs.1,00,000/- (1 Lakh) Certificate

---

- Applications may be invited from all faculty members of the Institute and from all Vice-Chancellors/ Principals of Medical Colleges by giving one-month time.
- The award will be given to an eminent person from all spheres of life for his/her outstanding contributions to Science Society.
- The outstanding contributions of individual during the last 10 years will be considered for this award.
- The former Faculty and Faculty members of the Institute shall also eligible to be nominated for this award.
- This oration will be held annually at the time of Institute Day Celebrations or any appropriate occasion decided by Director/Dean.
- The Orations in the past were delivered by Dr. M.K. Bhan

*(Authority: Academic Committee AC114/56(B): 16/06/2016; Standing Finance Committee 27/07/2016; Governing Body GB/153/8: 22/06/2016)*

## AIIMS GOLDEN JUBILEE ORATION

1	Name of the Donor	AIIMS, New Delhi
2	Amount Donated	Institute Fund
3	Commenced	2016
4	Department Concerned	Academic section
5	Criteria for the selection of an Orator	By the selection committee: Director, AIIMS, Chairman Dean (Acad), Member Dean (Research), Member Assoc-Dean (Acad.), Member Assoc-Dean (Research.), Member Two senior Professors Registrar, Member-Secretary
6	Awards to be given to the Orator	Plaque Bouquet Air Fare (within India) Accommodation AIIMS Guest House (as Institute Guest) Local Hospitality Honorarium Rs.50,000/- Certificate

- Applications may be invited from all faculty members of the Institute and from all Vice-Chancellors/ Principals of Medical Colleges by giving one-month time.
- The award will be given to an eminent person from all spheres of life for his/her outstanding contributions to Science Society.
- The outstanding contributions of individual during the last 10 years will be considered for this award.
- The former Faculty and Faculty members of the Institute shall also eligible to be nominated for this award.
- This oration will be held annually at the time of Institute Day Celebrations or any appropriate occasion decided by Director/Dean.
- The Orations in the past were delivered by Dr. Balram Airan & Dr. Saji K. Kumar

(Authority: Academic Committee AC114/56(B): 16/06/2016; Standing Finance Committee 27/07/2016; Governing Body GB/153/8: 22/06/2016)

## AIIMS SILVER JUBILEE ORATION

1	Name of the Donor	AIIMS, New Delhi
2	Amount Donated	Institute Fund
3	Commenced	1984
4	Department Concerned	Academic section
5	Criteria for the selection of an Orator	By the selection committee: Director, AIIMS, Chairman Dean (Acad), Member Assoc-Dean (Acad.), Member Concerned HOD (if any), Member Registrar, Member-Secretary
6	Awards to be given to the Orator	Plaque Bouquet Air Fare (within India) Accommodation AIIMS Guest House (as Institute Guest) Local Hospitality Honorarium Rs.25,000/- Certificate

- Applications may be invited from all faculty members of the Institute and Vice-Chancellors of Universities, Directors of research Institutes, Deans of Faculty of Medical Sciences and Directors of Medical Education of the States and any other person/s of eminence that the Institute may think proper.
- Nominations should briefly mention the contributions made by the nominee and be accompanied by a bio-data of the proposed nominee with the list of publications.
- The awardee will be required to deliver the oration at a special function of the All India Institute of Medical Sciences on a mutually convenient date on which the award will be made.
- The award should be restricted to Indian Nationals working anywhere in the world.
- The award will be given to an eminent person for his/her outstanding contributions in the field of medical or related sciences, generally in the form of research.
- The faculty members of the Institute will be eligible for the nomination of the award.
- The outstanding contributions of the scientists during the last 10 years will be considered for this award.
- The Faculty members of the Institute are also eligible to nominate a candidate for this award.
- The award may be given alternatively in the clinical and non-clinical sciences.

- The Orations in the past were delivered by Dr. I.J. Chopra, Dr. A.S. Panital, Dr. M.G. Deo, Dr. N.R. Moudgal, Prof. Salim Yusuf, Prof. B.N. Dhawan, Prof. Ranjit K. Chandra, Dr. Satish Dhawan, Dr. R.K. Bhattacharya, Dr. M.S. Valiathan, Dr.(Mrs.) Z.R. Turel, Dr. P. Upadhyaya, Dr. N.C. Nayak, Dr. C.S. Ranawat, Dr. Sudhir Gupta, Dr. Abhimanyu Garg, Prof. Joseph C. Mantil, Dr. (Mrs.) Nilima A. Kshirsagar, Dr. Vinay Kumar, Dr. Jatin P. Shah, Dr. S. Raja Sabapathy, Dr. Nanduri R Prabhakar and Dr. Kapila Dhingra.

## KAMLA B. K. ANAND ORATION

1	Name of the Donor	Dr. B. K. Anand, Emeritus Professor & Dean & Former Professor & Head, Department of Physiology.
2	Amount Donated	Rs.3.00 lakhs
3	Commenced	1990
4	Department Concerned	Physiology
5	Criteria for the selection of an Orator	By the selection committee: Director, AIIMS, Chairman Dean (Acad), Member Assoc-Dean (Acad.), Member Concerned HOD (if any), Member Registrar, Member-Secretary
6	Awards to be given to the Orator	Plaque Bouquet Air Fare (within India) Accommodation AIIMS Guest House (as Institute Guest) Local Hospitality Honorarium Rs.10,000/- Certificate

- Applications may be invited from all faculty members of the Institute and from all Vice-Chancellors/Principals of Medal Colleges by giving one month time.
- The award will be given to both Indian Nationals as well as Foreign Nationals.
- The Scientists chosen for the award should belong to Basic or Clinical Neurosciences.
- Faculty members of the Institute will be eligible for the nomination of the award.
- The outstanding contributions of the scientists during the last 10 years be considered for this award.
- Faculty members of the Institute are also eligible to nominate the candidate for this award.
- The award may be given alternatively in the Clinical and Non-Clinical Sciences.

### **Brief summary**

Professor B. K. Anand, Ex. Professor & Head, Department of Physiology and Dean AIIMS made a donation for instituting an Oration at the Institute to be named as “Kamla B. K. Anand Oration”.

Professor B. K. Anand was the first to establish the Department of Physiology at the Institute and he has made significant contributions in the field of Physiology and is known nationally and internationally. The award is open to scientists in the field of Neuro-Sciences from India as well as abroad. It is awarded to an eminent Indian or a Foreign Scientist for his/her outstanding contributions in the field of Basic or Clinical Disciplines.

The Orations in the past were delivered by Prof. M. ITO, Prof. P.N. Tandon, Prof. Taketoshi Ono of Japan, Dr. B. Ramamurthi, Dr. B.K. Bachhawat, Dr. V.K. Kak, Prof. Mahdi Hasan, Prof. Devika Nag, Prof. K.N. Sharma, Prof. A.K. Banerji, Prof. Raj K. Goyal, Dr. Chandranath Sen, Dr. C.S. Paulose, Dr. Subimal Datta and Dr. S.K. Sikdar.

## **PROFESSOR K.C. KANDHARI ORATION**

1	Name of the Donor	Late Prof. K.C. Kandhari & Mrs. R.V. Kandhari
2	Amount Donated	Rs. 1.25 lakhs
3	Commenced	1998
4	Department Concerned	Dermatology & Venereology
5	Criteria for the selection of an Orator	By the selection committee: Director, AIIMS, Chairman Dean (Acad), Member Assoc-Dean (Acad.), Member Concerned HOD (if any), Member Registrar, Member-Secretary
6	Awards to be given to the Orator	Plaque Bouquet Air Fare (within India) Accommodation AIIMS Guest House (as Institute Guest) Local Hospitality Honorarium Rs.10,000/- Certificate

- In general, guidelines followed by Kamla B.K. Anand Oration may be followed with suitable modification pertaining to the specialties of Dermatology & Venereology and Leprosy.
- The award will be given to an eminent scientist working in the field of Dermatology & Venereology and Leprosy.

- The award will be given to both Indian Nationals as well as Foreign Nationals.
- The award may be given alternatively in the Clinical and Non-Clinical Sciences.
- The faculty members of the Institute are eligible for the nomination of the award.
- The outstanding contributions of the scientists during the last 10 years will be considered for this award.

### **Brief summary**

Family of Professor K.C. Kandhari has made a donation to the All India Institute of Medical Sciences for institution of an Oration which has been named as "Professor K.C. Kandhari Oration" to be given to an eminent scientist working in the field of Dermatology. After establishing the first department of Skin Diseases & Venereology at the Medical College, Amritsar, he was sent on deputation by the Punjab Government to set up a Department of Dermatology & Venereology at the All India Institute of Medical Sciences in 1960. Besides starting MD Course in Dermatology & Venereology for students from all over India, and even abroad, he devised several innovative formulations for ameliorating various skin diseases. His contributions in the field of skin diseases are legendary and are known both nationally and internationally and institution of this Oration is a fitting gesture to keep his ideas and Philosophies alive. The Orations in the past were delivered by Dr. D.N. Rao, Dr. Manoj K. Singh, Dr. B.K. Girdhar & Dr. A.K. Bajaj.

## **PROFESSOR KESHO RAM LAUMAS MEMORIAL ORATION**

1	Name of the Donor	Mrs. Vimla Laumas
2	Amount Donated	Rs.10 lakhs.
3	Commenced	2002
4	Department Concerned	Reproductive Biology
5	Criteria for the selection of an Orator	By the selection committee: Director, AIIMS, Chairman Dean (Acad), Member Assoc-Dean (Acad.), Member Concerned HOD (if any), Member Registrar, Member-Secretary
6	Awards to be given to the Orator	Plaque Bouquet Air Fare (within India) Accommodation AIIMS Guest House (as Institute Guest) Local Hospitality Honorarium Rs.10,000/- Certificate

- Applications may be invited from all faculty members of the Institute and from all Vice-Chancellors/Principals of Medical Colleges by giving one month time.
- The award may be known as THE PROFESSOR KESHO RAM LAUMAS ORATION, and be awarded to a Research Scientist (National/International) for Biomedical Research conducted in the field of Reproductive Biology and Population Control.
- The oration may be given yearly, preferably in the month of December. The form of award whether, Medal, Cash Prize or combination of both, could be decided as per the guidelines of the AIIMS.

### **Brief summary**

The Professor Kesho Ram Laumas Oration Award is in the memory of (Late) Professor Kesho Ram Laumas, M.D., Ph.D., who died on 17th July, 1995. He was a pioneer in the field of Reproductive Biology and founded the Department of Reproductive Biology at the All India Institute of Medical Sciences. He was Professor and Head of Department till 1980. We invite an intellectual to deliver an Oration on a subject of his choice. The Orations in the past were delivered by Dr. Amal K. Mukhopadhyay, Dr.Chander P. Puri, Dr. C.V. Rao, Dr. Sujoy K. Guha, Dr. G.P. Talwar, Padamshri Dr. Indira Hinduja, Dr. B.N. Chakravarty & Dr. M. Rajalakshmi.

## **DR. A.K. BANERJI AND DR. P.N. TANDON ORATION**

### **(To Be Conducted Alternate Years)**

1	Name of the Donor	NeuroSurgery Department, AIIMS, New Delhi
2	Amount Donated	Rs. 5 lakhs.
3	Commenced	2015
4	Department Concerned	Neurosurgery
5	Criteria for the selection of an Orator	By the selection committee: Director, AIIMS, Chairman Dean (Acad), Member Assoc-Dean (Acad.), Member Concerned HOD (if any), Member Registrar, Member-Secretary
6	Awards to be given to the Orator	Plaque Bouquet Air Fare (within India) Accommodation AIIMS Guest House (as Institute Guest) Local Hospitality Honorarium Rs.10,000/- Certificate

- Applications may be invited from all faculty members of the Institute and from all Vice-Chancellors/Principals of Medical Colleges by giving one-month time.
- The award will be given to an eminent person from all spheres of life for his/her outstanding Contributions in the field of Neurosciences.
- The outstanding contributions of individual during the last 10 years will be considered for this award.
- The former Faculty and Faculty members of the Institute shall also eligible to be nominated for this award.
- This oration will be held annually or any appropriate occasion decided by Director/Dean/Department.

***Brief summary: Dr. P.N. Tandon Oration***

Dr. Prakash Narain Tandon (born 13 August 1928) is an Indian neuroscientist and neurosurgeon. He graduated with an MBBS and MS from the University of Lucknow in 1950 and 52 respectively, and then trained at the University of London and obtained his FRCS in 1956. He further obtained specialist training in neurosurgery at Oslo, Norway and Montreal, Canada. After a brief tenure as a professor at the K.G. Medical College, Lucknow (1963–65), he moved to the prestigious All India Institute of Medical Sciences, New Delhi where he founded the neurosurgery department he has been a professor of neurosurgery, a Bhatnagar Fellow (CSIR) and then a professor emeritus. Dr. Tandon, an elected fellow of the National Academy of Medical Sciences,<sup>[2]</sup> was the President of the Indian National Science Academy in 1991-92 and has been awarded Padma Shri (1973) and Padma Bhushan (1991) by the Government of India. Dr. P.N. Tandon also serves as the president of the National Brain Research Centre Society, Manesar, Haryana, India He is a member of the Norwegian Academy of Science and Letters.

The Orations in the past were delivered by Professor Kenji Ohata from Osaka, Dr. Anil P. Karapurkar and Prof. Mayank Goyal.

***Brief summary: Dr. A. K. Banerji Oration***

Prof. A. K. Banerji joined Prof P.N. Tandon at the fledgling All India Institute of Medical Sciences, New Delhi to set up the Neurosurgery Department in 1965. With a lot of painstaking effort and hard work they together built this unit literally from scratch into one of the finest institutions in the country. Prof Banerji became a Professor here in 1979. Meanwhile another dream was there – to make an integrated Neurosciences Centre. This was pursued vigorously with unshakeable determination and soon became a reality in 1985. Prof Banerji became the second Chief of the Neurosciences Centre in 1988 and held this position till his retirement in 1995. He is recognized for his contributions to the Institute by making him an Emeritus Professor for life.

After retirement Prof A. K. Banerji took the task of developing a mental health and neurosciences centre in the private sector – Vidyasagar Institute of Medical Sciences popularly known as VIMHANS in New Delhi. He functioned as its Director and was mainly

responsible for establishing it as the first dedicated neurosciences centre in the private sector. In 2007 he moved to Indraprastha Apollo Hospital as an Emeritus Consultant in Neurosurgery.

Dr. A. K. Banerji's contributions to Indian neurosurgery are legendary. He has taken up so many innovations in neurosurgery, struggled against all odds to make them successful and then moved on to take on another challenge. He established microneurosurgery in India, standardized neurosurgical training and evaluation in the country and contributed to the development of various neurosurgical sub-specialities. He systematically developed aneurysm Surgery, peripheral nerve Surgery, transphenoidal Surgery, Surgery for pineal region tumors and so on and so forth – the list is endless.

Dr. (Prof) A. K. Banerji has contributed to all neurosurgical societies in India and has been the President of the Neurological Society of India, Indian Society of Pediatric Neurosurgery, Neurotrauma Society of India, Skull Base Surgery Society of India and Indian Society of Cerebro-vascular Surgery. He has not only given several Orations but has the distinction of having two Orations named after him.

Prof A. K. Banerji was the organizing secretary of the IX World Congress of Neurosurgery held in New Delhi in 1989 – a very successful which is remembered by one and all even today. The money left over was put into a trust – World Federation of Neurosurgical Societies (India) Trust and this is being put to good use for continuing medical education of neurosurgeons in India through his efforts as its Secretary.

Prof A. K. Banerji is known to be an excellent administrator, a master surgeon, honest and fair to all and a guide to not only his students but to anyone who approaches him. His clarity of thinking, his ability to have a different perspective of things and his out of the box thinking endears him to one and all.

The orations in the past were delivered by Professor B.K. Misra, Professor (Retd.) A.K. Singh.

## DR. SUJOY B. ROY ORATION

1	Name of the Donor	Friends, admirers, colleagues and contribution by the Government of Mauritius.
2	Amount Donated	Rs.1.15lakhs
3	Commenced	1988
4	Department Concerned	Cardiology
5	Criteria for the selection of an Orator	By the selection committee: Director, AIIMS, Chairman Dean (Acd), Member Assoc-Dean (Acad.), Member Concerned HOD (if any), Member Registrar, Member-Secretary

6	Awards to be given to the Orator	Plaque Bouquet Air Fare (within India) Accommodation AIIMS Guest House (as Institute Guest) Local Hospitality Honorarium Rs.10,000/- Certificate
---	----------------------------------	--

Applications may be invited from all faculty members of the Institute and from all Vice-Chancellors/Principals of Medal Colleges by giving one month time.

### **Brief Summary**

Dr. Sujoy B. Roy, an eminent cardiologist, died on 25 March, 1976, in New Delhi after a brief illness. He is survived by his wife. Born in Burma, Dr. Roy, after a brilliant academic career at Rangoon University, completed his postgraduate studies at Edinburgh and Boston. While he was on the faculty of Harvard University, the late Rajkumari Amrit Kaur, then Health Minister of India, asked him to come to India to head the newly created Department of Cardiology at the All India Institute of Medical Sciences, New Delhi. Apart from training a number of students in cardiology, Dr. Roy made a significant contribution towards the understanding of rheumatic fever and rheumatic heart disease in India. His work on high-altitude cardio-respiratory problems, which helped in the maintenance of troops in the Himalayas, has been widely acclaimed. He was a senior fellow of the Armed Forces Medical Research Council and a member of the Cardiovascular Expert Committee of the World Health Organization. He published over 150 scientific papers in national and international journals. Dr. Roy was the recipient of numerous national and international awards. To mention a few, the Amir Chand Basanti Award, the Massachusetts Heart Fellowship, and the FICCI Award, 1976, for contributions to life sciences, including agriculture. He was awarded the Padmabhushan, one of the highest awards, by the President of India. He will be missed by his numerous colleagues in this country and abroad and by the large number of students he trained in cardiology.

To commemorate the services of the late Prof. Sujoy B. Roy, Ex-Professor & Head of the Department of Cardiology at the All India Institute of Medical Sciences Hospital, New Delhi, in a befitting manner, the faculty of the Institute decided, in a in 1976, to create a fund called the "Sujoy B. Roy Memorial Fund for Institution of this oration with the voluntary donations by the friends, admirers and colleagues and from a handsome contribution by the Government of Mauritius.

Dr. Sujoy B Roy Award will be given to Indians as well as foreign nationals with contribution in the field of Cardiology or related.

The orations in the past were delivered by Dr. William C. Roberts, Dr. Aldo R. Castenda, Dr. Richard Peto, Dr. Gary S. Roubin, Dr. John Graeme Sloman, Dr. Masood Akhtar, Dr. Edward

Rowland, Dr. M.L. Bhatia, Dr. Rajendra Tandon and Dr. Jagat Narula, Dr. Kim Aleen Eagle and Dr. Robert Henry Anderson.

## URMIL B. K. KAPOOR ORATION

1	Name of the Donor	Dr. B. K. Kapoor, Associate Dean & Former Addl. Professor, Department of Physiology
2	Amount Donated	Rs.1.25lakhs
3	Commenced	1998
4	Department Concerned	Physiology
5	Criteria for the selection of an Orator	By the selection committee: Director, AIIMS, Chairman Dean (Acad), Member Assoc-Dean (Acad.), Member Concerned HOD (if any), Member Registrar, Member-Secretary
6	Awards to be given to the Orator	Plaque Bouquet Air Fare (within India) Accommodation AIIMS Guest House (as Institute Guest) Local Hospitality Honorarium Rs.10,000/- Certificate

- Applications may be invited from all faculty members of the Institute and from all Vice-Chancellors/Principals of Medal Colleges by giving one month time.
- The award will be given to both Indian Nationals as well as Foreign Nationals.
- This award will be given to a person for his/her outstanding research in Cancer and Clinical Research/Therapy in Cancer.
- The faculty members of the Institute are eligible for nomination of the award.
- The outstanding contributions of the scientists during the last 10 years will be considered for this award.
- Faculty members of the Institute are also eligible to nominate a candidate for this award.
- The award may be given alternatively in the Clinical and Non-Clinical Sciences.

### **Brief Summary**

Dr. Urmil Kapoor was born in 1935 in undivided Punjab in a family of doctors. Her family migrated to Delhi during the partition but that did not affect her resolve to follow the family tradition by joining the medical profession. She graduated in Medicine in 1958

from S.M.S. Medical College, Jaipur. After a brief stint with the Municipal Corporation of Delhi, she joined the Delhi Electricity Supply Undertaking as a Medical Officer where she spent 17 years. During her stay at DESU she rose to become Chief Medical Officer and was instrumental in looking after the health needs of more than 30,000 families. She took the lead in expanding the number of DESU Dispensaries from 3 to 17, besides introducing two mobile clinics, in order to take health care as close to the door step of patients as possible.

She was a person of few words but abundant constructive action arising from tremendous love and compassion. To outsiders, she was a picture of equanimity, and to the family a loving mother, a dependable wife and a respectful daughter in-law. She had a deeply religious temperament and was involved in many philanthropic activities. Just when she was negotiating to establish a charitable trust for improving health care in East Delhi, it was discovered that she had carcinoma of the breast. Unfortunately she succumbed to the disease within less than two years, and passed away in January 1995. She is survived by her husband Dr. B. K. Kapoor, two sons and a daughter. Keeping in mind what she would have liked, Dr. B. K. Kapoor, who retired as Additional Professor of Physiology and Associate Dean of the All India Institute of Medical Sciences, made a generous donation which has made the Urmil B. K. Kapoor Oration possible. The orations in the past were delivered by Dr. P. Uma Devi, Dr. Lalit Kumar & Prof. Anil K D'Cruz

## DR. S.K. KACKER ORATION

1	Name of the Donor	ENT, Department, AIIMS, New Delhi
2	Amount Donated	Rs.15 lakhs
3	Commenced	2020
4	Department Concerned	ENT
5	Criteria for the selection of an Orator	By the selection committee: Director, AIIMS, Chairman Dean (Acad), Member Assoc-Dean (Acad.), Member Concerned HOD (if any), Member Registrar, Member-Secretary
6	Awards to be given to the Orator	Plaque Bouquet Air Fare (within India) Accommodation AIIMS Guest House (as Institute Guest) Local Hospitality Honorarium Rs.50,000/- Certificate

- Applications may be invited from all faculty members of the Institute and from all Vice-Chancellors/Principals of Medical Colleges by giving one-month time.
- The award will be given to an eminent person from all spheres of life for his/her outstanding contributions in the field of Otorhynolaryngology.
- The outstanding contributions of individual during the last 10 years will be considered for this award.
- The former Faculty and Faculty members of the Institute shall also eligible to be nominated for this award.
- This oration will be held once every two yearsfor a maximum of 10 orations.

(Authority: Academic Committee 06/03/2018; Governing Body 24/01/2019)

## DR. SARINDER MAN SINGH ORATION

1	Name of the Donor	Family of Late Dr. Sarinder Man Singh
2	Financial Support	Rs. 5 lakhs
3	Commencement	2014
4	Department Concerned	Urology
5	Criteria for the selection of an Orator	By the selection committee: Director, AIIMS, Chairman Dean (Acad), Member Assoc-Dean (Acad.), Member Concerned HOD (if any), Member Registrar, Member-Secretary
6	Awards to be given to the Orator	Plaque Bouquet Air Fare (within India) Accommodation AIIMS Guest House (as Institute Guest) Local Hospitality Honorarium Rs.10,000/- Certificate

- Applications may be invited from all faculty members of the Institute and from all Vice-Chancellors/Principals of Medical Colleges by giving one-month time.
- The award will be given to an eminent person from all spheres of life for his/her outstanding contributions in the field of Urology and Allied Sciences.
- The outstanding contributions of individual during the last 10 years will be considered for this award.

- The former Faculty and Faculty members of the Institute shall also eligible to be nominated for this award.
- This oration will be held annually or any appropriate occasion decided by Director/Dean/Department.

### **Brief Summary**

Late Dr. Sarinder Man Singh was born in 1928 at Murree in prepartition India, Prof. Sarinder Man Singh did his schooling at Doon School, Dehradun. In the year 1945, he was selected for the MBBS course in King Edward Medical College at Lahore. Following the partition of India in 1947, he got placement in Stanley Medical College, Madras, where he graduated as the best student, having bagged four gold medals and seven prizes. In October 1952, he proceeded to England and completed FRCS (England) in 1954. In 1955, he returned to India and joined Irwin Hospital, first as a Registrar and later was selected as Junior Honorary. In 1958, he joined as Assistant Professor of Surgery at the All India Institute of Medical Sciences (AIIMS). Thus, began another phase in his brilliant medical career.

In a pioneering effort, he started the urology clinic at AIIMS. A Rockefeller Foundation Fellowship in 1961 enabled him to train at the famous John-Hopkins Institute in USA, and later at 'Newcastle-Upon-Tyne'. On return in 1963, he joined as Associate Professor, first academic position in urology, and initiated the department of urology at AIIMS.

In 1965, Prof. Sarinder Man Singh was invited as Inspector by Madras University to start the first M.Ch. Urology course in India, which saw the beginning of the M.Ch. Urology training programs. In 1966, the M.Ch. course was also started at AIIMS and he trained more than 70 postgraduates in urology, who are occupying professional chairs in India and abroad. In August 1969, Dr. Man Singh was appointed Professor and Head. In 1974, he was awarded Senior Commonwealth Fellowship for three months which enabled him to bring back the latest know-how in urology.

He was one of the pioneers of urology in India and made an impact as a teacher, clinical researcher, and a progressive urologist. He was elected as President of Urological Society of India in 1976. During his long innings at AIIMS, he made immense contribution to the growth and practice of urology in India. Besides the general urology and TUR, he developed special interest in carcinoma of urinary bladder for which he started a bladder tumour registry. He standardized the diagnosis and surgical management of pheochromocytoma and build up the largest series in India during his tenure.

Dr. Sarinder Man Singh had been an examiner to all the universities for M.Ch. Urology, as well as DNB. He published 70 papers and participated in all major urological s including BAUS, AUA, and SIU. He was the first member of SIU from India and was on the Editorial Committee of British Journal of Urology. He started Delhi Urological Society as an academic forum, which has now become a vibrant body.

He was known as a thorough gentleman, kind hearted, and always ready to help patients and postgraduate students. In spite of his personal tragedy of losing his wife in 1992, he never showed his anguish and remained always smiling.

He left for his heavenly abode on 8<sup>th</sup> October, 2006, after a brief illness for which he underwent Surgery in July, 2006. He has left behind a legacy that is difficult to match, and he will be ever remembered for his contribution to the field of urology in India.

The orations in the past were delivered by Dr. S.K. Sharma and Dr. N.P. Gupta, Dr. Mahendra Bhandari, Dr AK Hemal.

## DR. O.P. GHAI MEMORIAL ORATION

1	Name of the Donor	Dr. O.P. Ghai Funds, Department Of Paediatrics
2	Amount Donated	Rs.5 lakhs
3	Commenced	2015
4	Department Concerned	Paediatrics
5	Criteria for the selection of an Orator	By the selection committee: Director, AIIMS, Chairman Dean (Acd), Member Assoc-Dean (Acad.), Member Concerned HOD (if any), Member Registrar, Member-Secretary
6	Awards to be given to the Orator	Plaque Bouquet Air Fare (within India) Accommodation AIIMS Guest House (as Institute Guest) Local Hospitality Honorarium Rs.10,000/- Certificate

- Applications may be invited from all faculty members of the Institute and from all Vice-Chancellors/Principals of Medical Colleges by giving one-month time.
- The award will be given to an eminent person from all spheres of life for his/her outstanding contributions in the field of Child Health.
- The outstanding contributions of individual during the last 10 years will be considered for this award.
- The former Faculty and Faculty members of the Institute shall also eligible to be nominated for this award.

- This oration will be held annually or any appropriate occasion decided by Director/Dean/Department.

### ***Brief Summary***

Prof O.P. Ghai was Past National President of IAP, and former Dean, All India Institute of Medical Sciences, New Delhi The doyen of child health in India, former Professor and Head of the Department of Pediatrics, Dean of the All India Institute Medical Sciences, and a past president of the Indian Academy of Pediatrics, Prof Om Prakash Ghai, passed away on 24th May 2008. He was 80 years old and had suffered a stroke a few days ago. Professor Om Prakash Ghai was born on 14th April 1928. He joined the Government Lahore Medical College for MBBS course, but had to shift to the Government Medical College Amritsar in the wake of partition after independence from where completed undergraduation. He obtained DCH from Bombay University (1953) and MD (Pediatrics) from Medical College Indore in 1958 under the mentorship of the legendary Professor J.M. Pohowala who influenced him immensely. He worked as a Registrar in Pediatrics at the Irwin Hospital. Professor Ghai started the Department of Pediatrics at the All India Institute of Medical Sciences in on 12th January 1959 with six beds for children. He obtained advanced training in Pediatrics from Children Medical Center, Harvard University, and was a recipient of Rockefeller Foundation Fellowship. A renowned child specialist, Prof Ghai remained the head of the department of pediatrics at AIIMS for over 25 years (1962-89). Under his leadership, the department evolved into a multi-specialty institution of international repute. His clinical acumen was legendary. He excelled as a keen researcher, especially in the areas of childhood diarrhea, micronutrients and Indian childhood cirrhosis. As a teacher and role model, he inspired an entire generation of pediatricians in the country. Many of his students achieved top positions in the profession, academia and government. He had superb writing skills. He was the Editor of the Indian Pediatrics in 1973-75. A vast majority of MBBS and nursing students, the budding doctors and nurses in the country, receive fundamental lessons in child health from his famous textbook, 'Essential Pediatrics'. He rose to occupy the high office of the Dean of AIIMS prior to his superannuation in 1988. Prof. Ghai was the National President of the Indian Academy of Pediatrics in 1978. He organized the International Congress of Pediatrics in 1977, the first international conference in Pediatrics in India. Prof Ghai was a recipient of numerous honors including the fellowships of the Indian Academy of Pediatrics, International College of Pediatrics, and the National Academy of Medical Sciences (India), as well as the Kamla Menon award for research in diarrheal disease. He also received the 'Insignia of Merit' medallion of the International Pediatric Association. He had an informal, friendly, participatory and spontaneous style of work. He inspired his students and colleagues by igniting new ideas in a very unassuming way. He earned respect not by authority, but by the power of his ideas and gentleness. Dr. Ghai was a visionary in true sense. His name will forever remain etched to the annals of pediatrics and child health of our country. He is survived by his wife, two daughters and a son.

The pediatrics fraternity of the country has lost a father-figure, a teacher par excellence, an inspiring leader and a thorough gentleman. To the family of Prof. Ghai, we offer our heartfelt condolences, and to late Prof. Ghai, we pay our tribute as an illustrious son of India who dedicated his life to the cause of children of our Nation, and more significantly, left an exemplary and lasting legacy for time to come.

The orations in the past were delivered by Dr. Meharban Singh, Dr. I.C. Verma and Dr. R.N. Srivastava.

## DR. N. GOPINATH ORATION

1	Name of the Donor	Alumni of CTVS, AIIMS, New Delhi
2	Amount Donated	Rs.25 lakhs.
3	Commenced	2005
4	Department Concerned	CTVS
5	Criteria for the selection of an Orator	By the selection committee: Director, AIIMS, Chairman Dean (Acd), Member Assoc-Dean (Acad.), Member Concerned HOD (if any), Member Registrar, Member-Secretary
6	Awards to be given to the Orator	Plaque Bouquet Air Fare (within India) Accommodation AIIMS Guest House (as Institute Guest) Local Hospitality Honorarium Rs.25,000/- Certificate

- Applications may be invited from all faculty members of the Institute and from all Vice-Chancellors/Principals of Medical Colleges by giving one-month time.
- The award will be given to an eminent person from all spheres of life for his/her outstanding contributions in the field of Cardiothoracic and Vascular Sciences.
- The outstanding contributions of individual during the last 10 years will be considered for this award.
- The former Faculty and Faculty members of the Institute shall also eligible to be nominated for this award.
- This oration will be held annually or any appropriate occasion decided by Director/Dean/Department.

### **Brief Summary**

This oration is named of Dr. N. Gopinath, Emeritus Professor, formerly Professor and Head of the department of CTVS. Keeping in view of his long association in various capacities at AIIMS, New Delhi and his dedication as a teacher and a renowned surgeon and the integrity he brought to the profession, department faculty has made a proposal to Institute an oration on his name.

The oration in the past was delivered by Prof. P.N. Tandon, Prof. Alain F Carpentier, Prof. ShitijKapur, Prof. I.M. Rao, Prof. K.M. Cherian, Dr. Valluvan Jeevanandam, Dr. M.S. Valiathan & Dr. Devi Prasad Shetty.

### **DR. HARI PARKASH ORATION**

1	Name of the Donor	Dr. Hari Parkash
2	Amount Donated	Rs.5 lakhs.
3	Commenced	2015
4	Department Concerned	CDER
5	Criteria for the selection of an Orator	By the selection committee: Director, AIIMS, Chairman Dean (Acd), Member Assoc-Dean (Acad.), Member Concerned HOD (if any), Member Registrar, Member-Secretary
6	Awards to be given to the Orator	Plaque Bouquet Air Fare (within India) Accommodation AIIMS Guest House (as Institute Guest) Local Hospitality Honorarium Rs.10,000/- Certificate

- Applications may be invited from all faculty members of the Institute and from all Vice-Chancellors/Principals of Medical Colleges by giving one-month time.
- The award will be given to an eminent person from all spheres of life for his/her outstanding contributions in the field of Dental Sciences.
- The outstanding contributions of individual during the last 10 years will be considered for this award.
- The former Faculty and Faculty members of the Institute shall also eligible to be nominated for this award.

- This oration will be held annually or any appropriate occasion decided by Director/Dean/Department.

### **Brief Summary**

This oration is named after Dr. Hari Parkash formerly Professor and Head of the Department of CDER, Professor Hari Parkash is currently working as Director General, I.T.S Group of Dental Institutions, Murad Nagar, Ghaziabad, (U.P.) India. He has held this role since October 2005 after superannuation from AIIMS, New Delhi. He has worked as Chairman, Hospital Management Board and Chief of the Centre for Dental Education and Research All India Institute of Medical Sciences, New Delhi. As a matter of fact, he has worked at the said Institute on the whole for more than 36 years and has held different faculty positions during this period. He was also Project Director for the National Oral Health Care Programme of Govt. of India, Ministry of Health and Family Welfare for more than six years.

He graduated from Punjab University, Amritsar Govt. Dental College & Hospital in 1965 and completed his post-graduation in Prosthodontics from the same University in the year 1968. He was conferred Adjunct Professorship of the School of Dental Medicine, Dept. of Community Oral Health, University of Pennsylvania, USA for five years (2000 - 2005). He has been appointed as an Examiner by Royal College of Physicians and Surgeons of Glasgow for conduction of MFDS Examination and has conducted four examinations in Glasgow, UK, Dharwad, Chennai and India. He has been elected unanimously as Director, Global Child Dental Health Task Force (India Section) and presently is Chairman, Pierre Fauchard Academy.

Prof. Parkash is the recipient of several prestigious awards. The Indian Dental Association honored him by bestowing Life Time Achievement Award in 2010, he was presented Dentist of the year Award in 2008 for the promotion and contribution for the growth of Dentistry in the country at Bangalore, he also has been honoured and presented International Merit Award of Pierre Fauchard Academy, USA, for contributions in the field of Dentistry. He has also been presented Life Time Achievement award during the 35th Annual Conference of Prosthodontics and Oral Implantology held at Indore. He has been President of Indian Dental Association, President and Hon. Gen. Secretary of the Indian Prosthodontic Society and President of International College of Dentists (India & Sri Lanka Section). In July, 2007 he was conferred an Honorary Fellowship in Dental Surgery by Royal College of Physicians and Surgeons of Glasgow U.K. i.e. FDS RCPS. He has been Member of the Dental Council of India for more than 7 years and Member of the Executive Committee of the Council for over four years. He has been President of Delhi State Dental Council.

As postgraduate teacher, he has conducted Postgraduate Programmes (M.D.S.) in Prosthodontics. He has been a guide for more than 60 post-graduates in Prosthodontics and allied Dental & Medical Specialties. He has lectured over a hundred dental s / Conferences /

Symposia / Workshops both in India & Internationally. He has been invited to conduct CDE programmes on several occasions by FDI and throughout India. He has authored and Co-authored over 271 Scientific Papers in both International and National Journals of repute and has worked on 28 Research Projects supported by Govt. of India, Ministry of Health & Family Welfare, AIIMS, ICMR and WHO-GOI. His book entitled Dental Ethics – An Indian Perspective (A publication of the Dental Council of India) written by him and others, namely Maj. Gen. (Retd.) Dr. P.N. Awasthi VSM, Prof. Kaveri Hallikeri, Dr. Sunil Chaudhary has been released by Hon'ble President of India, Her excellency Smt. Pratibha Patil.

The orations in the past were delivered by Dr. Krishnamurthy, Dr. Vinay Hazarey, Dr. Naseem Shah.

## SARVESHWARI MEMORIAL ORATION

1	Name of the Donor	Family of Late G. Sarveshwari
2	Amount Donated	Rs.50,000
3	Commenced	1983
4	Department Concerned	NeuroSurgery
5	Criteria for the selection of an Orator	By the selection committee: Director, AIIMS, Chairman Dean (Acd), Member Assoc-Dean (Acad.), Member Concerned HOD (if any), Member Registrar, Member-Secretary
6	Awards to be given to the Orator	Plaque Bouquet Accommodation AIIMS Guest House (as Institute Guest) Local Hospitality Honorarium-Nil

- Applications may be invited from all faculty members of the Institute and from all Vice-Chancellors/Principals of Medical Colleges by giving one-month time.
- The award will be given to an eminent person from all spheres of life for his/her outstanding contributions in the field of Neurosciences.
- The outstanding contributions of individual during the last 10 years will be considered for this award.
- The former Faculty and Faculty members of the Institute shall also eligible to be nominated for this award.
- This oration will be held annually or any appropriate occasion decided by Director/Dean/Department.

### **Brief Summary**

Late G. Sarveshwari was born as the eldest child on 10<sup>th</sup> June 1947 to Mrs. & Mr. G.S.K. Rao. Mrs. G.S.K. Rao is presently settled down in Bangalore as Engineer, Consultant Contractor in Electrical.

The child had her school education in Andhra School affiliated to the Central Board of Secondary Education. Thereafter she did B.Sc. (Hons.) in 1966 and M.Sc. in 1968 from Delhi University as a student of Miranda House. Both in school and college she has been a rank holder and she stood first in M.Sc. in the University in the subject of Botany. She was awarded Panchanan Maheshwari Memorial Prize for this.

Soon after she completed M.sc., she got married and settled down to a happy family life. Between 1968 to 1975, she was the proud mother of three children. The first symptoms of brain disorder were noticed in May 1974 in the form of severe headache and unconsciousness. The Project Doctors of Bharat Aluminium Co. Ltd. at Korba where her husband was working as an Engineer referred the case to AIIMS, where she was diagnosed to have a malignant astrocytoma. She was operated upon on 12<sup>th</sup> March 1976, and radical tumour removal was done. This was followed by Radiotherapy. She made a quick and complete recovery but the tumour recurred and she expired on 3<sup>rd</sup> Feb. 1977.

This oration was instituted through munificent grant by her loving husband. The first oration was delivered by Prof. Kristian Kristiansen of Oslo, Norway. Subsequent orations have been delivered by eminent Neurosurgeons of International repute like Dr. R.P. Sen Gupta, Dr. Theodore Ramussen, Dr. K.V. Mathia, Dr. Jacob Abraham, Prof. M. Sambasivan, Dr. B.S. Das, Prof. Hugh Coakham, Prof. A David Mendelow, Dr. Alistair Jenkins, Prof. Alan Crockard, Dr. Yoshio Suzuki, Prof. Albino Bricolo, Prof. Hirotoishi Sano, Prof. TetsuKanno, Prof. Roberto CosmeHeros, Prof. Arnold Menezes, Prof. Brian P. Brophy, Prof. Anil Nanda, Dr. MadjidSamii, Dr. Andrew Kaye AM, Prof. Takeshi Kawase, Prof. JohaHernesneimi, Prof. Henry W.S. Schroeder, Prof. William Couldwell and Prof. Katsumi Takizawa, Dr. Charles Teo, Dr. Richard Fessler& Dr. Dachling Pang.

### **DR. L.K. BHUTANI ORATION**

1	Name of the Donor	Dr. ManormaBhutani W/o Late Dr. L.K. Bhutani
2	Amount Donated	Rs.5 Lakhs
3	Commenced	2004
4	Department Concerned	Dermatology and Venereology
5	Criteria for the selection of an Orator	By the selection committee: Director, AIIMS, Chairman Dean (Acad), Member Assoc-Dean (Acad.), Member Concerned HOD (if any), Member Registrar, Member-Secretary

6	Awards to be given to the Orator	Plaque Bouquet Air Fare (within India) Accommodation AIIMS Guest House (as Institute Guest) Local Hospitality Honorarium Rs.10,000/- Certificate
---	----------------------------------	--

- Applications may be invited from all faculty members of the Institute and from all Vice-Chancellors/Principals of Medical Colleges by giving one-month time.
- The award will be given to an eminent person from all spheres of life for his/her outstanding contributions in the field of Dermatology, Venereology and Leprosy.
- The outstanding contributions of individual from India or abroad during the last 10 years will be considered for this award.
- The former Faculty and Faculty members of the Institute shall also eligible to be nominated for this award.
- This oration will be held annually or any appropriate occasion decided by Director/Dean/Department. The award may not be conferred every year, if the opinion of the Committee, none of the nominations received is found deserving.

**Brief summary**

The Dr. Lalit K. Bhutani Oration Award is in the memory of (Late) Professor L.K. Bhutani. Professor Bhutani died unexpectedly and prematurely on July 24, 2004, a few weeks short of his 68<sup>th</sup> birthday. He has been diagnosed with chronic lymphoid leukemia a year earlier that was consciously left untreated. In May 2004, he suddenly took ill with high fever and was hospitalized at AIIMS. Septicemia was discovered the source of which remained elusive. A series of complications followed and culminated in fatal renal failure. As befits the ex-Dean and Director of AIIMS, Dr. Bhutani received the best medical care the Institute could provide, care that is reserved for VVIP’s and dignitaries, and he had on his bedside his wife Manorama, an eminent obstetrician and gynecologist, sons Nitin and Nishit, the extended family and many friends and colleagues.

Orations in the past were delivered by Dr. J.N. Pande, Prof. Dr. J.S. Guleria, Maj Gen (Dr.) Velu Nair, Dr. C.R. Srinivas, Dr. D.N. Rao & Dr. Ramesh Bhat.

**MAJOR GENERAL AMIR CHAND ORATION**

1	Name of the Donor	Col. Amir Chand
2	Amount Donated	Rs.1.5 Lakhs
3	Commenced	1963

4	Department Concerned	Physiology
5	Criteria for the selection of an Orator	By the selection committee: Director, AIIMS, Chairman Dean (Acd), Member Assoc-Dean (Acad.), Member Concerned HOD (if any), Member Registrar, Member-Secretary
6	Awards to be given to the Orator	Plaque Bouquet Air Fare (within India) Accommodation AIIMS Guest House (as Institute Guest) Local Hospitality Honarium Nil

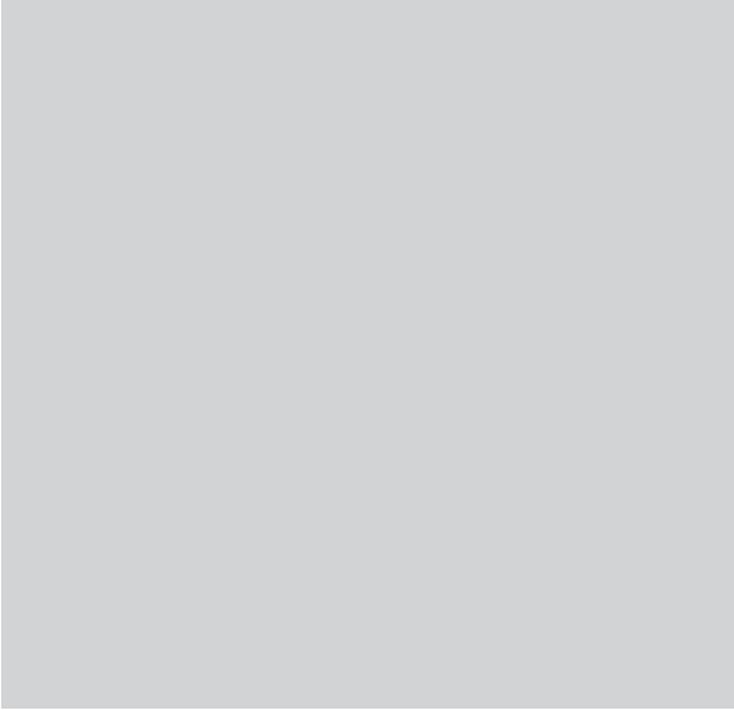
- Applications may be invited from all faculty members of the Institute and from all Vice-Chancellors/Principals of Medical Colleges by giving one-month time.
- There are no rules on the mode of selection of the Orator. It is at the discretion of the Dean/Director to select the Orator of their choice.

### **Brief Summary**

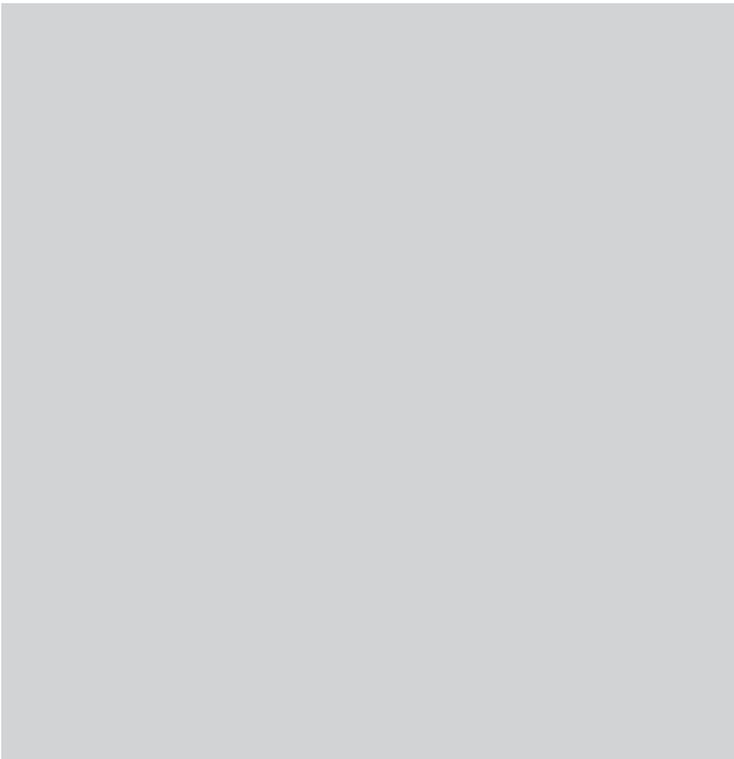
In the year 1956, the year of establishment of the Institute, Dr. Amir Chand then a Lt. Col. And his wife Basanti Devi made an endowment of Rs.1,50,000/- to the Institute with a wish that this sum be used for establishing an Oration at the Institute to be given to an outstanding scientist of any nationality from any part of the world. This was not the only benefaction of Col. Amir Chand. He gave away large sums of money to the cause of medical research and medical education and made supreme personal sacrifices for that purpose. A teacher and a physician of Oslerian dimensions, Col. Amir Chand had toiled for decades for high academic and ethical standards in the practice of medicine. He had a very simple and austere life and he was an embodiment of courage and high principles. Before he passed away on the 25<sup>th</sup> July, 1970 the President of India elevated him to the rank of a Major General. This Oration has since been called Major General Amir Chand Oration.

The orations in the past were delivered by Dr. V.R. Khanolkar, Dr. G.C. Pandit, Dr. D.S. Kothari, Dr. S. Bhargavantam, Dr. B.D. Nag Choudhri, Prof. N.A. Mitchison, Dr. Sheldon J. Segal, Prof. Charles Huggons, Dr. Satish Dhawan, Dr. H.G. Khurana, Prof. M.G.K. Menon, Sir Brian Barrat, Prof. Sune Bergstrom, Dr. Baldev Singh, Dr. K.L. Wig, Dr. V. Ramalingaswami, Dr. Karan Singh, Prof. D. Vidyasagar, Prof. P.N. Haksar, Prof. Yashpal, Dr. Dean T. Jamison, Dr. Abid Hussain, Dr. B. Mukhopadhyaya, Dr. M. Gourie Devi, Prof. Atul Malhotra.





## Events





# Convocation

---

After discussion among the Associate Dean/Dean/Director and the President, AIIMS, a date for the convocation and the name of the Chief Guest is proposed for the Annual Convocation of the Institute. Thereafter, a letter is written to the President, AIIMS for his approval along with the draft letter to the Chief Guest on behalf of the President, AIIMS.

## CONVOCATION PROCESSION

The Convocation procession will be formed in the following order and shall enter the Convocation Hall in the reverse order (registrar leading the procession):

1. Chief Guest
2. President of the Institute
3. Director
4. Deans
5. Professors & Additional Professors
6. Registrar (leads the procession both when it enters and leaves the Hall)

The Director, with the permission of the President, shall declare the Convocation open.

## DAIS PLAN

On the Dais will be Director, Chief Guest, President of the Institute, Dean and Registrar (right to left).

## ACADEMIC ROBES

The Institute shall provide and maintain the prescribed academic robes for the Chief Guest, the President, the Director, the Dean and the Registrar of the Institute. The following academic robes are prescribed for them:

Name	Colour of Gown	Colour of the Cap/Hood
President	Purple velvet cloth with 4 inches gold folds and on arms	Cap: Purple, velvetlace on front, gold tassel
Director	Purple velvet cloth with interlining (crepe or satin of the same colour) with 2 inches golden lace on front folds and on arms	Same as above

<b>Name</b>	<b>Colour of Gown</b>	<b>Colour of the Cap/Hood</b>
Chief Guest	Same as above	Same as above
Dean	Purple silk with 2 inches golden lace on front folds and on arms	Same as above
Registrar	Purple silk with 2 inches silver lace on front folds and mortar board with and on arms Black silken tassel	Cap: Purple silk cloth
Ph.D./D.M./ M.Ch.	Claret (Red) with electric blue throughout	Hood: Red lined
M.D./M.S./MDS	Black	Hood: Black lined with electric blue throughout
M.Sc./M.B.B.S.	Black	Hood: Black with light Mauve
B.Sc.	Black	Same as above

The Members of the Institute Body shall appear in the robes of their respective Universities from where they have been awarded their last degree.

## **AWARDS, MEDALS AND BOOK PRIZES**

The following awards, medals and book prizes may be presented at the time of Convocation each year by the Chief Guest, before starting the distribution of the degrees.

### **Lifetime achievement awards**

A brief citation of the Lifetime achievement award recipients is read by the Director. The award is presented by the Chief Guest.

### **Academic awards**

<b>SN</b>	<b>Name of the award</b>
1.	Institute Medal for the best Graduate (MBBS) of the year.
2.	Delhi Medical Association Medal for the best all rounder MBBS student
3.	New Zealand High Commissioner's Book Prize Award in CCM
4.	Sorel Catherine Freymann Book Prize Award in Paediatrics
5.	Sardari Lal Kalra Medal in Microbiology
6.	Prof. H.D. Tandon Medal in Pathology
7.	Dr. D.C. Bhutani Medal in Ophthalmology

<b>SN</b>	<b>Name of the award</b>
8.	Sir Dorabji Tata Book Prize Award in Biochemistry
9.	Dr. B.S. Narang Medal in Biochemistry
10.	Dr. Satyanand Medal in Psychiatry
11.	Dr. Kamal Buckshee Medal in Obstetrics and Gynaecology
12.	Institute Book Prize in Anatomy
13.	Institute Book Prize in Physiology
14.	Institute Book Prize in Biochemistry
15.	Institute Book Prize in Microbiology
16.	Institute Book Prize in Pathology
17.	Institute Book Prize in Pharmacology
18.	Institute Book Prize in Forensic Medicine
19.	Institute Book Prize in Medicine
20.	Institute Book Prize in Paediatrics
21.	Institute Book Prize in Obstetrics and Gynaecology
22.	Institute Book Prize in Surgery
23.	Institute Book Prize in Community Medicine
24.	Medal/Book Prize for Standing 1 <sup>st</sup> in clinical subject of B.Sc.(H) Nursing Programme
25.	Medal/Book Prize for 1 <sup>st</sup> in pre and para clinical subject of B.Sc.(H) Nursing Programme
26.	Institute Book Prize for B.Sc.(Nsg.) P.C. student
27.	Appreciation Certificates for MBBS undergraduates who obtain 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> ranks in each of the three Professional exams

## **AWARD OF DEGREES**

The awardees are announced by the Dean (A) and admitted to their degrees by the Director before presentation of the certificate by the President of the Institute. Students admitted to the MBBS degree are also administered the oath of Charak by the Director prior to admission to the degree. The sequence of award of degrees is PhD, MCh, DM, MS, MD, MBBS, MSc, BSc, and Fellowships. Degrees are awarded in absentia for students unable to attend the convocation.

# Institute Day

---

The Institute Day (also called the Foundation day) is celebrated every year on 25<sup>th</sup> of September. Preparations are initiated a month in advance. A committee is constituted and Director, AIIMS shall be Chairman of this Committee. The Institute Day celebrations continue for three days i.e. from 25<sup>th</sup> to 27<sup>th</sup> of September. Responsibilities are assigned to the faculty and staff for making necessary arrangements. Additional meetings are held prior to the event to confirm the arrangements.

The Institute Day is inaugurated by the President, AIIMS. The events organized on this day include an Exhibition and a Cultural Evening. The main event is around 3 hours long and begins with inauguration of the exhibition by the Chief Guest followed by awards distribution. A guest lecture or an oration may also be delivered. All faculty members, residents, students, nurses, researchers and staff are invited in the function.

## ENDOWMENT MEDALS AND BOOK PRIZES

The following endowment medals and book prizes may be awarded on Institute Day. These awards may be awarded by the Chief Guest before starting the cultural programme on the same style as in the case of Annual Convocation.

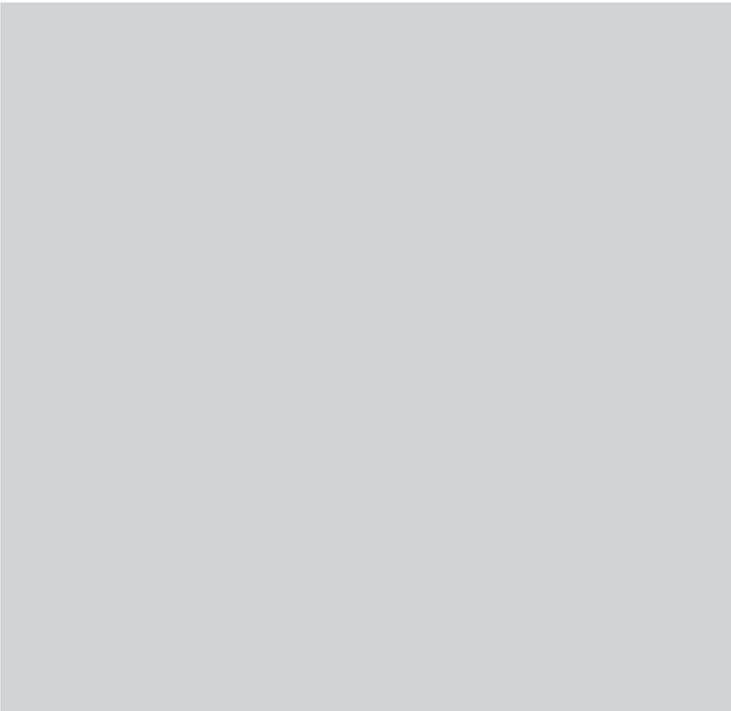
<b>SN</b>	<b>Name of the award</b>
1.	Dr. Atm Prakash Medal in Surgery
2.	Prof. V. Ramalingaswami Book Prize
3.	Smt. Kirpal Kaur Medal for best House Physician
4.	Shri Mohan Lal Wig Medal for Clinical Research
5.	Mrs. Geeta Mittal Medal & Book Prize for Clinical Research
6.	Mrs. Geeta Mittal Medal & Book Prize for Basic Research
7.	Dr. V. Ramalingaswami Medal in Pathology
8.	Sorel Catherine Freymann Book Prize Award in Paediatrics
9.	Hira Lal Medal in Surgery
10.	Dr. Bodhraj Sabharwal Medal in Ophthalmology
11.	Sanjivni Medal in Anaesthesiology
12.	Dr. Shyam Sharma Medal in Radiology
13.	Dr. Vidya Sagar Medal in Psychiatry
14.	Dr. S.S. Sidhu Medal in Dental Surgery
15.	Dr. A.N. Mahapatra Medal in Microbiology

<b>SN</b>	<b>Name of the award</b>
16.	Dr. K.C. Kandari Book Prize Award in Dermatology and Venereology
17.	Kamini Charity Trust Book Prize Award in Otorhynolaryngology
18.	Dr. S.V. Talekar Medal in Biophysics
19.	Dr. B.K. Anand Medal in Physiology
20.	Dr. Jagdish Lal Kapila Medal in Cardiology
21.	Dr. MMS Ahuja Book Prize Award in Endocrinology
22.	Manohar Lal Soni Book Prize Award Prize in Neurology
23.	Dr. Rakesh Tandon Book Prize Award in Gastroenterology
24.	Smt. Shakuntala Jolly Medal in Medical Oncology
25.	Dr. J.R. Chawla Medal in Urology
26.	Dr. M. Rohtagi Medal in Paediatric Surgery
27.	Dr. N.C. Nayak Medal in Pathology
28.	Dr. O.P. Ghai Medal in Paediatrics
29.	Col. G.C. Tandon Medal in Anaesthesiology
30.	Smt. LeelawatiSalwan Book Prize Award in Obstetrics and Gynaecology
31.	Prof. V. Hingorani Medal in Obstetrics &Gynaecology
32.	Mrs. Pramda Bajaj Book Prize Award
33.	Dr. N.G. Gadekar Book Prize Award in Nursing
34.	Shri Madhav Das Bijlani Book Prize Award
35.	AIIMSONIANS of America Book Prize Award for Best Nurse
36.	AIIMSONIANS of America Book Prize Award for Best Nurse in Research Work
37.	AIIMSONIANS of America Book Prize Award for Best Nurse in Community Care Nursing





## Visit and Observerships





# Elective Training Undergraduate Medical Students (Foreign only)

---

Elective training during the undergraduate MBBS program aims to expose foreign medical students to the Indian hospital and training environment and enable socio-cultural exchange among students. Elective training is available only to foreign undergraduate MBBS students. Students holding Indian citizenship/passport or those studying in Indian universities or colleges are not eligible for these training. Similarly, Indian students who are training in foreign medical colleges are not eligible for this training. For student's training, AIIMS does not require permission of the Medical Council of India.

1. The maximum period of elective training is three months.
2. During this elective training, students will not be allowed to engage in patient-care activities.
3. The Institute does not provide any financial assistance to the trainees. They are required to provide details of source of funding for their visit.
4. Students should indicate the preferred departments of posting in their application. For posting in the rural health clinics, we can accept students only from January to June.
5. Students must bring and wear an apron (White coat) while attending the elective training. For elective posting in rural areas, it is advisable to bring a sleeping bag.
6. Due to shortage of hostel accommodation, it will not be possible for us to guarantee accommodation in our hostels in the campus. However, if the same is available, it will be provided on usual payment basis.
7. Elective trainees are required to send a bank draft for US \$125, along with their request for elective training, in the name of Director, AIIMS, drawn on State Bank of India, Ansari Nagar, New Delhi. If it is not possible to prepare a bank draft, the deposit of US \$125 can be made in cash at the time of joining the Elective Training at AIIMS.
8. Please apply for permission at least three months before the actual start of Elective Training.

## **Applications must contain the following documents:**

1. Completely filled application form
2. Self-attested copy of applicant's passport
3. Reference letter from Dean or similar authority from the applicant's parent institution supporting the applicant's candidature for the elective training and confirming the applicant's eligibility for such elective training.

## **Application material may be sent to:**

The Registrar

Academic section

All India Institute of Medical Sciences, Ansari Nagar, New Delhi 110029, India

Email: academicsection@aiims.edu

*(Authority: Academic Committee AC/118; 06/02/2020)*



**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
**Ansari Nagar, New Delhi 110029, India**

**Elective Training Application Form**  
**Undergraduate Medical Students (Foreign only)**

Photo

- Name of the candidate  
(in full and in Block capital letters) \_\_\_\_\_
- Full postal address in native country \_\_\_\_\_
- Nationality \_\_\_\_\_
- Father's Name \_\_\_\_\_
- Date and Place of Birth \_\_\_\_\_
- Passport \_\_\_\_\_  
Passport Number \_\_\_\_\_  
Date of issue \_\_\_\_\_  
Place of issue \_\_\_\_\_  
Issuing country \_\_\_\_\_
- Address for communication \_\_\_\_\_
- Email \_\_\_\_\_
- Applicant's likely address in India during stay \_\_\_\_\_
- Have you previously applied for/ trained at  
AIIMS, New Delhi? Please give details. \_\_\_\_\_
- Name of the college/ University where studying \_\_\_\_\_  
Address of the college/ University where  
studying \_\_\_\_\_  
Year of admission in the college \_\_\_\_\_  
Year in which studying \_\_\_\_\_  
Likely date of end of course \_\_\_\_\_  
Examinations passed \_\_\_\_\_
- Elective Training applied for: Specify  
departments and dates for each \_\_\_\_\_
- What is your expectation from this elective  
training in India? (attach additional sheet if  
required) \_\_\_\_\_
- Reference letter from Dean or similar authority  
attached? \_\_\_\_\_
- Have you taken the minimum time necessary to  
reach the current stage of your course? If not,  
please explain. \_\_\_\_\_
- Any other relevant information on the subject. \_\_\_\_\_

**Endorsement by Dean or similar**

# Observership for Foreign Nationals

---

1. Short-Term Observership upto Six (6) months and Long Term Observership upto Two(2) Years may be provided to Foreign National candidates sponsored by the Foreign Government/Autonomous Bodies/ Medical Institutions duly recommended by the Dean or any other competent authority of the concerned College/University/ Institution. There will be no financial obligations on the part of the Institute/Govt. of India. Applicants must continue to be in training/employment of the sponsoring institution till the end of observership at AIIMS, New Delhi.
2. Foreign candidates desirous of observership training at this Institute shall be required to follow and submit the following:-
  - Details in prescribed form
  - An original Sponsorship Letter
  - Self-attested photocopies of certificate/degree of graduate & postgraduate qualifications
  - Application should be routed through your CURRENT EMPLOYER (i.e. from the appointing authority, the Administration / Through Headquarter / Dean, Principal, Vice Chancellor of the Concerned University / Institution / Organization).
  - Photocopy of valid passport.
  - The applicant should be registered as Medical Practitioner in his/her own country and should submit a copy of valid registration.
  - Private Practitioners and Self Sponsored Candidate(s) will not be considered.
3. Fee: Candidates belonging to SAARC and Low Income Developing Countries will be treated at par with Indian Nationals for the purpose of training fees i.e. Rs.2,000/- per month/per candidate. All others will be charged a fee in Indian rupees equivalent of US \$ 200 per month/candidate. (Total fee to be paid at the time of reporting for joining).
4. The observership is arranged in consultation with the respective department/ discipline and the time and period of observership is decided mutually by the Department/discipline and candidate. **This observership does not lead to the award of any degree/diploma.**
5. Each department/discipline may make its own guidelines on minimum qualification required for acceptance for observership. Eligibility of a candidate for observership does not automatically entitle them for acceptance.
6. Presence of Short-Term/Long-Term Observers in a particular department should not affect the training of postgraduates/ residents in the department.

7. Applicants who have previously received training/observership at AIIMS, New Delhi may not be considered for repeated opportunities.
8. Observers will not be allowed hands on training/clinical work. In case you wish to be involved with the treatment of patients, you are required to apply to the Deputy Secretary (Admn), Medical Council of India, for temporary registration, under intimation to AIIMS. The application form can be down loaded from MCI website i.e. [www.mciindia.org](http://www.mciindia.org).
9. Only the Academic Section will issue certificate of Short-term/Long-term observership. Department will not issue any certificate to this effect.
10. The candidate has to sign an undertaking at the time of commencement of his/her observership regarding his/ her conduct and role and responsibilities during the observership (format of undertaking is enclosed). The candidate also has to sign an undertaking before joining that he will not use this observership for advertisement on letter head, visiting card, name plate etc.
11. Due to shortage of hostel accommodation, a candidate coming to the Institute for short term and long term observership has to make his/her own arrangements for stay. **The Institute does not provide any hostel accommodation.**
12. It may take upto 3-4 months to process the papers and seek/get official permission from authorities/Government of India (Ministry of External Affairs and Medical Council of India). **Candidates should thus apply 6 (six) months in advance.** Please do not plan your visit until you receive confirmation letter from us.
13. Foreign Nationals should have a Valid Travel Visa and a Valid Travel Medical Insurance. The visit of foreign nationals is subject to clearance from Ministry of External Affairs and only once they receive a confirmed letter of dates from Academic Section, AIIMS should they report to AIIMS.

***Application material and all correspondence may be sent to:***

The Registrar, Academic Section,  
All India Institute of Medical Sciences,  
Ansari Nagar, New Delhi 110029, India  
Email: [academicsection@aiims.edu](mailto:academicsection@aiims.edu)

*(Authority: Academic Committee AC/118; 06/02/2020)*



**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
**Ansari Nagar, New Delhi 110029, India**

**Application Form for Observership for Foreign Nationals**

No. F. \_\_\_\_\_

Date: \_\_\_\_\_

- Observership Application for (select one only)
- Name (in Capital Letters):
  - Father's Name:
  - Nationality:
  - Date of Birth:
  - Place of Birth:
  - Marital Status:
  - Academic Qualification:
  - Present working status (designation) with complete address of employer:
  - End date of current employment/course
  - Previous training/observership at AIIMS, New Delhi (if any)
  - Correspondence address of candidate:
  - Telephone/Fax No.
  - Email Address:
  - Contact (relative / Friend) Name, Address, E mail id and phone number in case of any Emergency:
  - Passport details**  
Citizenship: \_\_\_\_\_  
Passport No: \_\_\_\_\_  
Validity: \_\_\_\_\_  
Issuing Authority: \_\_\_\_\_
  - Proposed duration of stay in India (dates)
  - Name of the Department in which observership is required (Only one department name is to be specified):
  - Specify name of course/program if applicable:
  - Specific Period & Dates of observership:
  - Sponsored by (Please select one only):
  - Name of sponsoring organization:
  - Sponsoring Authority Status/ Nature:
  - Brief (300 words) on reasons for coming to AIIMS (additional sheet may be attached)

Short-Term / Long-Term

Affix photograph

DECLARATION: I do hereby declare that the information furnished above is true and correct to the best of my knowledge and I shall abide by the rules and regulation of the AIIMS and I will not use this observership for advertisement on letter head, visiting card, name plate etc.

**Sponsoring Authority (With Seal)**

**Signature of the Applicant**

Please attach Sponsoring Authority letter in Original and Self-attested copies of all Certificates/Testimonials.

# Observership for Indian Nationals

---

1. Short-Term/ Long-term Observership will be provided to candidates sponsored by Government Institutions/Autonomous Bodies (Government Funded) /Defense Services only. The faculty of MCI recognized private medical colleges may also be allowed to undergo Short-Term/Long-Term observership. Applicants must continue to be in training/employment of the sponsoring institution till the end of observership at AIIMS, New Delhi.
2. Short-term/ Long-term observership will not be allowed to the private practitioners or undergraduate students. Students pursuing MSc or similar 2 year courses will be allowed observership for a maximum of 2 months.
3. The Institute does not permit compulsory rotating Housemanship / Internship. Candidates who are pursuing post graduation /Ph.D or any other degree in other institutions will not be allowed to do any Project Work / Thesis Work / Research Study/ Dissertation / Clinical Posting (which is part of their Degree/Course/Curriculum) in AIIMS, New Delhi.
4. Fee: Indian nationals, trainees from SAARC countries and from low income developing countries will be charged observership fee of Rs. 2000/- per month. However, candidates sponsored by the Defense Services will not be charged any fee.
5. The observership is arranged in consultation with the respective department/ discipline and the time and period of observership is decided mutually by the Department/discipline and candidate. **This observership does not lead to the award of any degree/diploma.**
6. Each department/discipline may make its own guidelines on minimum qualification required for acceptance for observership. Eligibility of a candidate for observership does not automatically entitle them for acceptance.
7. Presence of Short-Term/Long-Term Observers in a particular department should not affect the training of postgraduates/ residents in the department.
8. Observers will not be allowed hands on training/clinical work.
9. Applicants who have previously received training/observership at AIIMS, New Delhi may not be considered for repeated opportunities.
10. Only the Academic Section will issue certificate of Short-term/Long-term observership. Department will not issue any certificate to this effect.
11. The candidate has to sign an undertaking at the time of commencement of his/her observership regarding his/ her conduct and role and responsibilities during the observership (format of undertaking is enclosed). The candidate also has to sign an

undertaking before joining that he will not use this observership for advertisement on letter head, visiting card, name plate etc.

12. Due to shortage of hostel accommodation, a candidate coming to the Institute for short term and long term observership has to make his/her own arrangements for stay. **The Institute does not provide any hostel accommodation.**
13. Candidates desirous of observership at this Institute shall be required to submit their bio-data along with photocopies of certificates/testimonials for evaluation. Candidates are also supposed to submit a write up (of not more than 300 words) defining objectives of his/her visit and his/her expectations from this observership along with the application. The application will be processed further by Academic Section if the Head of the Department accepts the candidates for such observership.
14. Candidates have to submit their applications routed through proper channel (i.e. from the appointing authority, the Administration / Through Headquarter/ Dean, Principal, Vice Chancellor of the Concerned University/ Institution/ Organization. **The Sponsoring Authority's letter in Original is required.** Application(s) forwarded by the Professor & Head of the Department(s) / Self Sponsored Candidate(s) will not be considered.
15. The dates of observership should be mutually agreed upon by the candidate & department.
16. A minimum of 3–4 weeks time may be given to this office to enable processing the papers and to complete the related formalities/official permission from the AIIMS authorities. Candidates are advised to report to Academic Section, AIIMS only when they receive a communication from AIIMS regarding the approval of dates of observership.

***Application material may be sent to:***

The Registrar, Academic Section  
All India Institute of Medical Sciences,  
Ansari Nagar, New Delhi 110029, India  
Email: academicsection@aiims.edu

Candidates are advised to fill up each & every column of the application form & read the instructions/ guidelines carefully before filling up the form. Incomplete applications will be rejected straightaway

*(Authority: Academic Committee AC/118; 06/02/2020)*



**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
**Ansari Nagar, New Delhi 110029, India**

**Application Form for Observership for Indian Nationals**

No. F. \_\_\_\_\_

Date: \_\_\_\_\_

Observership Application for (select one only)

Short-Term / Long-Term

Affix photograph

1. Name (in Capital Letters):
2. Father's Name:
3. Date of Birth:
4. Permanent Address:
  
5. Correspondence Address:
  
6. Telephone/Fax No. & Email Address:
7. Contact (relative / Friend) Name, Address, E mail id and phone number in case of any Emergency:
8. Academic Qualification:
9. Sponsored by (Please select one only):
10. End date of current employment/course
11. Previous training/observership at AIIMS, New Delhi (if any)
12. Name of the Department in which observership is required (Only one department name is to be specified):
13. Specify name of course/ program if applicable:
14. Specific Period & Dates of observership:
15. Name of sponsoring organization:
16. Sponsoring Authority Status/ Nature:
17. Working Experience ( if any): Government/Autonomous Bodies (Government Funded)/Defence Services only.
18. If Employed/Working please provide name of Current Post / Designation Held & Date of Joining the Post):
19. Working as Regular / Temporary / Ad-hoc / Contract
20. Brief (300 words) on reasons for coming to AIIMS (additional sheet may be attached)

University/College Hospital/Institution Defence

DECLARATION: I do hereby declare that the information furnished above is true and correct to the best of my knowledge and I shall abide by the rules and regulation of the AIIMS and I will not use this observership for advertisement on letter head, visiting card, name plate etc

**Sponsoring Authority (With Seal)**

Please attach Sponsoring Authority letter in Original and Self-attested copies of all Certificates/Testimonials

**Signature of the Applicant**

# Guidelines for Organization of Conferences/ Courses/ Workshops/ CME/Symposiums etc.

---

1. The aim of organization of such events is to impart knowledge and training to suitably qualified health care professionals. AIIMS resources (manpower and others) are made available at nominal costs and must not be exploited. No financial gain must accrue to any individual AIIMS employee from conduct of such events. Gains, if any, must be utilized for common purposes such as infrastructure of the department or AIIMS, New Delhi.
2. Faculty member of any department can organise such programs. However, the program must relate primarily to the specialty of the organising faculty/ department.
3. The organiser must ensure suitability and basic qualification of the trainees for such events. Events should aim at improving skills of already qualified individuals and should not be used to impart training to unqualified individuals. Primacy of scientific exchange must be maintained for all events.
4. Workshops and courses should not be of more than 3 days duration.
5. A fee of Rs. 2000 is to be deposited with the Academic section for each workshop or course.
6. Approval of the Dean (Academics) must be obtained prior to the organization of each event. Applications must be submitted at least 6 weeks before the event.
7. If any foreign delegate is likely to participate/ be involved in performing live demonstration (including patient) the approval/clearance of the Medical Council of India (MCI) is required for which the organizers of the event are required to submit the detailed information in the prescribed format of Medical Council of India along with all required document with fee, so that the Academic Section may send the same to MCI for their approval. The MCI forms and other details are available on MCI websites [www.mciindia.org](http://www.mciindia.org). Instructions of the Government of India (Annexure 1) issued and modified from time to time in this regard must be followed.
8. Unless the activity is specifically organised on behalf of the Academic Section, no certificate for such courses will be issued by the Academic Section or Dean.
9. The Institute PAN number cannot be used for opening the account and for Income Tax purpose.
10. For all events where money is being collected either as delegate fee or received as sponsorships for the event, audited account of income and expenditure must be submitted to the Sr. FA with copy to the Dean (Academics) within 6 months of every event. Future events may not be permitted if this is not done.

11. No money may be spent to financially benefit any individual AIIMS employee or their families in cash or kind. Only genuine expenditure incurred for the conduct of the event is permitted.
12. Departmental events:
  - a. Certificate of attendance may state 'Organised by the Department of XXXXXX, AIIMS, New Delhi' and carry the AIIMS logo. The promotional material may be similarly designed.
  - b. Any savings from the conduct of the event may be utilized **only** for conducting future events of a similar nature by the department. Annual audited accounts of such departmental accounts must be submitted to the Academic section.
13. Events organised in collaboration with or under the aegis of independent societies/bodies:
  - a. The Dean (Academics) may grant permission for use of the AIIMS logo for such events.
  - b. If organised within AIIMS premises, certificate of attendance may state 'held at AIIMS, New Delhi'. The promotional matter for such events must not create any impression that the course or its content is approved by AIIMS, New Delhi.
  - c. If the event has been conducted on AIIMS premises, 25% of the savings must be deposited in to the designated AIIMS account.
  - d. Any savings from the event should be returned to the parent society/body and any account opened for this event must be closed. The society may, as per its rules, allow some part of the savings to be utilized for improving the infrastructure of the organizing department.

*(Authority: Academic Committee AC/118; 06/02/2020)*





## ALL INDIA INSTITUTE OF MEDICAL SCIENCES

Ansari Nagar, New Delhi 110029, India

### ANNEXURE-1

#### **Instructions regarding participants from (1) Afghanistan, (2) China (3) Iraq (4) Pakistan (5) Sudan (6) Foreigners of Pakistan origin and (7) Stateless persons**

1. Participants from the countries listed above should submit a visa application at the Indian Mission / Post concerned. Copy of the invitation letter from the organizer, clearance from M/o Home Affairs for holding the event from security angle and political clearance from M/o External Affairs should also be submitted along with the visa application.
2. For nationals of above countries participating in the conference, information in the format given should be submitted to the Ministry of Home Affairs (Foreigners Division) at least thirty (30) days before the commencement of the said event/conference if the event is being organized in India by a Ministry or Department of the Government of India, State Governments or UT Administrations. Public Sector Undertakings, Central Educational Institutions, Public Funded Universities or an Organization owned and controlled by the Government of India or any State Government/UT, United Nations or its Specialized Agencies.
3. For nationals of above countries participating in the conference, information in the format given below should be submitted to the Ministry of Home Affairs (Foreigners Division) at Least sixty (60) days before the commencement of the said event/Conference if the event is being organized in India by private organizers- be it an NGO or a private institution.

#### Format for furnishing information

S.N.	Name	Father's/ Husband's Name	Date of Birth	Place of Birth	Nationality & Passport No.	Date of Issue	Place of Issue	Date of Expiry	Address in country of residence

4. The Unique ID (File no.) of the online visa application submitted may also be furnished.
5. If the number of participants is more than 15, the information should be provided in soft copy in CD also.
6. For further information, FAQs on 'Conference Visa' under Frequently Asked Questions (FAQs) in MHA's website [www.mha.nic.in/Fareigdiv/ForeigHome.html](http://www.mha.nic.in/Fareigdiv/ForeigHome.html) may be referred.
7. Applications/list of participants from the above mentioned countries not submitted in time are liable to be summarily rejected.

# Visiting Faculty

---

1. Faculty who are holding academic positions in Government institutions within India or academic institutions outside India will be considered for Visiting Faculty at AIIMS.
2. Faculty invited should be having professional recognition of eminence by work.
3. No financial obligation would devolve on part of the Institute.
4. The duration of Visiting Faculty can be maximum upto 3 months.
5. The nominations will be submitted along with detailed CV and justification for inviting by the concerned Head of the Department, Dean or Director.
6. A Committee under the Chairmanship of Dean (Academic) and one senior Professor as member and Associate Dean (Academics) as Member-Secretary will examine such requests.
7. The visiting faculty can be involved only in the academic activities of the Department and no patient care activity will be allowed. In case Visiting Faculty is likely to be involved in patient care activity, it will be clearly stated in the nomination and HOD will specifically recommend the role of the visiting faculty and approval of Director for the same will be required. In case of foreign graduates, due permission of MCI/DCI may be taken.
8. The number of visiting faculty should be restricted to one per department at any given time.
9. The name of visiting faculty should be discussed by the faculty members of the department by consensus or by at least 50 per cent of the faculty of the department.
10. The HOD should ensure the presence of visiting faculty in the department.
11. Indian graduates who are invited as visiting faculty should have valid MCI registration.
12. No accommodation will be provided to visiting faculty at AIIMS.
13. Foreign Nationals should have a Valid Travel Visa and a Valid Travel Medical Insurance. The visit of foreign nationals is subject to clearance from Ministry of External Affairs and only once they receive a confirmed letter of dates from Academic Section should they report to AIIMS.
14. The visiting faculty has to sign an undertaking at the time of commencement of his/her visit regarding his/ her conduct and role and responsibilities during the visit. The visiting faculty also has to sign an undertaking before joining that he/she will not use this visit for advertisement on letter head, visiting card, name plate etc.

*(Authority: Academic Committee AC/114/50: 16/06/2016; Governing Body GB/153/8: 22/06/2016)*

# Visiting Professorship

---

## FOR AIIMS FACULTY

- Faculty members will submit application with detailed proposal providing full justification and bio-data with invitation from academic institution from abroad or Government academic institution within India. Such applications will be submitted through Chief/Head of the Department to the office of the Dean, Academic Section.
- Approval will be granted for visiting any academic institution abroad or academic Government Institution within India. The duration of the visit will be 2-4 weeks with special leave if due and, if not due, then other leave due to him/her will be granted.
- No financial commitment will devolve on the part of the AIIMS. In case the Faculty member is getting some financial grant from inviting institution, the same will be declared in the application form. All such requests will be examined by a Committee under the Chairmanship of Director with Dean (Academics), Dean (Research) and two senior Professors as members and Associate Dean (Academics) as Member-Secretary. The decision of this Committee will be final.

## VISITING PROFESSORSHIP AT AIIMS

- Professors who are holding academic positions in Government institution within India or academic institution outside India will be considered for Visiting Professorship at AIIMS.
- The duration of Visiting Professorship will be 1-4 weeks.
- The nominations will be submitted along with detailed CV and justification for inviting by the concerned Head of the Department, Dean or Director.
- A Committee under the Chairmanship of Director with Dean (Academics), Dean (Research) and two senior Professors as members and Associate Dean (Academics) as Member-Secretary will examine such requests.
- Visiting Professorship shall also be permitted in case department is able to generate its own funds for funding the Visiting Professorship.
- The number of visiting professorship should be one per year per department in case the funds are to be provided by the Institute.
- The name of visiting professor should be decided by the faculty members of the department by consensus or by at least 50 per cent of the faculty of the department.
- The HOD should ensure the presence of visiting professor in the department during the period of visiting professorship.
- A per diem expenditure given to the visiting professor shall be at par with the

entitlement of Group "A" officers as provided by the Examination Section.

- Indian graduates who are invited as visiting professor should have valid MCI registration.
- The visiting Professor can be involved only in the academic activities of the Department and no patient care activity will be allowed. In case the visiting Faculty is likely to be involved in patient care activity, it will be clearly stated in the nomination and HOD will specifically recommend the role of the visiting Professor and approval of Director for the same will be required. In case of foreign graduates due permission of MCI/DCI may be taken in such cases.

## **VISITING PROFESSORS WILL BE ENTITLED FOR FOLLOWING**

1. To and fro airfare in Economy Class.
2. Institution accommodation at AIIMS Guest House subject to availability.
3. Dearness Allowance (DA) to meet expenses of accommodation, daily meals and local travel as per rules of Government of India.
4. Visiting Professor will be presented Institute plaque and a certificate.

*(Authority: Academic Committee AC/113/15: 26/03/2015; Governing Body GB: 13/04/2015)*

# Emeritus Professorship

---

## WHO CAN NOMINATE

1. Member of Academic Committee
2. Director, AIIMS
3. Dean (Acad.)
4. Faculty of concerned Department/Discipline or Allied Deptt./Discipline HOD

## WHO CAN BE NOMINATED

This coveted status will be conferred only to those Professors who have rendered outstanding and meritorious service in any sphere-clinical, research or teaching.

1. Superannuated Professor of AIIMS
2. Professors who seek voluntary retirement from AIIMS & have served institute for more than 30 years.

## PROCEDURE FOR NOMINATION

1. A nomination can be submitted by the any of the above.
2. In case the nomination is made by any faculty of the concerned department/allied discipline then it should be through the Head of the respective department.
3. Nomination should be submitted along with justification and the bio-data of the Professor recommended for Emeritus Professorship.
4. The nominations should be discussed in the faculty meeting of the Department before being referred to the Director and this should be approved by a majority of the faculty members in the department (at least 75%) and if the number of faculty members in the department is less than 4 then by consensus.

## PROCEDURE FOR DECIDING ABOUT CONFERMENT

The decision about conferment will be made by Selection Committee comprising of following:

1. Director, AIIMS (Chairman)
2. Dean(Acad.), AIIMS (Member)
3. Dean (Research), AIIMS (Member)
4. Chief of the Centre if applicable (Member)

5. Head of concerned Department (Member)
6. Head of Allied Department if applicable (Member)
7. Two Senior Professor (to be Nominated by the Director, AIIMS) (Member)
8. Associate Dean (Academic) (Member)
9. Registrar (Member-Secretary)

The recommendations of this committee shall be sent to the President of AIIMS for information.

## **PRIVILEGES AND RESPONSIBILITIES**

1. Emeritus Professor can participate in the teaching, research and other academic activity of the department including meeting of the department and Institute for these purposes.
2. He/She shall be eligible to avail the privileges of membership of Dr. B. B. Dikshit Library and National Medical Library.
3. He/She will be entitled to faculty club facilities.
4. He/She may be invited for professional consultation by any member of the faculty of the Institute.
5. Where Emeritus Professor is participating in a collaborative research project with any member of the faculty of the Institute, the working facilities to be provided to the Emeritus Professor will be worked out by mutual discussions with the concerned collaborating faculty member and the Head of the department and in all such project one co-principal investigator will be from the Institute.
6. The Emeritus Professor shall not participate in any patient care services in the Institute and should be free to work outside.
7. If feasible and agree upon by the Director, Dean and Head of the department, the Emeritus Professor will be provided with office space, laboratory facilities, telephone facilities with 'O' dial facility and computer system with internet facility.
8. Emeritus Professor shall not be provided any residential accommodation.
9. Emeritus Professor may be given Travel reimbursement as per Govt. of India Rules if they are invited for any academic activity of the Institute/Department.

*(Authority: Academic Committee AC/113/15: 26/03/2015; Governing Body GB: 13/04/2015; SFC: 26/05/2015)*



# Guidelines for Academic Courses, Awards, Travel Grants, Orations



# Junior Residents (MD/MS/MDS/MHA) and Senior Residents (DM/M.Ch) and Senior Residents (Non-DM/M.Ch)

---

***These guidelines apply for seats/posts of Junior Residents (MD/MS/MDS/MHA) and Senior Residents (DM/M.Ch) and Senior Residents (Non-DM/M.Ch) in various departments at AIIMS, New Delhi.***

- The broad guidelines for Resident: Faculty ratio should be based on the criteria on the type of training program the department is running. The broad guidelines based on the type of programs are as follows:-
  - For departments having only MD/MS/MDS program: a ratio of 3 students for one faculty member
  - For departments having only DM/M.Ch programs: a ratio of 3 students per faculty member
  - For departments having both MD/MS/MDS and DM/M.Ch program: a ratio of 5 students per faculty member (this is based on the principle that the training level of MD/MS & DM/M.Ch residents is different).
  - For departments having MD/MS/MDS and Fellowship program: a ratio of 5 students per faculty member
  - For departments having MD/MS/MDS and DM/M.Ch and Fellowship program: a ratio of 5 students per faculty member
  - For departments having DM/M.Ch programs and Fellowship program: a ratio of 5 students per faculty member
- To start a new course (MD/MS/MDS/MCh/ DM etc), at least three faculty members should be available in the department. The training provided by the department should be evaluated on regular basis. To evaluate the standard of training department should get feedback from the students.
- For the creation of new Posts of SR both (DM/M.Ch. & Non DM/M.Ch.) and JRs 1 ICU bed should be treated as equal to 3 general ward beds and 1 HDU bed should be considered as equal to 2 general ward beds.
- A periodic evaluation should be done of the number of sanctioned seats in any given department and whether sufficient clinical material is available for training of these residents. The availability of sufficient number of faculty members for training of these residents should also be ensured. If there is any deficiency the number of seats in these departments should be reduced on the basis of recommendations of the department and final decision by the Dean/Director.

## POSTGRADUATE SEATS (MD/MS/MDS)

1. To be designated as Chief Guide for MD/MS/MDS, a minimum of 2 years experience as faculty is essential.
2. Faculty/Student Ratio: Faculty to postgraduate student ratio of 1:3 with a maximum ceiling of 3 students as chief guide as detailed in the introductory segment. (It means that a department with 6 faculty members can have maximum of 18 PG students (6 per year) with the availability of sufficient clinical material/diagnostic facilities / other training faculties)
3. Bed Strength: The number of beds is an essential criteria for deciding the PG seats but this cannot be decided with a universal yardstick and this should not be the only criteria. A broad guideline as below is recommended:
  - For clinical specialties with balanced inpatient-outpatient services (e.g. Medicine, Paediatrics, Obstetrics and Gynaecology Surgery, Oncology, Ophthalmology, etc.):
    - The criteria of 20 beds for 9 PG seats (MD/MS/MDS) for the 3 year block (3 seats per year) was considered appropriate. Thus, for such departments, the number of seats would be based on the Faculty: PG ratio of 1:3 with a ceiling of 9 PG seats for 20 beds. Thus, a department with 9 faculty and 60 beds would get a total of 27 seats (9 per year). Another department with 40 beds and 6 faculty members would get only 18 seats (6 per year).
    - However, these guidelines are recommendations only and if the number of beds is less in any department and the department has sufficient clinical work load (OPD/OT/Minor OT/ special clinics/field work/referrals) the number of seats can increase but with the ceiling of Faculty:PG ratio of 1:3.
  - The bed-based criteria underestimates the seats for clinical departments which cater primarily to ambulatory patients (Dermatology and Venereology, Physical Medicine and Rehabilitation, Radiotherapy, Emergency Medicine, Dental Disciplines, etc.). The Faculty: PG ratio of 1:3 would be the overriding factor for deciding the number of PG seats in these departments. However, if the department feels that although they have sufficient faculty but the clinical material for training these residents is inadequate then the number of sanctioned PG seats can be decreased in these departments depending upon the recommendation of the department concerned arrived at after consensus in the faculty of the department.
  - Bed-based criteria are not applicable to diagnostic services departments (Laboratory Medicine, Radio-diagnosis, Nuclear Medicine). The Faculty: PG ratio of 1:3 would be the overriding factor for deciding the number of PG seats in these departments.
  - Disciplines such as Anaesthesiology, Emergency Medicine and Hospital Administration have unique characteristics. For all these disciplines, the criteria of 3 PG seats for one faculty member is recommended with a justification of sufficient

workload in the form of OPD load/diagnostic services/OT services & other criteria.

- For pre- and para-clinical disciplines (including Forensic Medicine, Community Medicine and Biostatistics), the criteria of 3 PG seats for one faculty member is recommended with a justification of sufficient workload.
  - Training of JRs and SRs (DM/M.Ch and Non-DM/M.Ch) are at different levels. Junior Residents of Medicine/Surgery and other department spend a significant amount of their training period (almost 1/3<sup>rd</sup>) in rotation to various super-specialty departments where they undergo a substantial part of their training. The faculty and bed strength of these super specialty departments should also be taken into account for calculating the number of PG students in a particular specialty. A ratio of 1:4 can be taken for calculation of number of beds from these super specialty departments which means 50 beds in super specialty may add 12.5 beds for PG (MD/MS) seat calculations.
4. In Departments where the workload is more but faculty strength is less like Emergency Medicine, these departments may take Non-DM/M.Ch Senior Residents instead of Non-Academic JRs.

## DM/M.CH SEATS

1. **Faculty:** student ratio of 1:3 with a maximum ceiling of 5 students as Chief Guide as detailed in the introductory paragraph.
2. 9 DM/M.Ch candidates for a 15 bedded super specialty unit that means a department with 6 faculty and 30 beds can have maximum of 18 DM/M.Ch students.
3. If the number of beds is less but the department has other clinical workload (special clinics)/procedures/interventions/ OT's, etc.) then the number of DM/M.Ch residents can be increased but with a ceiling of faculty to PG ratio of 1:3.
4. To be designated as Chief Guide for DM/M.Ch candidates, a minimum experience of 3 years as faculty is essential.

## SENIOR RESIDENTS (NON-DM/MCH)

Senior Residents are the mainstay of the clinical/diagnostic/teaching work of the departments under the supervision of the faculty. In pre-clinical departments they play a comprehensive role in teaching of students, especially the undergraduates. In para-clinical departments in addition to teaching, the senior residents are involved in providing diagnostics/services (Microbiology/Pathology/Laboratory Medicine/Nuclear Medicine etc.), medico-legal services (Forensic Medicine) and a mix of clinical and field services (Community Medicine). In clinical departments, besides teaching, they form the most critical layer of clinical service providers. The primary consideration for ascertaining the number of posts of senior residents, thus, should be the clinical/teaching/diagnostic/field work load of the department concerned.

## Clinical Departments

For typical clinical departments, the previous recommendation was 2 SRs for a block of 25 beds. It is observed that the complexity of care has increased enormously at AIIMS. The severity of illness of typical patients is much higher given the apex referral nature of the AIIMS hospital; the number of patients seen in outpatient service including specialty clinics has increased enormously, disproportionate to the increase if any, in inpatients beds; a large number of procedures are now undertaken on day care basis; there is a tremendous workload of interdisciplinary bedside referrals etc. Several departments (eg. Medicine, Paediatrics) run Intensive Care Units. The Department of Anaesthesiology runs an array of operation theatres across the hospital. The following are therefore recommended:

1. 3 SRs for a typical clinical unit of 25 beds.
2. 5 SRs for an Intensive Care Unit of 6 beds each. This would ensure availability one SR per shift.
3. 5 SRs for 12 high dependency beds. This would ensure availability one SR per shift for such 12 bedded unit.
4. For areas such as post operative units, dialysis units, day care units that function in some shifts, a provision of 2 SRs for 10 beds per shift.
5. 1.5 SR in the Department of Anaesthesiology for one operation theatre each and other service areas like peripheral services, (CT, MRI, Endoscopy, etc.) and 5 SRs for Emergency. The ICU beds are already covered. The number of senior residents can be increased depending on the workload justification.

The work profile of all clinical departments is not the same, and the above recommendations have not covered other scenarios. For instance, some departments such as the Dermatology and Venereology and PMR have predominantly the outpatient load and little inpatient work. Several departments have special clinical services (such as minor OTs, IVF/Fetal Medicine facility, gamma knife, eye bank). Likewise, the emergency services offer a totally different scenario where bed based norm alone is not appropriate. Centre for Community Medicine has unique teaching and service delivery workload. It is neither possible to list all such situations in this report, nor to predict the contours of changing needs.

There are unique and heterogenous needs of the different departments and additional SR positions be created as per the needs to cater to the individual mix and workload of services of the departments. The departments should be encouraged to submit their requirements with justification for creation of such posts. Such requests for SRs (non-DM/M.Ch) may also be made by even departments/divisions which run DM/M.Ch programs, but may have additional clinical/teaching load that cannot be met by academic SRs.

## Department of Hospital Administration

Department of Hospital Administration provides managerial support to the vast 2200 plus bedded hospital. The increasing complexity of the working of the modern hospitals and the need for AIIMS hospital to would require creation of a strong managerial middle rung under the Faculty of the Department of Hospital Administration comprising senior residents. They should work closely and in partnership with the clinical SRs, nursing teams, support departments/facilities to deliver efficient, patient friendly service at AIIMS conforming to high national and international norms and accreditation criteria. Therefore 1 SR may be recruited for 100 inpatient beds of AIIMS patient care services (including centres) for the Department of Hospital Medicine.

## Pre-And Para-Clinical Departments

The main task of the SRs in the pre-clinical departments is to teach undergraduate students. The increase in UG seats, teaching load and need for small group teaching, tutorials and demonstrations to ensure high quality education at AIIMS is to be recognised. The following are recommended:

1. 1 post of SR for 10 undergraduate students.
2. Additional SRs on a case to case basis in case the pre and para clinical departments undertake additional/innovative activities/services (eg poison information call centres, embalming services, life style counselling etc). The departments should be encouraged to submit their requirements with justification for creation of such posts.

## Diagnostic services departments

Senior Residents in these departments provide heterogenous services in addition to teaching. The following are recommended as a broad guideline.

### ***Forensic Medicine:***

- 1 SR for 10 summons per week
- 5 SRs for initial 100 autopsies, then 1 SR for additional 300 autopsies each

### ***Pathology:***

- 1 SR for 3000 surgical pathology per year
- 1 SR for 6000 cytopathology cases per year
- 1 SR for 10 undergraduate students
- 5 SRs for additional services

### ***Laboratory Medicine:***

- 1 SR for 100 microscopic reporting per day

- 1 SR for 100 manual testing per day
- 1 SR for 100 automated investigations per day
- 1 SR for 100 patient beds (additional)
- 1 SR for 5000 outpatient attendees (additional)

**Radio-diagnosis:**

- 1 SR for each ultrasound machine
- 1 SR for each X ray machine
- 1 SR for each mammograph machine
- 1 SR for each fluoroscopy unit
- 3 SRs for each CT machine
- 2 SRs for each MRI machine
- 2 SRs for each DSA machine
- 1 SR for MLC/court
- 2 SR for portable/bedside ultrasounds
- 3 SRs for the casualty in routine hours
- 1 SR for each peripheral outreach centre (presently 1 for Ballabgarh and 1 for Jhajjar)
- 5 SRs as relievers
- 5 SRs for casualty in emergency hours (2 in main + 2 in trauma)

## DENTAL SPECIALTIES

The CDER is running MDS courses in four disciplines and it has envisaged to initiate the same in other five disciplines. These courses are essentially OPD based services or day care and special procedures under local anaesthesia. The following are recommended:

1. To initiate new PG courses, at least 3 faculty members in that particular specialty should be available one out of them should be at least Addl. Prof. / Professor and adequate infrastructure and facilities should be available depending upon the specialty and adequate case load should be there in that particular specialty.
2. The discipline of Oral and Maxillofacial services offers a blend of OPD based services, day care and ward based services, including rotation in Trauma Centre and IRCH. Therefore for the purpose of Oral Surgery bed based and faculty criteria should be applied while for the other Dental disciplines OPD case load, procedures and day care criteria would be applicable.
3. For all dental disciplines, the faculty criteria would be the overriding factor in deciding the number of postgraduate students in any given department.

4. As a further guide, one dental chair per JR should be available in all teaching department of CDER.
5. Further, as a general guide in any given teaching department, one dental chair should be available for every academic JR/SR and all faculty members.
6. The CDER runs General Dentistry services also for which staff is required at various levels. There is a rotation of academic JRs and SRs also for General Dentistry work. For running the services of General Dentistry the services of non-academic JRs is important. It is recommended to have one non-academic JR for 3 Dental Units in CDER.
7. For SRs in dental specialties, the criteria of one SR per 3 Dental Units in an academic department is the most appropriate. The number of SRs can also be increased depending upon the workload in any given department and extra SR can be asked for if proper justification of the workload is given by the department. This workload may include the work providing general dentistry services or any other super specialty service provided by the department with specified requirements.

*(Authority: Academic Committee AC/114/49: 16/06/2016; Governing Body GB/153/8: 22/06/2016)*

# Fellowships

---

## GUIDELINES FOR FELLOWSHIP COURSES

1 year or 2 year fellowships may be proposed in the existing core specialties, in the areas where it is felt that there is no need for a separate full-fledged DM/MCh course at present, but the areas/specialty requires to develop further specialization and trained manpower for developing such area/specialty in the country.

## PROCEDURE FOR START OF NEW FELLOWSHIP

1. Eligibility for Fellowship Courses: Post DM/M.Ch or 3 years Senior Residency in a teaching hospital recognized by MCI.
2. There should not be any age limit for fellowship programs.
3. The Centre/Department/Unit/Section/Division of the Department in this regard should submit a comprehensive proposal.
4. The Centre/Department/Unit/Section/Division of the Department of the specialty in which the fellowship course is proposed should have minimum of two faculty members and should be headed by the faculty member not below the rank of Professor.
5. The Head of the Department / Centre/Department/Unit/Section/Division/ Specialty Clinic of the Department should have a minimum of 6 years teaching and research experience as faculty in the specific area for which the course has been proposed or has been contributing in the area specific to the proposed fellowship.
6. Before start of the courses the proposal should be discussed in a of that Department/ Centre and minutes of the same should be submitted to Dean for consideration.
7. Availability of basic Infrastructure and sufficient expertise for the said course in the Centre/Department/Unit/Section/Division of the Department must be ensured before submitting the proposal and details should be submitted with the proposal.
8. The period of training shall be one/two year for Fellowship (including exit Examination).
9. The proposal thus submitted shall be considered by the expert committee constituted by Dean for technical advice, Dean's Committee and Staff Council before being put up before Academic Committee for consideration and final ratification by Governing Body. The members of expert committee should give undertaking regarding NO CONFLICT OF INTEREST.
10. Fellowships shall be available for in-service candidates/sponsored candidates/ and by open selection.

11. Partially furnished hostel accommodation shall be provided subject to availability.
12. For Fellowship Courses, Entrance Examination pattern should be 60 marks for theory and 40 marks for departmental assessment.
13. Candidates registered for fellowship should maintain a logbook to maintain the record of day to day activity

## METHOD OF SELECTION

- **Stage-I:** Written test carrying 60 marks of 60 minutes duration in the subject the candidate has applied for. The question paper will consist of 60 Multiple Choice Questions (MCQs). Each wrong (MCQ) answer will be awarded one-third (1/3) negative mark. More than one answer will be treated as wrong answer and awarded negative mark. Zero mark will be given for questions not answered.
- **Stage-II:** Out of the candidates who are 50% percentile or above in the written test (Stage-I) candidates 3 times the number of seats advertised will be called for departmental clinical/practical/lab based assessment (carrying 40 marks) on the fourth day.

## EXIT EXAMINATION

- Internal Assessment: 40% marks
- Final Examination (Practical and Viva voce only): 60% marks
- Practical examination modalities can be decided by the department and broad guidelines regarding examiners are as follows.
- The panel of examiners would include HOD as chairperson, two internal experts of the concerned specialties and two external experts in the concerned specialty.

## SALARY:

- Equivalent to 3<sup>rd</sup> year SR + 2 increments

## LEAVE:

- 1<sup>st</sup> year 24 days and 2<sup>nd</sup> year 30 days

## FEE:

- For General Candidates : Rs.125
- For Sponsored Candidates : Rs.1295

(Authority: Academic Committee AC/114/53: 16/06/2016; Governing Body GB/153/8: 22/06/2016)

# Awards/ Book Prizes/ Medals

---

## **Awards/Books Prizes/Medals can be started in the following categories.**

1. AIIMS Retired Faculty Members
2. Non-AIIMS Individuals/organizations

## **Guidelines for Awards/Book Prize/Medals for AIIMS Retired Faculty Members**

1. In case of Award/Book Prizes/Medals in the name of AIIMS Retired Faculty member, the Faculty should have served more than 25 years as Faculty member at AIIMS with a minimum of 10 years as Professor and a minimum of 50 publications in Indexed journals.
2. He/she should have made significant contributions in the areas of teaching, clinical work, research and infrastructure development of the concerned discipline/specialty.
3. The nomination can come from the concerned individual/family where a contribution of Rs. 5 Lakhs will be required, and if the nomination comes from the Institute Administration then no contribution is required.
4. The proposal will be evaluated by a committee constituted by Director. The Committee will comprise of Director, Dean (Acad.), Dean (Research), Associate Dean (Acad.), Registrar, Concerned HOD and 2 Senior Professors as nominated by the Director.
5. The proposal, after evaluation by the committee, will be ratified by the Staff Council.
6. The awards/medals/book prize will have a fixed tenure of 10 years. Thereafter, in case original nominee/sponsor would like to extend the award for another 10 year period, it can be reviewed for further extension and the eligibility of the faculty member need not be reassessed.

## **Guidelines for Awards/Book Prize/Medals for Non-AIIMS Faculties (Outside AIIMS)**

1. In case of Award/Book Prizes/Medals in the name of individual/organizations (Non-AIIMS), the award can be proposed in the name of individuals or organizations having made significant contribution in the areas of teaching, clinical work, research and infrastructure development of (i) concerned discipline/specialty (ii) Health care sciences.

2. The proposal by the concerned individual or organization should be submitted with full justification to the concerned disciplines or directly to the Director, AIIMS.
3. The proposal shall be evaluated by the Committee constituted by the Director, AIIMS comprising of Director, Dean (Acad.), Dean (Research), Associate Dean (Acad.), Registrar, Concerned HOD and 2 Senior Professors to be nominated by the Director.
4. The proposal, after evaluation by the Staff Council, will be ratified by Academic Committee.
5. Once approved in principle by the above said committee, to notify such an award, there should be contribution of Rs.10 lakh in case of individuals and Rs.20 lakhs in case of Organizations.
6. This award/medal will be restricted for 10 years. Thereafter, In case original nominee/ sponsor would like to extend the award for another 10 year period, it can be reviewed for further extension and the eligibility of the individuals or organizations need not be reassessed.

## **GUIDELINES FOR AIIMS GOLD MEDAL**

1. AIIMS Gold Medal in the concerned disciplines will be instituted for all postgraduate and post-doctoral courses (MD/MS/MDS/MHA/DM/M.Ch/all M.Sc courses) for exceptionally brilliant/ meritorious candidates (With overall score more than 75%).
2. It shall not be mandatory to give this Gold Medal every year.
3. Exceptionally brilliant student of the respective courses shall be recommended.
4. The Departments will recommend the name of the candidate on the basis of his/ her overall performance including exist examination, research and publications, presentations, clinical/laboratory work, communication skills and interpersonal relationship.
5. For award of medal, the department will send the name of one/two candidates who have appeared in the final examination.
6. The candidate shall submit his/her research work/ publication/Conference presentations in the Dean's Office for evaluation.
7. The candidate/s will be called for the interview for final selection of award of gold medal before the committee under the Chairmanship of Dean and members would be Associate Dean (Acad.), Registrar and 2 Senior Professors. The candidate will have to make a short presentation highlighting his credentials/achievements at the time of interview. The final recommendations will be made by the above Committee.

*(Authority: Academic Committee AC/113/15: 26/03/2015; Governing Body GB: 13/04/2015)*

# Travel Grants

---

## **Travel grants can be started in the following categories:**

1. AIIMS Retired Faculty Members
2. Non-AIIMS (Individuals/Organizations)

## **General guidelines for Travel Grant:**

- The travel grants will be instituted for Junior Residents/Senior Residents and Ph.D scholars who have been working at AIIMS for more than one year.
- The travel grants will be given for oral paper presentation in National/International Conferences
- The Presentation should be related to research conducted by him/her at AIIMS.
- The application should be duly forwarded by the Head of the Department/Chief of the Centre.
- The candidates have to apply to Dean for the Travel Grants in the month of April/ May and it would be decided by the Dean on the basis of the research work being presented.
- The travel grants would be for a maximum of Rs.30,000/- towards travel/ accommodation expenses or as per actual journey whichever is less.

## **Guidelines of Travel Grant for AIIMS Retired Faculty Members**

1. He/She should have served more than 25 years as Faculty member at AIIMS with a minimum of 10 years as Professor and a minimum of 50 publications in Indexed journals.
2. He/She should have made significant contributions in the areas of teaching, clinical work, research and infrastructure development of concerned discipline/specialty
3. The nomination can come from the concerned individual/family where a contribution of Rs.5.00 lakh is required and if the nomination comes from the Institute Administration then no contribution is required.
4. The proposal will be evaluated by a committee constituted by Director. The Committee will consist of Director, Dean (Acad.), Dean (Research), Associate Dean (Acad.), Registrar, Concerned HOD and 2 Senior Professors to be nominated by the Director.
5. The proposal after evaluation by the committee will be ratified by Staff Council.
6. The travel grants will have a fixed tenure of 10 years. Thereafter, In case original

nominee/sponsor would like to extend the award for another 10 year period, it can be reviewed for further extension and the eligibility of the individuals or organizations need not be reassessed.

## **Guidelines of Travel Grant for Non-AIIMS Faculty (Outside AIIMS)**

1. Individuals or Organizations should have made significant contribution in the areas of teaching, clinical work, research and infrastructure development of (i) concerned discipline/specialty, (ii) Health care sciences.
2. The proposal should be through the concerned individual or organization with full justification and evaluated by the Committee constituted by the Director, AIIMS.
3. The proposal should be sent to the concerned disciplines or directly to the Institute with full justification and evaluated by the Committee.
4. The Committee should be consist of Director, Dean (Acad.), Dean (Research), Associate Dean (Acad.), Registrar, Concerned HOD and 2 Senior Professors to be nominated by the Director.
5. Once approved in principle by the above said committee, to notify such an award, there should be contribution of Rs.10.00 lakhs by individuals/Organizations.
6. The proposal after evaluation by the committee will be ratified by Academic Committee and Governing Body.
7. Financial Implications related to Orations shall be met from the pooled Interest of the seed amount deposited in fixed deposit scheme for all Travel Grants.
8. This travel grants will be restricted for 10 years only. Thereafter, In case original nominee/sponsor would like to extend the award for another 10 year period, it can be reviewed for further extension and the eligibility of the individuals or organizations need not be reassessed.

*(Authority: Academic Committee AC/113/15: 26/03/2015; Governing Body GB: 13/04/2015)*

# Orations

---

## **Name orations can be started in the following categories**

1. AIIMS Retired Faculty Members
2. Non-AIIMS (Individuals/Organizations)
  - New orations to be held at 2 years interval and for a maximum of 10 orations after which the oration will be reviewed.
  - Orator will be entitled for to and fro air fare in the economy class at actual and less than Air India/or maximum of Rs.1.00 lakh in Director General Civil Aviation (DGCA) approved Airlines for foreign orator.
  - Honorarium of Rs.50,000/- per oration, Certificate and an Institute plaque.
  - Financial Implications related to Orations shall be met from the pooled Interest of the seed amount deposited in fixed deposit scheme for all orations.
  - Local accommodation and local hospitality including transport will be provided by the Institute.
  - Any new oration instituted will be preferably linked with academic activity (workshop, CME, Conferences etc. of the department concerned) and will be delivered during such events.
  - All existing orations may also be linked with academic activity of the department held at AIIMS only and the tenure of these orations also to be reviewed periodically by the Dean.

## **Guidelines for Orations in name of AIIMS Retired Faculty Members**

1. He/She should have served more than 25 years as Faculty member at AIIMS with a minimum of 10 years as Professor and a minimum of 50 publications in Indexed journals.
2. He/She should have made significant contributions in the areas of teaching, clinical work, research and infrastructure development of concerned discipline/specialty.
3. The nomination can come from the concerned individual/family where a contribution of Rs.15 lakh is required and if the nomination comes from the Institute Administration then no contribution is required.
4. The proposal will be evaluated by a committee constituted by Director. The Committee will consist of Director, Dean (Acad.), Dean (Research), Associate Dean (Acad.), Registrar, Concerned HOD and 2 Senior Professors to be nominated by the Director.

5. The proposal after evaluation by the committee will be ratified by Staff Council.
6. The oration will have a fixed tenure of 20 years. Thereafter, in case original nominee/ sponsor would like to extend the award for another 20 year period, it can be reviewed for further extension and the eligibility of the individuals or organizations need not be reassessed.

### **Guidelines for Orations in name of Non-AIIMS Faculty (Outside AIIMS)**

1. Individuals or Organizations should have made significant contribution in the areas of teaching, clinical work, research and infrastructure development of (i) concerned discipline/specialty (ii) Health care sciences.
2. The proposal should be through the concerned individual or organization with full justification and evaluated by the Committee constituted by the Director, AIIMS.
3. The proposal should be sent to the concerned disciplines or directly to the Institute with full justification and evaluated by the Committee.
4. The Committee should be consist of Director, Dean (Acad.), Dean (Research), Associate Dean (Acad.), Registrar, Concerned HOD and 2 Senior Professors to be nominated by the Director.
5. Once approved in principle by the above said committee, to notify such an award, there should be contribution of Rs.20 lakhs in case by individuals and 30 lakhs in case of organizations.
6. The proposal after evaluation by the committee will be ratified by Academic Committee and governing body.
7. This oration will be restricted for 20 years only and reviewed thereafter. Thereafter, in case original nominee/sponsor would like to extend the award for another 20 year period, it can be reviewed for further extension and the eligibility of the individuals or organizations need not be reassessed.

*(Authority: Academic Committee AC/113/15: 26/03/2015; Governing Body GB: 13/04/2015)*

# SARAL Platform

---



The AIIMS-SARAL (Student Advanced Resources and Learning) educational platform for Learning Management (LMS) and Student Management (SMS) was activated in 2019. The LMS platform caters to online learning by enabling content uploaded by faculty, forums/discussions and assessments. The teaching schedule of various educational courses is uploaded by the Academic Section and the system then enables teachers to upload content for their activity for students to access. The system sends periodic reminders to both teachers and students for upcoming activities. It also allows development and scheduling of skills courses.

The SMS platform enables registration of a student lifecycle in an academic course and allows online management of ancillary activities such as applications, certificates, thesis and protocol submissions, leave, hostels, payments and certificates. The platform is managed by the Academic Section with the Computer Facility.

## Skills training and SET Facility

---

The SET (Skills, E-Learning, and Telemedicine) facility is a part of the Academic Section and was inaugurated in 2018. This facility, located on the 2<sup>nd</sup> floor of the Convergence block, aims to integrate skill based education and virtual teaching within the curriculum of all streams of education imparted at AIIMS, enabling students to learn in a stress-free environment.

Skill based learning, integrated with e-Learning, has been designated an integral part of the course curriculum. Based on the recommendations of the Curriculum/Teaching committees or individual departments, both UG and PG students will be required to undergo skills training and attend courses as a mandatory part of their curriculum and will be assessed as a part of the course requirement.

*(Authority: Academic Committee AC/117/21: 20/11/2018; Governing Body GB/157/6: 24/01/2019)*

# Office Memorandum

---

## WORKING HOURS OF RESIDENTS

### **OM No. F. 1-2/Misc/2017-Acad.I Dated: 03/10/2017**

As per Govt. of India Residency Scheme hours of work of Junior Residents and Senior Residents are as under:

- Continuous active duty for Resident Doctors will not normally exceed 12 hours per day, subject to exigencies of work the resident doctors will be allowed one weekly holiday by rotation. The Resident Doctors will also be required to be on call duty not exceeding 12 hours at a time.
- The Juniors Residents should ordinarily work for 48 hours per week and not more than 12 hours at a stretch subject to the condition that the working hours will be flexible keeping in view of the workload and availability of doctors for clinical work.

## UNAUTHORISED ABSENCE

### **File No. 08/17.Acad.I (Circular-absentee) Dated: 18/09/2018**

***(Ref: Earlier circular no. 02/16. Acad. I (circular-absentee) dated 10. 06. 2016 and circular no. 08/17. Acad. I (Circular absentee) dated 18. 8. 2017 and EM letter dated 27.08.2018 regarding leave/absentee report)***

Immediate action is to be taken if residents/students/trainees remain absent. If the period of absence exceeds three consecutive days, it must be reported to Academic Section to enable us to take appropriate action in a time bound manner. All residents/students/trainees may also be sensitized by respective HODs/Chief of the departments to maintain proper punctuality as per guidelines of this Institute.

Secondly, request for conversion of unauthorized absentee to EL/CL etc., if any, may be sent to Academic Section with proper consent/justification/reason and specify recommendation/refusal by the concerned HODs/Chief of Centres to enable us to place the matter before the competent authority for taking appropriate decision. No subsequent request for conversion of leave will be entertained by the Academic Section on the basis of report of HODs/Chief of Centres, except requests received through proper channel with proper justification which is acceptable to competent authority.

JRs/SRs on rotation must get the leaves sanctioned from the HODs/Chief of Centres under whom they are posted at the time of seeking leaves with copy to parent department so that leave record is appropriately maintained.

## ELECTIVE TRAINING TO RESIDENTS

Guidelines regarding Elective Training to Resident Doctors at AIIMS, New Delhi at Institutions outside AIIMS within country or abroad as approved by the Competent Authority are as under:

The purpose of such elective training is to provide an opportunity to candidates to enhance knowledge and skills related to their academic subject which are not available at AIIMS or which the candidate feels he/she requires further exposure.

1. Elective Training will be allowed in any Academic Institution abroad or any academic government Institution in India. However, in exceptional circumstances such training can be allowed in Private/non-academic institutions if such facilities are not available in Govt./Academic Institution on a case-to-case basis only with prior approval of Director, AIIMS.
2. Total duration of such training during residency will be upto maximum of 3 months.
3. Detailed proposal including area of specialized training required shall be submitted by the candidate with full justification.
4. The application in this regard shall be submitted through Head of the Department/ Chief of the Centre as the case may be.
5. At a given time, member of residents who can be permitted to go for such training will be 10% of total residents in the departments where number of residents is more than 10. In case where number of residents is less than 10, only one resident will be allowed to go for elective training at any given point of time.
6. The Unit Head/HOD/Chief of Centre will give an undertaking/certificate that the work of the department will not suffer and no extra residents will be asked for in lieu of these residents. The Dean can relax this rule at the recommendation of HOD in exceptional circumstances in the national and institutional interest.
7. It has to be certified by the concerned Unit Head/HOD/Chief of Centre that the training of candidate outside AIIMS for specific duration will not affect his/her course related training for which he/she has been enrolled at AIIMS. The submission of thesis/dissertation shall not be affected as well. No special consideration will be given to such candidates in any way during their residency. In case there is an internal assessment, the candidate shall not be permitted to be excused from the assessment. The department may rearrange the exam etc.

8. Duration of the elective training will be considered part of residency and will be paid salary as per their entitlement for the duration of such elective training provided resident gives an undertaking that he/she is not getting any stipend, fellowship or any other monetary benefit from the host institution during this elective training.
9. It will be the responsibility of the candidate to identify any of the institution that he/she considers appropriate to provide the training in specific areas as proposed and explain the reasons and basis for same.
10. It will be the responsibility of the candidate to obtain prior permission from the competent authority of the Institution (India/abroad) at which training is proposed. Candidate must provide, in their application, letter of acceptance from such an academic institution chosen to host his/her training.
11. It will be the responsibility of the candidate to arrange for Visa travel, accommodation and other statutory clearance from various agencies.
12. Applications will be considered by the Dean according to the following selection criteria:-
  - a. Academic credentials of the Candidate
  - b. Credentials of the Institute where candidates propose to go for training.
  - c. The merit of the proposal of training.
  - d. The likely advantage of the training for the candidate.
13. The candidate must declare in his/her application if he/she is being offered any fellowship or allowance of any kind for the host institution.
14. Final decision for approving such training will be with Dean, AIIMS, New Delhi. However, wherever request is for training in Private/Non-Academic institution, approval of Director will be required.

*(Authority: OM. F. No. 4-7/2015-Acad.I Dated: 29/06/2015 Academic Committee AC/112/7: 01/12/2014; Governing Body 13/04/2015)*

## **ROTATION TO EMERGENCY MEDICINE**

Junior Residents in the Departments of Medicine, Surgery, Paediatrics, Anaesthesiology and Geriatric Medicine should be rotated to the Department of Emergency Medicine for a period of 3 (three) months during the 2<sup>nd</sup> (second) year of their training for the purpose to maintain smooth functioning of patient care services in the Department of Emergency Medicine.

*(Authority: Academic Committee AC/117/13: 20/11/2018; Governing Body GB/157/6: 24/01/2019)*

## **INCREASE OF TENURE OF SENIOR RESIDENTS/ DEMONSTRATORS (NON DM/M. CH)**

The tenure of Senior Residents/Demonstrators (Non DM/M.Ch) can be extended beyond 03 years on month to month basis as contractual appointment for a maximum period of one year with extension at a stretch for three months only in cases where seats are not getting filled by regular selection. However, maximum tenure should not be extended beyond 04 years.

The Academic Committee also decided that age relaxation beyond age limit of 33 years (40 years for MD Hospital Administration) can be given, to applicants for post of SR/SD (non DM/M.Ch in case the seats are not being filled up on regular selections. This relaxation can be given on contract basis (month to month) basis till the time post gets filled up by regular selection as and when advertised.

*(Authority: OM. F. No. 1-1/10/2016-Acad.I Dated: 14/09/2016; Academic Committee AC/114/61: 16/06/2016; Governing Body GB/153/8: 22/06/2016)*



